

APPROVED

Kittery Community Center (KCC) Board of Directors

MEETING MINUTES

Regular Meeting – Sept. 16, 2020

KCC Large Function Room

In attendance : Bob Guay, Steve Workman, Mike Downs, Brian Kilroy, Kendra Amaral, Jeremy Paul, Maribeth Girard (visitor), Karl Peters (visitor)

Absent: Kristi Mathieson, Jeff Pelletier, Jean Lincoln (resigned), Jan Lamont-Rodonets (resigned)

1) **Call to order** at 6:34 pm

2) **Public Comment & Presentations/Introduce Prospective New Members** – Karl Peters, prospective new member

3) **Consent Agenda**

- **Meeting Minutes** – deferred, lack of quorum
- **KCC Director's Update** – Jeremy submitted a detailed report that included the following:
 - SAFE After School Gap Care program is up and running. Five Ed Techs are doing a great job. They know a lot of the kids. Currently nearly 70 kids. Still seeking more after school counselors. There is no 3:30 – 6 pm program due to lack of staff. If anyone knows of any subs, have them apply.
 - Working with the Challenger Soccer Academy program this season. There will be a clinic for volunteer coaches to run skills clinics on Saturdays with High School athletes assisting. Bob & Brian both agreed that skills clinics would be very beneficial.
 - There is no High School or Travel Soccer. The Kittery Soccer Club can participate provided they meet Maine Covid rules.
 - Summer programming & Special Events include Veteran's Day Luncheon will be meals to go. And an event with pumpkins provided by Ovington Produce.
 - Steve noted a recent Scandinavian article about vital to get outside even as we approach winter. There is "no bad weather, just bad clothes". Jeremy reported that he is exploring having an ice-skating rink at the KCC.

4) **Chair's Comments**

- Jan resigned and with Jean gone too we have multiple vacancies. Steve knows of potential candidates. Jeremy will post an announcement on our Facebook page. Steve noted that they were "charter" members, they started when the Board was formed and their efforts should be recognized. He suggested a chair dedication. Brian suggested we brainstorm so ideas.

5) **Discussion / Action Agenda**

- We discussed Steve's changes to the Bylaws for the merged KAF committee. He will incorporate comments, provide copies to the KAF members to get a consensus. Then it will be presented to us for approval.
- Discuss policy, procedures and pricing structures at KCC – deferred to a future meeting.

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- Discuss draft update to the KCC Bylaws - deferred to a future meeting.

6) Subcommittee Updates

- VAC:
 - Bob had sent out the August VAC Meeting Minutes, they continue to meet monthly.
- KAF:
 - Mike called their first meeting since January. They reviewed the proposed Bylaws changes, discussed Fall Soccer and Capital Improvements and the merging of the two committees.

7) Board Member Announcements / Comments

- none

8) Meeting adjourned – 7:38 pm

Next Meeting: BoD- Oct 21st, 6 pm
VAC- Oct 6th, 8:15 am
KAFC- Oct 9th



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Director
Assistant Director
Recreation Supervisor

Jeremy Paul
Todd Henley
Valerie Lachapelle

Director's Report for KCC Board of Directors
September 16, 2020

The school year is underway!

I would like to thank the KCC staff for their efforts since mid-March. We've had a lot of uncertainty here and they've done an outstanding job of rolling with the punches, adapting, and working to provide a center the citizens can be proud of.

Our SAFE Afterschool Gap Care program for Grades K-5 started on September 8th and is going well. We currently have nearly 70 children arriving after school until 3:30pm. We are not yet staffed adequately for our usual SAFE program through 6:00pm. We continue to advertise for after school counselors and hope to be able to extend the program soon. Please help spread the word.

Fall Soccer registrations are underway. The program will run on Saturdays, September 26-October 24th and will be held at Shapleigh Field. We will be working with Challenger Soccer Academy this season. They will have a staff member on site each week as a supervisor and to help volunteers facilitate skills and drills. The focus will be on fun and early skill development. The sessions will include a mix of non-contact and light intermittent contact soccer activities.

Fall/Winter hours will now begin in early October as we had a bit of a hiccup with staffing that pushed the date out a bit. We are in the process of finalizing a smaller "program guide" to send to residents, and a draft is attached.

Sincerely,

Jeremy
Jeremy Paul, Director