

Kittery Community Center (KCC) Board of Directors

Regular Meeting – Dec 11, 2019

KCC Purple Room

In attendance: Chair Kristi Mathieson, Jean Lincoln, Maureen Convery, Brian Kilroy, Michael Downs, Jeremy Paul, , Bob Guay, Jan Lamont-Rodonets, Jeff Pelletier

Absent: Kendra Amaral, Steve Workman, Eric Lemont

1) Call to order, Welcome, Introduction – 6:10 PM

2) Public Comment & Presentations – NONE

3) Consent Agenda

- **Meeting Minutes** - November Meeting Minutes unanimously approved with modifications.
- **GM Update** – submitted, no discussion.

4) Chair's Comments

- Happy Holidays!
- Discussion regarding KCC closing recently due to power outage. Val notifies news organizations and social media when the KCC is closed. The KCC is closed when the Town Hall is closed. Jeff noted that the Town Council is looking at a notification service similar to what the Schools use.

5) Discussion / Action Agenda

- Kristi asked how the Board felt about the presentation of Strategic Plan to Town Council. All agreed it went well.
 - Maureen thought we had done well communicating the plan, credit to Barb and Val.
 - Mike offered that the next Chair start prioritizing the plan.
 - Kristi urged the Board to stay focused on the plan. She will forward the plan to the Board and suggested it be added to the KCC Website.
 - Brian asked that the KCC Staff be asked what can the Board do to help them implement the plan?
- Discussed YAC/KAFI committees.
 - Discussed what paperwork needs to be completed (update Bylaws, new name)? Mike noted that the group does not meet again until January 27th.
 - Still some confusion over YAC/KAFI merger, could KAFI be a subcommittee? Following discussion, it was agreed to change the name to **Kittery Athletics & Fields**. (Motion by Brian, seconded by Kristi, vote unanimous.)
- Policy for public landscaping requests - Questions about policies; refer to the Town.
 - Kristi wants an overarching Board policy regarding the grounds (plantings, grounds works and objects, etc).
 - Maureen - temporarily go through KCC Director.
 - Brian agreed to draft a policy for the Board to review.
- Who will be taking over Barbara Macleod's duties – where are there going to be difficulties for the KCC staff? How can the BOD's help?
 - Jeremy: no one to replace Barbara. Jeremy's staff is picking up some of the pieces, particularly regarding grants.

- Kristi asked BOD to take pictures if attending events.
- Nominations for 2020 Board positions
 - Maureen nominated Brian as Chair. Kristi seconds the nomination. Brian nominated Steve, but Steve does not want Chair. Brian declined.
 - Mike Downs nominated Bob Guay for Chair. Kristi seconded. Unanimous for Bob.
 - Kristi nominated Steve Workman as Vice chair. Maureen seconded. Unanimous vote.
 - Motion Kristi/Brian to rotate Secretary position amongst the members, save Chair, VC, or non-voting members.

6) **Board Member Announcements / Comments**

- Eric is stepping down from BOD.
- Maureen will be away until April.
- Mike: bleachers around the court are too close to the playing space. Asking about safety bumpers? Jeremy wasn't sure it had been an issue, to date.
- Jan inquired about the doors being locked. Brian wants this item to be on the next agenda.
- Brian asked about Drop Off only spaces. Jeremy is removing.

7) **Meeting adjourned** – 7:45 pm

Next Meeting: January 15, 2020