

Kittery Community Center (KCC) Board of Directors

MEETING MINUTES

Regular Meeting – Jan 15, 2020

KCC Purple Room

In attendance : Chair Bob Guay, Kristi Mathieson, Jean Lincoln, Maureen Convery, Brian Kilroy, Michael Downs, Jeremy Paul, Jan Lamont-Rodonets, Jeff Pelletier.

Absent: Kendra Amaral, Steve Workman

1) Call to order, Welcome, Introduction – 6:02 PM

2) Public Comment & Presentations – NONE

3) Consent Agenda

- **Meeting Minutes** - December Meeting Minutes unanimously approved without modifications.
- **KCC Director's Update** – Jeremy submitted a detailed report that included the following:
 - o The Town is forming a Kittery Celebration Committee to celebrate Maine's Bicentennial and Kittery's 375th. They are looking for a BoD member to join the committee.
 - o The "In Slow Mocean" event was extremely successful.
 - o The STAR Theatre floor replacement work starts on 21 January. Hoping to have work done by Feb 7th.
 - o STAR Programming: we have booked Down Stage Center, a company led by Joe Meallo of PDP fame for a 3 week run.
 - o The Kittery Community Auction is scheduled for April 3rd, hoping for an \$8500 benefit for KCC.

4) Chair's Comments

- Congrats to new slated of Officers: Bob is Chair, Steve is Vice-Chair and all agreed to continue rotating the Secretary duties. (Jeff, you're doing great!)
- Bob's intention is to help make the KCC as good as it can be!
- We need 2 new Board members. Bob asked if signs could be posted throughout the facility to stimulate interest.

5) Discussion / Action Agenda

- Discussed draft policy for public landscaping requests on the KCC property. Jan suggested that parking should be a priority. Brian suggested the Director receive requests, and consult with the KCC Chair. Kristi supports Director/Chair process. Moved by Kristi, seconded by Jan, unanimous approval.
- Continued discussion about facility locked doors and how we can communicate that to users. - Jeremy stated that the doors are locked. Bob suggested a sign at road. Scott Lincoln working on it.

- Adoption of Kittery Athletics & Fields (KAF) name change and Bylaws update were previously adopted. No action taken. Mike is drafting the new bylaws for the merged committee.
- Discussion about updating the KCC bylaws. Bob offers the Town Planner ought to be removed as they do not attend. Bob will send bylaws to all.
- Discussed selecting/prioritizing our Strategic Plan actions. Jan - Parking. Jeremy - suggested that a consultant be involved. Kristi suggested that Jeremy seek an update from the Town Manager. Kristi promoted solar panels be high priority. Mike suggested building efficiency be a top focus. Bob will send out these items, wants comments.
- Kristi volunteered to be the KCC's Kittery Celebration Committee Board representative. Bob will back-up.

6) **Board Member Announcements / Comments**

- Kristi praised the Slow Mocean event.
- Maureen - VAC leader retiring, need new members & Chair.
- Bob - Patsy Knight passed away. She made a lot of friends at the KCC on the walking track

7) **Meeting adjourned** – 7:19 pm

Next Meeting: BoD- March 18, 2020 6 pm
 VAC- Feb 4th, 8:15 am
 KAF Jan 27th, 6:15 pm



Kittery Community Center
120 Rogers Road, Kittery, ME 03904
(p) 207-439-3800 • (f) 207-439-1780
www.kitterycommunitycenter.org

Director
Assistant Director
Recreation Supervisor

Jeremy Paul
Todd Henley
Valerie Lachapelle

Director's Report for KCC Board of Directors
January 15, 2020

Happy New Year!

I hope the holidays treated everyone well. We're excited to see what 2020 brings to the KCC.

Breakfast with Santa

Our Annual Breakfast with Santa was held on Saturday, December 21st. It was very well attended and all who came enjoyed themselves. A big "Thanks" to Dunkin' for their tasty donations.

KCC Basketball

The basketball program is in full swing and wraps up on February 1st. Kyle has been supported by a solid group of volunteers.

VAC

Noelle's time with the VAC has officially come to an end. The Committee needs a chairperson. Currently they will be trying to go month to month. The next meeting is scheduled for February 4th at 8:15am.

Kittery Celebration Committee

The Town is in the process of forming a Kittery Celebration Committee which Todd and I will be Co-Chairs of. We are looking for a BOD member to join the committee.

The Kittery Celebration Committee will plan and present a diverse program of events and activities that bring the Town of Kittery together in celebration of the State of Maine's bicentennial and the 375th anniversary of the Town of Kittery's incorporation. The program will appeal to residents of all ages.

In Slow Mocean

As most of you know, "In Slow Mocean" was an extremely successful event. We have scheduled another viewing of the video for Thursday, March 5th.

Morgan Gallery

January-April "In Slow Mocean"-Betsy Wish and various artists.

April will bring the Traip student show followed by Seacoast Moderns until September.

Deck the Walls

Mitchell and Shapleigh School artwork is now hanging.

Star Theatre Projects

We are moving forward with New England Sports Floors on removing the existing floor and installing a new wooden floor in the Star and we are hoping to have the work completed by February 7th.

In addition, Channel 22 is having electrical work done to improve the streaming and video capabilities of the STAR to hopefully make it easier to cover events here at the KCC to be shown on Channel 22.

STAR Programming

Firehouse Center for the Arts informed us that they have consolidated their programming for 2020 and will not be at the STAR. On the bright side, we have booked Down Stage Center, a company led by Joe Meallo of PDP fame!

Seacoast Environmental Film Festival

On January 11th, the STAR was the scene for the Kittery Land Trust's annual Seacoast Environmental Film Festival. It was the biggest turnout yet. In reviewing some of the videotape, most of the screenings had 200+ attendees. We will be working with them to try to coordinate next year's event early to try to alleviate parking issues that come up.

Fitness Special

We are currently running a fitness special through the end of January: 20% off a 2020 membership.

Spring/Summer Program Guide

We are looking to have the spring/summer program guide in mailboxes prior to the beginning of February vacation.

Upcoming Events

January 18	Comedian Lenny Clarke
January 19	Kittery Community Market
January 21	Celebrity Chef Breakfast-Lil's
January 30	Lunch and Learn-Medical Power of Attorney-Michael Guy
February 8	Valentine's Dance
February 11	Celebrity Chef Breakfast-Jeremy Glover-The Raleigh
February 12	Lecture-Kittery thru Douglas Armsden's Lens-Kittery Historical & Naval Museum
April 3	Kittery Community Auction

Sincerely,

Jeremy

Jeremy Paul, Director