

Kittery Community Center Board of Directors
Regular meeting January 31, 6:00 pm
KCC- purple room

Attending: Jean Lincoln, Maureen Convery Mike Downs, Dot Avery, Kristi Mathieson, Steve workman, Janice Grady, Bob Guay (representing Kent Stephens), Kendra Amaral

I. Call to Order, welcome & Introduction

- 6.05 call to order

II. Public comment & Board Presentations

- Dot informed the BOD that the Kittery Community Market (KCM) will be holding a winter market for the 2018/19 season. The KCC is one of the locations that has been discussed by the KCM. Dot will keep BOD updated with information.

III. Consent Agenda

A. November 15, 2017 Meeting Notes

Janice requested a change to section I. Call to order. The Request is to change Ken Allen to Kent Stephens.

Motion: Maureen Convery and Dot Avery, moved to approve consent agenda as amended.					
Yes	All (8)	No	0	Abstained	0
Results: Motion passes					

B. Reports

- VAC meeting notes January 2, 2018. Jean informed us that the artist for the deck the walls project fell ill and was unable to commit so the VAC has found a replacement that will be put up.

C. General Managers' Report

- A verbal report was given to the BOD written report will be attached.
- Chair will put Barbara Macleod on the March agenda for presentation to the BOD. This Preliminary discussion on rebranding KCC and Star theatre as well as a presentation regarding KCC building and Star Theater usage.

IV. Chairs update

Steve will continue to guide Kristi during the Chair position transition. Chair updated the board regarding that the city council approval for the BOD meeting frequency change in the bylaws. Steve will update bylaws for next meeting.

V. Discussion /Action Agenda

A. Board 2018 priority Goals-next steps discussed at 9/13/17 brainstorming meeting and agreed upon at 11/15/17 meeting.

- Solar Panels- Kristi expressed her interest in taking the lead on this. Kendra informed the BOD that the town is thinking about solar energy and in November had reinstated the *energy advisory committee*. This committee is in the early stages of looking at several tasks including but not limited to: sustainability, renewable energy, education on energy

efficiency, wind turbine status and a review of the energy efficiency assessment completed previously. Janice and Kendra will connect the chair with the lead on this committee. Jean and Kristi will take the lead with communication, on the board's behalf, and update at the next BOD's meeting.

- Youth Athletics sub-committee- Dot expressed her interest in taking the lead on this. Dot suggested that this committee's role will be to assist/support the KCC staff with all youth athletic programs. Some tasks may include running concession to generate more income for these programs. Organize volunteer training for referees and coaches. Organize skills clinic and camps for youth. Collaborate with other existing Kittery youth athletic groups (Kittery little league, lacrosse, travel soccer, travel basketball) to share resources to achieve common goals.
- The board will move forward with creating this committee applying the same committee format as the VAC. Mike and Eric may also be interested in participating on this committee. The BOD will assign board members to this committee then will open up to the public. Kristi will work on a draft set of bylaws for the next BOD's meeting.
- Senior programming- Renaming "Senior Programming" was discussed. Some suggestions were to change senior to retired, change programming to Services, Vital living, and Kittery Senior Services (KSS). Kristi proposed we create a grant funded position to organize this program as this is a very large project and may exceed a volunteer position. Possible grants suggested include Kennebunk savings and York hospital. The question of who would write the grant was brought up with no clear answer. Kendra and Janice will discuss the options and follow up at the March meeting.

VI. Board Member Announcements / comments

- No announcements / comments

VII. Adjourn

- Meeting was adjourned at 7:45

KCC BOD 2018 Meetings	
January 17	March 21
May 16	July 18
September 19	November TBD