

KITTERY ECONOMIC DEVELOPMENT COMMITTEE – MINUTES – **APPROVED 3-21-2018**

March 21, 2018

Regular Meeting 6:00PM

Conference Room A

1. Call to Order

Chairperson Dow called the meeting to order at 6:01pm.

2. Roll Call.

Answering the call were, Chairperson Dow, Vice Chair Emerson, David Lincoln, Jeff Clifford, Council Chairperson Lemont, Stephen Kosacz, and Town Manager Kendra Amaral.

3. Agenda Amendment/Adoption. Chairperson cast one vote for acceptance of Agenda as presented.

4. Acceptance of Previous Minutes.

Minutes for meetings held on 1/17/2018 and 2/27/2018 were approved with amendments.

5. All items involving visitors / requested officials.

a. None

6. Committee Reports.

a. EDC Dashboard members provided updates on their respective areas.

- Business Park – Zoning Draft submitted to Planning Board for their review.
- Foreside – No New Developments
- Kittery Outlet Malls – Discussions continue to happen with property owners and the potential for the inclusion of Work Force Housing on Route One. Tom E. has been attending numerous meetings regarding WFH throughout Kittery and will continue to keep the Committee up to date.
- Route 1-North – Ken L. provided updates on discussions with property and Business Owners on Route One North. Additions made to EDC dashboard.. .
- Route 1 Bypass – No new developments.

7. Unfinished Business.

a. None

8. New Business.

- a. Tom E provided update on discussion regarding WFH in the Kittery Outlet Mall areas as well as elsewhere in Kittery. Updates included in EDC Dashboard.
- b. Reviewed of Business Park Zoning Draft was discussed and has been submitted to Planning Board. Jeff C. had several items that he and Kendra A. agreed to meet outside of the meeting to discuss. Items were mostly verbiage and aspects that would provide a bit more clarity. Additionally, the zoning looks to increase a higher density, "Good" development that builds upon itself bringing value to all businesses in the Park; Low impact of abutter's as well as adjacent wetlands, reduction in parking requirements.
- c. Stephen K. provided a brief update for the KEAC going on. Hasn't had any follow up with the SolBid group that met with the EDC previously in regards to solar panels on the roofs of municipal buildings. Stephen did mention that the LED Street Lighting is being reviewed by Chief O'Brien.

9. Committee Member Issues or Comments.

- a. Dave L. continued to emphasize the recruitment of individuals for the EDC to replace his upcoming departure from the Committee.
- b.

10. Meeting Schedule & Adjournment.

NEXT MEETING: April 25, 2018; 6:00PM, Conf Room A

ADJOURNMENT: Motion to adjourn by the Tom E. at 7:35pm; Seconded by Jeff Clifford. All in favor.