

## KITTERY ECONOMIC DEVELOPMENT COMMITTEE – MINUTES – **APPROVED 2-27-2018**

**February 27, 2018**

Regular Meeting 6:00PM

Conference Room A

1. Call to Order

Chairperson Dow called the meeting to order at 6:05pm.

2. Roll Call.

Answering the call were, Chairperson Dow, Vice Chair Emerson, David Lincoln, Jeff Clifford, and Shaye Robbins, Town Manager Kendra Amaral.

3. Agenda Amendment/Adoption. Chairperson cast one vote for acceptance of Agenda as presented.

4. Acceptance of Previous Minutes.

None. Minutes for meeting held on 1/17/2018 were provided and will be voted on at 3/21/2018 meeting.

5. All items involving visitors / requested officials.

a. None

6. Committee Reports.

a. EDC Dashboard members provided updates on their respective areas.

- Business Park – Zoning Draft was created and issued for formal write-up. Interested parties continue to speak with current landowners regarding development within the Biz Park. A KOSAC meeting is scheduled for 2/28/18 to review the prelim-final draft of the Zoning Ordinance for the Biz Park.
- Foreside – Foreside Committee met and finalized the Foreside Parking and zoning review.
- Kittery Outlet Malls – There have been a couple of workforce housing workshops held in Kittery. A recent one held on February 22<sup>nd</sup> at the KCC had a panel discussion reviewing the potential changes to the outlet malls where the incorporation of workforce housing might ensue. More discussion to follow.
- Route 1-North – No new developments. .
- Route 1 Bypass – No new developments.

7. Unfinished Business.

- a. Discussion on quarterly Report to Council. Agreed to 3/26/2018 date for submission. Committee to provide Jeff with any additional updates immediately. Report to Council needs to be provided to Kendra by 3/20/18.

8. New Business.

- a. Shaye discussed some preliminary ideas for gathering a forum of local businesses to help promote business growth ideas and help "hidden" businesses prosper locally. This was well support by the committee.
- b. The committee discussed summer traffic issues that have created Kittery as more of a "pass through" than a destination, and how we might promote/encourage travelers avoiding the I-95 traffic to shop and spend time in Kittery. Slogans were discussed and TM Amaral encouraged members to send any and all slogans to her for committee consideration.

9. Committee Member Issues or Comments.

a. David Lincoln informed the EDC group that he would be leaving the committee in the next several months and encouraged the committee to actively recruit community members to put in applications for the committee.

10. Meeting Schedule & Adjournment.

NEXT MEETING: March 21, 2018; 6:00PM, Conf Room A

ADJOURNMENT: Motion to adjourn by the Tom E. at 7:35pm; Seconded by Jeff Clifford. All in favor.