

KITTERY ECONOMIC DEVELOPMENT COMMITTEE – MINUTES – **APPROVED 04-23-2019**

April 23, 2019

Regular Meeting 6:00PM

Conference Room A

1. Call to Order

Chairperson Dow called the meeting to order at 6:05pm.

2. Roll Call.

Answering the call were, Chairperson Dow, Jeff Clifford, Director of Planning and Economic Dev. Adam Causey, Town Councilor Ken Lemont, Stephen Kosacz, Drrew Smith.

3. Agenda Amendment/Adoption. Chairperson cast one vote for acceptance of Agenda as presented.

4. Acceptance of Previous Minutes 01-23-2019. Chairperson cast one vote for acceptance of minutes as presented.

5. All items involving visitors / requested officials.

a. None

6. Committee Reports.

None

7. Unfinished Business.

None.

8. New Business.

- Hampton Inn ribbon cutting: The new hotel will host a grant opening next Thursday, May 2 from 4pm to 7pm. Ribbon cutting will happen at the beginning. See attached flyer.

- Adam will work on updating EDC Dashboard and Action Item List. The Dashboard will continue to be a roll-up of recent activities and relevant ED news. Feel free to provide input. The Action Item will prioritize EDC activities and should be limited & targeted.

- Discussed and agreed to creating "fact sheets" for commercial areas, to include zoning info & available sites. Can be rolled up into website. This will be fluid for a while with planned changes to the zoning code and focus on housing development, so this will take some time to put together.

- Compile real estate market data to help with above. Jeff Clifford will follow up with a commercial real estate agent who expressed interest in attending an upcoming meeting.

- Highlight existing business success stories in Kittery. This is something that could be done relatively quickly. Any input is appreciated.

- File an application with EDA, which could pay for a deeper economic development study to uncover data, highlight opportunities, and create targeted industry strategy.

- The EDC should continue to meet and invite speakers that highlight various aspects of Kittery's economy or that provide new information on economic data, trends, and resources.

- Ken Lemont will confirm if the legislative aide to Senator Mark Lawrence will attend the next EDC meeting (possibly May 15/16).

- It was suggested that the EDC report to Town Council take place at their Monday, June 10th meeting.

9. Committee Member Issues or Comments.

None

10. Meeting Schedule & Adjournment.

NEXT MEETING: May 15, 2019; 6:00PM, Conf Room A

ADJOURNMENT: Motion to adjourn by the Jeff C. at 7:35pm; Seconded by Chairman Dow. All in favor.