

## KITTERY ECONOMIC DEVELOPMENT COMMITTEE – MINUTES – **APPROVED 4-25-2018**

**April 25, 2018**

Regular Meeting 6:00PM

Conference Room A

1. Call to Order

Chairperson Dow called the meeting to order at 6:09pm.

2. Roll Call.

Answering the call were, Chairperson Dow, Vice Chair Emerson, David Lincoln, Jeff Clifford, Town Planner Adam Causey, and Town Manager Kendra Amaral.

3. Agenda Amendment/Adoption. Chairperson cast one vote for acceptance of Agenda as presented.

4. Acceptance of Previous Minutes.

Approval of 3/21/2018 minutes moved to 5/16/2018 rescheduled meeting.

5. All items involving visitors / requested officials.

- a. Town Planner Adam Causey was introduced by Town Manager Amaral. Adam provided a brief overview of his Planning experience prior to Kittery. Looked forward to attending EDC meetings and providing updates on projects taking place within Kittery where EDC might provide involvement and value.

6. Committee Reports.

- a. EDC Dashboard members provided updates on their respective areas.
  - Business Park – Zoning Draft submitted to Planning Board for their review.
  - Foreside – No New Developments
  - Kittery Outlet Malls – Discussions continue to happen with property owners and the potential for the inclusion of Work Force Housing on Route One. Tom E. has been attending numerous meetings regarding WFH throughout Kittery and will continue to keep the Committee up to date.
  - Route 1-North – No new updates..
  - Route 1 Bypass – No new developments.

7. Unfinished Business.

- a. None

8. New Business.

- a. Tom E provided updated committee that he would be speaking at the Maine Council on Aging in Belfast, ME. Also continue to provide updates on Work Force Housing discussions taking place in Kittery.
- b. Jeff C. and Tom E. spoke to eth Comprehensive Plan and areas where the EDC could build upon. Also discussed the Business park Zoning.
- c. Jeff C. spoke to the development of the Town Website and the inclusion of information on local businesses w/videos that could serve to promote new business opportunities for those looking to bring new business opportunities to Kittery.

9. Committee Member Issues or Comments.

- a. David L. notified the committee that his last meeting would be 5/16/18.
- b. David spoke to the Portsmouth Permitting process requesting an update and review of our process

10. Meeting Schedule & Adjournment.

NEXT MEETING: May 16, 2018; 6:00PM, Conf Room A

ADJOURNMENT: Motion to adjourn by the Tom E. at 7:29pm; Seconded by Jeff Clifford. All in favor.