

**KITTERY TOWN COUNCIL  
REGULAR MEETING  
APRIL 9, 2018**

1. Call to Order: Chairperson Lemont called the meeting to order at 6:05 p.m.
2. Introductory: Chairperson Lemont read the introductory.
3. Pledge of Allegiance: Chairperson Lemont led those present in the Pledge of Allegiance.
4. Roll Call: Answering the roll were Councilors Frank Dennett, Jeffrey Pelletier, Jeffrey Thomson, Gary Beers, Matthew Brock, Vice-Chair Charles Denault and Chair Kenneth Lemont.
5. Agenda Amendment and Adoption: Chairperson Lemont cast one vote to accept the agenda as presented.
6. Town Manager's Report: Town Manager Amaral updated Council on the damage to the path along the beach at Fort Foster, but we have wonderful volunteers who are clearing out the debris. She said the path still needs to be restored at an estimated cost of \$81,400, which is not in the budget nor covered by funds in the Parks Reserve Account. She said the Governor has declared an emergency and FEMA funds will come to the communities for the damage done by the storm for replacement or repair. She said they don't know what the figure is yet but the town did get funds from a couple of years ago. She said because of the delay, FEMA may not release the funds for a year.

Town Manager Amaral said Chief Soucy, Chief O'Brien and Lt. Desjardins have been meeting with her regarding the implementation of the emergency dispatch protocols for Fire and Emergency Medical and they expect a third mandate from the State for the Police Dept. She said in order to meet the requirements to be compliant they will need to purchase software, estimated at \$34,000 and training for the staff to become certified EFD dispatchers. She said in 2019 they expect to implement the Emergency Police Dispatch protocols, which will require an additional software purchase and certification training.

Town Manager Amaral said she is happy to report they are on the next phase of the grant and that the Office of Economic Adjustment has assigned a Project Manager to the Joint Land Use Study application between the town and Shipyard for funding to address our traffic planning. She said she will be meeting with her on April 10<sup>th</sup> to make sure that we are consistent with what the Shipyard is looking for. She said we all know a lot of traffic is generated through the Shipyard and they realize they need to help us with planning and coming up with a solution to better serve the residents. She said that it is a good step and Capt. Hunt and his team have been supportive.

Town Manager Amaral said the appointments to the Library Committees are on the agenda for a vote and she will be advertising on Channel 22 and the town's website for public input. She said they will make recommendations to Council and have a four-week deadline for interested applicants.

Town Manager Amaral said that Chief O'Brien has been working on the LED Street Light Conversion and has prepared a draft RFP to purchase kits from CMP. She said the payback will be significant, but they have to go through the process.

Town Manager Amaral said that Councilor Denault had made a request on variable speed signs and she reported that one was donated from New York. She said they will purchase two more. She said they will be looking to identify locations over time.

Town Manager Amaral asked everyone to join her in congratulating Linda Driscoll who has been promoted to Lead Dispatcher. She said that Linda has been with the Police Dept. for 30+ years.

Town Manager Amaral announced a couple of upcoming dates: the Yardscaping/Sustainable Lawn Care Practices Workshop will be on April 12<sup>th</sup> at 6:30 pm, at Traip Academy, sponsored by the Kittery Adult Education and the 2015-2025 Comp Plan Update Public Hearing will be here in the Council Chambers at 6:00 p.m. on April 24<sup>th</sup>.

Chairperson Lemont asked if there were any questions for the Town Manager from the Council.

Councilor Dennett, through the Chair said he presumes the implementation of the emergency dispatch protocols comes down from Augusta, but asked if it is an unfunded mandate?

Town Manager Amaral replied yes, it comes from Augusta and it is a funded mandate for PCAP's. She said we pay York, and York is funded to implement the protocols; however, we are not a PCAP.

Councilor Brock, through the Chair, said, with respect to the damage at Fort Foster, that it is likely it could take a year before the town could get the funds for repair. He said they are going to have a season where people will be walking along the shore and he wanted to know if the path would be safe for people to walk on if it is not fully restored.

Town Manager Amaral responded it is safe for people to walk on.

Councilor Brock asked if she thought that it would be okay and they could get by for a year?

Town Manager Amaral replied yes, they could.

7. Acceptance of Previous Minutes: none
8. Interview for the Board of Appeals and Planning Board: none
9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials.
  - a. (040918-1) The Kittery Town Council moves to receive a presentation from Eric Waddell, Superintendent of Schools on the FY'19 School Budget.

Chairperson Lemont thanked Supt. Waddell for the workshop with the School Committee held last Monday and said it was very helpful.

Supt. Waddell said he heard Council talk about their high school experiences in Kittery and there has been some time since they have been in the schools, he wanted to show them a brief video of the three schools. He said that Jeremy Clifford helped him with the presentation and set the video to music.

Supt. Waddell said he will give an overview of the budget and handouts which were in Council's packets. He said he will not go through all of them but will reference them for Council's review.

Supt. Waddell read Commitments A & B and said they help to guide them throughout the school year. He gave some examples: the establishment of the Kittery Civil Rights Advisory Council; continued development of the proficiency-based learning model; renewed attention to customized learning to enhance student engagement and a revised graduation policy.

Supt. Waddell said enrollment is right around the 1100 mark with 20% being military students; 17% receiving Special Services and one quarter of the economically disadvantaged students are receiving free or reduced cost lunches. He said enrollment has remained stable since 2006.

Supt. Waddell said there has been a 3.32% increase in expenses from FY'18, which results in a 3.25% increase to taxpayers. He said the total amount of \$554,221.28 is due to an increase in COLA, 1:1 lap tops and the new five-year transportation contract. He said staffing changes reflected in the final \$147,000 made it through the vetting process.

Supt. Waddell highlighted some staffing changes and noted some additions came after an analysis of their and the students' needs. He said they realized a net savings of nearly \$73,000. He said when he joined Traip Academy as Principal he put together a five-year plan so the students are prepared for any job involving critical thinking or collaboration and to assure that the teachers have the resources they need. He said our schools are committed to a high level of learning.

Supt. Waddell thanked the Council and said he would answer any questions.

Chairperson Lemont asked if there were any questions.

Councilor Thomson said he appreciated the video introductions but would have felt more at home if the music was the Beach Boys or the Monkees. He wanted to know how does Supt. Waddell envision the half-time Assistant Principal at Shapleigh?

Supt. Waddell responded that Allyn Hutton first introduced the Assistant Principal and we have had a full-time Assistant Principal at both schools. He said Katelyn Beach will remain at Shapleigh School. He said Allie Gamache can serve as Assistant Principal and have a half-time Assistant Principal at Mitchell, but he is not sure if they will have part-time during the day. He said it will be a unique position but he is hoping it would attract an administrator who is contemplating retirement.

Chairperson Lemont said to follow-up on Councilor Thomson's comments, he would have preferred the Beach Boys if he had a choice, when they went to school. He asked why is there a full-time Assistant Principal at Shapleigh and why not half-time at Shapleigh and half-time at Mitchell School?

Supt. Waddell responded that they tried that model for two years and she never seemed to be in the right building at the right time and we found it was very difficult for her. He said they found they can meet the needs of the schools with the part-time Assistant Principal at Mitchell School.

Vice-Chairperson Denault thanked Supt. Waddell and said he had a couple of quick questions. He said he is concerned about the budget and how Supt. Waddell talked about transportation. He said one of the things he is concerned about is the safety of the children and wanted to know whether this was a criterion in the determining the awarding of the bus contract.

Supt. Waddell replied they certainly would not offer a contract to a vendor who was not safe.

Vice-Chairperson Denault asked Supt. Waddell if he was aware of any safety incidents in 2016-2017 of a bus driver who put our children at risk of serious bodily injury or death?

Supt. Waddell responded it was very upsetting, and they did have an issue but worked closely with the transportation company to rectify the problem and to insure the staff involved were no longer working for us.

Vice-Chairperson Denault asked if Supt. Waddell was confident to move forward with this bus company.

Supt. Waddell said he is confident with the staff they have now and this is not unique to Kittery schools, but the problem is there is a major shortage of bus drivers. He said there is a fluidity of drivers and they tend to move around to different school districts where they can find a higher rate of pay. He said he is more confident with this contract than they have been and that the bus drivers will stay. He said the bus driver's longevity is important.

Vice-Chairperson Denault said he has supported the school budget for many years, and he is talking to Supt. Waddell with deep respect; however, he wants to make sure that my thoughts are out there that he has big concerns with this budget. He said he cannot locate funds that talk about suicide prevention. He said last week a letter was sent to the Town Manager reporting what was read that students considering or attempted suicides dropped in half and are below State average, which is positive. He said the decrease could be contributed to the fact there are less students reporting that they feel sad.

Vice-Chairperson Denault said he looked through the budget to make sure and be proactive going forward with the budget to spell out where that money is so people can track it and to have it in the budget as measured progress. He said the top ten reasons included being bullied, feeling hopeless, and the point he is trying to get across is to address this issue.

Vice-Chairperson Denault said that the School Administrators are getting too big a raise and he was just stating his opinion. He said what he sees is an increase in wages for administrators and the addition of two new positions. He said as a Councilor he feels they are not being fiscally responsible to the taxpayers. He said Allyn Hutton had accomplished this and when asked, she came back with a budget at 1.7%.

Vice-Chairperson said that two weeks ago the budget was coming in at 4.23% higher and was brought to the public's attention and now it is 3.2%. He said he really would want to know what would happen in another two weeks. He said he supports the schools but wanted to know with parents dealing with kids and drugs, and alcohol abuse and suicide, how is that being addressed.

Chairperson Lemont asked if there were any more questions. Hearing none, he thanked Supt. Waddell.

## 10. PUBLIC HEARINGS

a. (040918-2) The Kittery Town Council moves to approve an application from Festina Lente LLC, 1 Government Street, Kittery ME 03904 for a Victualers License for Festina Lente, 1 Government Street.

Chairperson Lemont said that the Code Enforcement Officer has conducted the inspection and the establishment is in compliance with the Town Code.

He opened the public hearing at 6:54 pm and asked if anyone wished to speak to, for or against the application. Hearing none, he closed the public hearing.

**COUNCILOR THOMSON MOVED THAT THE KITTERY TOWN COUNCIL APPROVE AN APPLICATION FROM FESTINA LENTE LLC, ONE GOVERNMENT STREET, KITTERY, MAINE FOR A VICTUALER'S LICENSE FOR FESTINA LENTE, ONE GOVERNMENT STREET. COUNCILOR PELLETIER SECONDED THE MOTION.**

Chairperson Lemont asked if there was any discussion.

Councilor Dennett said he was surprised when he saw the application. He remembered back when he took Latin at Traip Academy, he wasn't very good with it and barely made it through, but it reminded me of the favorite saying of Caesar Augustus, and the words have stuck with him. He said he is very appreciative.

**ROLL CALL VOTE WAS TAKEN, SEVEN IN FAVOR, NONE OPPOSED, MOTION CARRIES.**

11. DISCUSSION

a. By members of the public

George Dow, Bartlett Road, Kittery Point thanked Supt. Waddell for his presentation tonight. He said it is very clear that the students have an opportunity to get educated and this is a solid budget. He said the Town Council attended the workshop this evening, and he understood the impact that this may have on certain individuals, but looking at the tax on municipal spending, some might consider taxes to be too high for some taxpayers. He said that being a former Councilor, one thing he felt from a budget standpoint, the responsibility is based on the mill rate.

Mr. Dow said they cannot pass a budget solely on that without looking at the service they are providing. He said they have to look into the marrow of the infrastructure and everyone knows things go up. He said to think about those municipal staff members who provide a service, and going through the budget, must have had foresight to add the CIP program. He said that Councilor Beers started that years ago.

Mr. Dow said not to base this budget solely on a number, or what it will cost without looking at what it will provide to the community and remember that services come at an expense. He thanked the Council.

c. Chairperson's response to public comments

Chairperson Lemont thanked Mr. Dow for his thoughts and said Council will take them under advisement.

12. UNFINISHED BUSINESS - none

13. NEW BUSINESS

a. Donations/gifts received for Council disposition:

- The Kittery Town Council moves to accept \$8,187.00 for the FEMA Flood Map Process to be deposited in account #2091-43600 FEMA Flood Maps Ins. Rate Appeal.

**COUNCILOR THOMSON MOVED THAT THE KITTELY TOWN COUNCIL ACCEPT \$8,187.00 FOR THE FEMA FLOOD MAP PROCESS, RECEIVED FROM THE FOLLOWING INDIVIDUALS, BE DEPOSITED IN ACCT. # 2091-43600 FEMA FLOOD MAPS INSURANCE RATE APPEAL:**

- **FERGUS REID, \$1,000**
- **JOANNE MOYNIHAN, \$100**
- **SUZANNE FEDERECK, \$500**
- **SEAWARD FAMILY, \$500**
- **ANDREW DICKINSON, \$187**
- **DONALD CRAIG, \$250**
- **R.W. BISIG, \$200**

- **CONCETTA STRACUZZI, \$100**
- **CRESTONE NEEDLE, \$200**
- **JANET CLAUSER, \$250**
- **KENNETH CRAIG, \$500**
- **JOYCE TRACKSLER, \$200**
- **MARY THRON, \$500**
- **CHRISTINE ROBICHAUD, \$200**
- **W.D. HOWELLS, \$3,000**
- **KAREN SALTUS, \$500**

**COUNCILOR PELLETIER SECONDED THE MOTION. ROLL CALL VOTE WAS TAKEN, SEVEN IN FAVOR, NONE OPPOSED, MOTION CARRIES.**

b. (040918-3) The Kittery Town Council moves to approve the disbursement warrants.

Chairperson Lemont asked Councilor Beers if the Town and Sewer payables are in due form. Councilor Beers said that they are.

Chairperson Lemont asked Councilor Pelletier if the School payable was in due form and he replied that it is.

Chairperson Lemont read the amounts of the Town, Sewer and School warrants for a total of \$687,349.57.

**COUNCILOR THOMSON MOVED THAT THE DISBURSEMENT WARRANTS BE PAID AS FOLLOWS: TOWN PAYABLE IN THE AMOUNT OF \$335,099.12; SEWER IN THE AMOUNT OF \$20,164.34 AND SCHOOL PAYABLE IN THE AMOUNT OF \$332,086.11. COUNCILOR PELLETIER SECONDED THE MOTION. ALL WERE IN FAVOR BY A VOICE VOTE, MOTION CARRIES.**

c. (040918-4) The Kittery Town Council moves to give preliminary approval on the FY '19 School Budget and schedule a public hearing on May 7<sup>th</sup> to adopt the FY'19 School Budget and to schedule the Budget Validation Referendum Election for June 12, 2018.

**COUNCILOR THOMSON MOVED THAT THE KITTERY TOWN COUNCIL GIVE PRELIMINARY APPROVAL ON THE FY'19 SCHOOL BUDGET AND SCHEDULE A PUBLIC HEARING ON MAY 7<sup>TH</sup> TO ADOPT THE FY'19 SCHOOL BUDGET IN THE TOTAL AMOUNT OF \$17,229,230.40 AS SUBMITTED THIS EVENING. COUNCILOR PELLETIER SECONDED THE MOTION.**

Chairperson Lemont asked if there were any questions.

Councilor Dennett said the motion should not be entirely inclusive of this request and it should be two separate motions, one would be the preliminary approval of the proposed budget and the other would be to schedule a public hearing for the referendum June 12<sup>th</sup>.

Councilor Thomson and Councilor Pelletier were agreeable to two separate motions.

Chairperson Lemont said they can do that and asked for a roll call vote on the Kittery Town Council giving preliminary approval on the FY'19 School Budget.

**ROLL CALL VOTE WAS TAKEN ON THE KITTERY TOWN COUNCIL GIVING PRELIMINARY APPROVAL OF THE FY'19 SCHOOL BUDGET, 5 VOTING IN FAVOR, TWO IN OPPOSITION (COUNCILOR DENNETT AND VICE-CHAIRPERSON DENAULT), MOTION CARRIES.**

Chairperson Lemont asked for a Roll Call vote on the Kittery Town Council scheduling a public hearing on May 7<sup>th</sup> to adopt the FY'19 School Budget in the total amount of \$17,229,230.40 and to place on the ballot for the Budget Validation Referendum Election on June 12<sup>th</sup>.

**ROLL CALL VOTE WAS TAKEN ON THE KITTEERY TOWN COUNCIL SCHEDULING A PUBLIC HEARING ON MAY 7<sup>TH</sup> TO ADOPT THE FY 19 SCHOOL BUDGET AND TO PLACE ON THE BALLOT FOR THE JUNE 12<sup>TH</sup> BUDGET VALIDATION REFERENDUM ELECTION, SEVEN IN FAVOR, NONE OPPOSED, MOTION CARRIES.**

Councilor Thomson said, for the record, he will not be in town on May 7<sup>th</sup> for the Special Meeting and if he was, he would vote to move that forward to the June 12<sup>th</sup> ballot, for what it's worth.

d. (040918-5) The Kittery Town Council moves to approve a new application from Festina Lente LLC, 1 Government Street, Kittery, ME for a Malt, Vinous, and Spirituous Liquor License for Festina Lente, 1 Government Street.

**VICE-CHAIRPERSON DENAULT MOVED THAT THE KITTEERY TOWN COUNCIL APPROVE THE APPLICATION FROM FESTINA LENTE LLC, ONE GOVERNMENT STREET, KITTEERY, ME FOR A MALT, VINOUS AND SPIRITUOUS LIQUOR LICENSE FOR FESTINA LENTE, ONE GOVERNMENT STREET. COUNCILOR THOMSON SECONDED THE MOTION. ROLL CALL VOTE WAS TAKEN WITH ALL VOTING IN FAVOR, NONE OPPOSED, MOTION CARRIES.**

e. (040918-6) The Kittery Town Council moves to approve a pole permit license for Central Maine Power to erect 1 new pole on Shapleigh Road/Route 236, 98 feet from the start of 1 Dion Avenue.

**COUNCILOR THOMSON MOVED THAT THE KITTEERY TOWN COUNCIL APPROVE THE POLE PERMIT LICENSE FOR CENTRAL MAINE POWER TO ERECT ONE NEW POLE ON SHAPLEIGH ROAD/ROUTE 236 98 FEET FROM THE START OF ONE DION AVENUE, AS REQUESTED. COUNCILOR PELLETIER SECONDED THE MOTION. ALL WERE IN FAVOR BY A VOICE VOTE, AYE. MOTION CARRIES.**

f. (040918-7) The Kittery Town Council moves to review and finalize the wording on the Warrant Articles for the June 12, 2018 Town Meeting Secret Ballot Election and make its recommendations on each article.

**COUNCILOR THOMSON MOVED THAT THE TOWN COUNCIL APPROVE THE WORDING ON WARRANT ARTICLES 2-9 FOR THE JUNE 12, 2018 TOWN MEETING SECRET BALLOT ELECTION, AND KEEPING IN PAST PRACTICE, ALL VOTES BE RECORDED AS 7-0. COUNCILOR BROCK SECONDED THE MOTION.**

**COUNCILOR THOMSON MOVED TO AMEND THE WORDING ON WARRANT ARTICLE 9 SO THAT IT READS: "SHALL THE TOWN VOTE TO AUTHORIZE TOWN COUNCIL TO TRANSFER AN AMOUNT NOT TO EXCEED \$450,000 FROM THE UNASSIGNED FUNDS (UNENCUMBERED SURPLUS) AND TO APPROPRIATE AND EXPEND UP TO \$450,000 FOR THE REPLACEMENT OF THE GOVERNMENT STREET WHARF FOR COMMERCIAL AND LEISURE USE," AND, ALSO, UNDER EXPLANATION, THAT THE SECOND SENTENCE BE AMENDED TO READ: "A WEIGHT RESTRICTION NEEDED TO BE PLACED ON THE PIER FOR SAFETY PURPOSES, REDUCING THE USABILITY AS A WORKING WATERFRONT FOR FISHERMEN, OTHER COMMERCIAL USERS AND THE GENERAL PUBLIC."**

**COUNCILOR PELLETIER SECONDED THE MOTION.**

**ROLL CALL VOTE WAS TAKEN ON THE AMENDED MOTION, 7-0, SEVEN VOTING IN FAVOR, NONE OPPOSED, MOTION CARRIES.**

Chairperson Lemont said the main motion is now before us and wanted to know if there was any discussion.

Councilor Dennett said he questions why this item is on the agenda for a vote. He said, according to Sec. 14.3 of the Town Charter, unless there is an emergency appropriation, under 6.09 (2) no appropriation shall be greater than \$125,000 from unencumbered surplus, but this will put us well below 2 ½ months of unencumbered surplus, which we have tried to maintain for the past several years. He said, in his opinion, this item is not viable.

Councilor Beers said that Sec. 14.3 relates to the provisions under Title 30-A, which he read, and cited subparagraph 4. He said he interpretation made by legal counsel in 2009 examined this consideration when they discussed the dedicated reserve funds to purchase a fire truck. He said this is a legitimate request and they have not had 2 ½ months of unencumbered surplus for the last 9 years. He said they used funds for mosquito spraying and that was the same year when Jon Carter introduced the 8 provisions. He said it is the same principle for this expenditure and should let the voters decide.

Councilor Dennett said he must offer a rebuttal to the example of mosquito spraying. He said the limitation of the operating budget only applies to the acquisition of real property, motor vehicles or equipment, or repair, renovation or new construction of buildings or structures, which this is. He said mosquito spraying does not come under that.

Councilor Beers said he does not disagree. He said \$50,000 is appropriated from unencumbered surplus and read §5 any appropriation greater than \$125,000 is actually irrelevant. He said if the Town Council recommends this be put on the Warrant Article to use the unencumbered surplus is a legitimate action.

Councilor Dennett said he agrees to a point, but over the years have gone over our extension and places the unencumbered surplus in a precarious position. He said to proceed will only exacerbate the problem and he thinks it is time to stop.

Councilor Beers said the annual audit for all years since 2009 has approximately two months of unencumbered surplus in the operating budget, which meets the requirements for government accounting and is more than adequate. He said it would not put the town in jeopardy. He said this has been incorporated in the 2002 revision of the Town Charter.

**ROLL CALL VOTE TAKE ON MAIN MOTION – SIX VOTING IN FAVOR, ONE OPPOSITION (COUNCILOR DENNETT), MOTION CARRIES.**

Councilor Thomson said he was confused and asked if Councilor Dennett was referring to Article 9 – the vote was 6-1 or on Warrant Articles 2-8. Councilor Dennett said his vote should be 6-1 on all the issues and he wasn't going to ask to separate them.

Councilor Beers said point of order. Councilor Thomson moved to approve all of them and that the vote reflected a unanimous vote 7-0 and that is how the motion passed, therefore it is proper parliamentary to submit 7-0 in all cases.

Chairperson Lemont thanked Councilor Beers for clarifying that and said that was his understanding.

g. (040918-8) The Kittery Town Council moves to approve a request from Kittery/Eliot VFW Memorial Post 9394 to hold the Memorial Day Parade and Ceremonies on Saturday, May 26<sup>th</sup> beginning at 9:00 a.m. on Walker Street.

**COUNCILOR THOMSON MOVED THAT THE KITTEY TOWN COUNCIL APPROVE A REQUEST FROM THE KITTEY/ELIOT VFW MEMORIAL POST 9394 TO HOLD THE MEMORIAL DAY PARADE AND CEREMONIES ON SATURDAY, MAY 26<sup>TH</sup> BEGINNING AT 9:00 A.M. ON WALKER STREET. COUNCILOR PELLETIER SECONDED THE MOTION. ALL WERE IN FAVOR BY A VOICE VOTE, AYE. MOTION CARRIES.**

h. (040918-9) The Kittery Town Council moves to appoint Joyce Tobey as Warden and Sandra Lutts as Deputy Warden and the opening of the polls at 8:00 a.m. and the closing at 8:00 p.m. for the June 12, 2018 State Referendum, Town Meeting and School Budget Validation Referendum Elections as recommended by the Town Clerk.

**COUNCILOR THOMSON MOVED THAT THE KITTEY TOWN COUNCIL APPOINT JOYCE TOBEY AS WARDEN AND SANDRA LUTTS AS DEPUTY WARDEN AND THE OPENING OF THE POLLS AT 8:00 A.M. AND THE CLOSING AT 8:00 P.M. FOR THE JUNE 12, 2018 STATE REFERENDUM, TOWN MEETING, AND SCHOOL BUDGET VALIDATION REFERENDUM ELECTIONS AS RECOMMENDED BY THE TOWN CLERK AND ADD THAT THE POLLING PLACE IS AT THE KITTEY COMMUNITY CENTER. COUNCILOR PELLETIER SECONDED THE MOTION. ALL WERE IN FAVOR BY A VOICE VOTE, MOTION CARRIES.**

i. (040918-10) The Kittery Town Council moves to authorize the Kittery Firefighters Association to post road signs at locations in the community to advertise their annual Ham and Bean Supper. The Kittery Firefighters Association is also requesting to hang a banner over Rogers Road across from the KCC, advertising the Ham and Bean Supper from April 29, 2018 until May 6, 2018.

**COUNCILOR THOMSON MOVED TO AUTHORIZE THE KITTEY FIREFIGHTERS ASSOCIATION POST ROAD SIGNS AT LOCATIONS IN THE COMMUNITY TO ADVERTISE THEIR ANNUAL HAM AND BEAN SUPPER AND TO HANG A BANNER OVER ROGERS ROAD ACROSS FROM THE KICC, ADVERTISING THEIR HAM AND BEAN SUPPER FROM APRIL 29, 2018 UNTIL MAY 6, 2018. COUNCILOR PELLETIER SECONDED THE MOTION. ALL WERE IN FAVOR BY A VOICE VOTE, AYE. MOTION CARRIES.**

j. (040918-11) The Kittery Town Council moves to appoint Councilor members to the three new library committees: 2 members for the Library Building Committee; 2 for the Taylor Building Committee and 1 for the Library Transition Committee.

- Library Building Committee
  1. Charles Denault
  2. Jeffrey Pelletier
- Taylor Building Committee
  1. Matthew Brock
  2. Jeffrey Thomson
- Library Transition Committee
  1. Gary Beers

**COUNCILOR THOMSON MOVED TO APPROVE THE APPOINTMENTS OF THE COUNCIL MEMBERS AS RECOMMENDED, SECONDED BY COUNCILOR PELLETIER. ALL WERE IN FAVOR BY A VOICE VOTE, AYE. MOTION CARRIES.**

#### 14. COUNCILOR ISSUES OR COMMENTS

Councilor Dennett said he spoke to the Town Manager about the highway road way in Wallingford Square and the huge pothole. He said a vehicle went in it and could not be found again. He said the hole has been repaired and thanked the Town Manager for taking care of it.

Councilor Pelletier congratulated the School Committee and administration for a terrific presentation tonight. He said it was great to see the schools again as he has not been in them for a long time. He said he knows how difficult the budget process is. He said as a parent who has been to many sports events in the schools, they have done a fantastic job of keeping the buildings and facilities maintained and we should be proud of that. He said it all comes back to the people of this community who support education in this town. He thanked everyone.

Councilor Beers said that the Town Manager included in our packet policy #5, the investment policy. Councilor Beers said this policy was first alluded to in 2008, but he has never heard of policies 1-4 and asked if the Chair could work with the Town Manager to make sure if we have policies 1-4?

Councilor Beers said it is the 55<sup>th</sup> anniversary of the USS Thresher tomorrow and a ceremony was conducted on Saturday.

Councilor Beers said the Town Manager has asked him to look into the cemetery situation. He said special funds have been provided and there is information in Council's packets. He said they need to examine the policy and it is important to consider reaching a consensus on the proposal that the Manager controls the Cemetery Committee. He said there is a lot of information to process and he will come back in six months to make a recommendation for a proposal to the Town Council.

Vice-Chairperson Denault said that he and Councilor Dennett are still waiting to meet with Dan, the Chair of the Shellfish Conservation Committee.

Vice-Chairperson Denault said he does support the school budget, and the balance to keep people aware of taxes and spending and to do the best we can for our children.

Chairperson Lemont said he received an e-mail from Suzanne Johnson, which she wanted read at the meeting, but he felt uncomfortable doing that. He apologized to Ms Johnson but said they all received the letter and he appreciates her concerns.

#### 15. COMMITTEE AND OTHER REPORTS

- a. Communications from the Chairperson
- b. Committee Reports

#### 16. EXECUTIVE SESSION

(040918-12) The Kittery Town Council moves to go into executive session in accordance with 1 M.R.S. §405 (6) (A) to discuss a personnel matter.

Chairperson Lemont said they will not be taking any action when they come out of Executive Session.

**COUNCILOR BEERS MOVED THAT THE KITTEERY TOWN COUNCIL GO INTO EXECUTIVE SESSION AT 7:27 P.M., IN ACCORDANCE WITH 1 M.R.S. §405, (6)(A) TO DISCUSS A PERSONNEL MATTER. ROLL CALL VOTE WAS TAKEN WITH ALL VOTING IN FAVOR, NONE OPPOSED, MOTION CARRIES.**

**COUNCILOR THOMSON MOVED TO COME OUT OF EXECUTIVE SESSION AT 7:33 P.M., SECONDED BY VICE-CHAIRPERSON DENAULT. ROLL CALL VOTE WAS TAKEN WITH SEVEN VOTING IN FAVOR, NONE OPPOSED, MOTION CARRIES.**

17. ADJOURNMENT

**COUNCILOR THOMSON MOVED TO ADJOURN THE MEETING AT 7:34 P.M., SECONDED BY COUNCILOR PELLETIER. ALL WERE IN FAVOR BY A VOICE VOTE, AYE. MOTION CARRIES. MEETING ADJOURNED.**

Respectfully submitted,

Barbara Boggiano  
Recording Secretary

Approved 4-23-18