

1. Call to Order

Chairperson Beers called the meeting to order at 7:01 p.m.

2. Introductory

Chairperson Beers read the introductory.

3. Pledge of Allegiance

Chairperson Beers led those present in the Pledge of Allegiance.

4. Roll Call

Answering the roll call were Chairperson Gary Beers, Vice Chairperson Charles Denault, Councilors Frank Dennett, Russell White, Kenneth Lemont, Judith Spiller, and Jeffrey Thomson.

5. Agenda Amendment and Adoption

Chairperson Beers requested the addition of Item 13m. to read as “The Kittery Town Council moves to consider acceptance of title of the First Baptist Church cemetery property.”

Agenda was adopted as amended.

6. Town Manager’s Report

Town Manager Granfield reviewed her written report.

New Hires – Town Manager Granfield recognized the new police chief and two new dispatchers.

Audit Award – The Town Audit anticipated award to RHR Smith & Company. There were five bids received of which two companies were interviewed.

Town Manager Search Award – There were three proposals received for the Town Manager Search and as a result, an award was made to Eaton Peabody in the amount of \$7,500, plus expenses.

Town Hall Defibrillator – The defibrillator located in the Town Hall is readily available and unlocked.

99 State Street Sign (The Smoke Shop) – The excessive signage at the location has been removed, with the exception for any that were previously approved.

Town Council Training Session – All councilors attended and participated in the recent training session facilitated by Pamela Plumb. Town Manager Granfield felt that the training will be most helpful in hiring a new town manager. A summary of notes from the training have been posted on the Town website under Town Council training workshop.

Sewer Betterments – Town Manager Granfield continues to evaluate the sewer betterment fees. She presumed recommendations for possible ordinance changes will be presented with the goal to alleviate costs for those receiving large estimates.

Fort Foster – A request to honor free Fort Foster passes to the elderly was submitted to the Parks and Recreation Advisory Committee for review and recommendation.

Channel 22 – Cable – Background music will be added to the channel and the necessary work will be coordinated to create a live feed studio at the Kittery Community Center. Comcast indicated that any extension of the franchise agreement could receive a waiver to the threshold. Town Manager Granfield welcomed the Town Council's stance on the matter.

Snowplow Rodeo – The Kittery Department of Works won first and third place in the County Snowplow Rodeo and will move on to the State level.

MMA Legislative Policy Committee – Town Manager Granfield noted further information was provided in the agenda materials for nominations to the committee for a 2-year period.

Town Manager Granfield reviewed other items not included in the written report.

York County will hold a public hearing regarding their budget on Wednesday, June 1st at 6:30pm in the emergency management agency room.

There will be a short ceremony to announce the commencement of work for the Wood Island Life Saving Station project on Friday, June 3, 2016 at 9:00am in the parking lot of Pepperell Cove dock area.

Councilor Thomson thanked Town Manager Granfield for her efforts in addressing the signage.

Councilor Thomson asked Town Manager Granfield to proceed with obtaining a draft amendment agreement with Comcast for further Town Council review.

Vice Chairperson Denault thanked Town Manager Granfield for investigating the defibrillators. He stated his concern that there lacks training for Town staff. Town Manager Granfield replied that initial and annual training is anticipated in the future.

Vice Chairperson Denault questioned the qualification requirements for the grant suggested at the sewer betterments public forum. Town Manager Granfield explained that Kittery does not meet the income level requirement.

Councilor Lemont echoed Councilor Thomson and added that it may be worthwhile to explore other potential sources for public television channel services.

Chairperson Beers was opposed to extending the Comcast agreement due to the ambiguous history of the Comcast. If the use threshold on the current channel meets the criteria set forth in the Comcast agreement, then a second channel would be automatically granted. He stated having no interest in requesting an extension to the existing contract.

Town Manager Granfield introduced the new Chief of Police James (Jim) Soucy.

Chief Soucy thanked the citizens and councilors that attended the meeting. He was honored to be selected and described his background and experience at the Manchester Police department. He noted that in the past week there were two fallen police officers which bodes as a stark reminder that his priority is to ensure the safety of the community and his fellow officers.

7. Acceptance of Previous Minutes

Regular Meeting 5/9/2016

Line 151 – replace “opposed” with “affirmative”

Line 157 – replace “Planning Board” with “Town Council”

Line 185, 207, 250 – replace “sq. ft.” with “assessed value”

The minutes were amended as adopted.

8. Interviews for the Board of Appeals and Planning – None.

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials.

a. (050316-1) The Kittery Town Council moves to recognize the recipients of the 2016 Educational (Recycling) Scholarships.

Vice Chairperson Denault announced the recipients listed below:

- MacKenzie Sallade, Southern Maine Community College
- Alexander Foye, Hofstra University
- Joseph Battcock, Emmanuel College
- Taylor Kashmer, University of Maine
- Tanner Foye, Johnson & Wales University
- Emma Kemp, Smith College
- Hannah Stevens, Smith College
- Hailey Frisbee, University of New England
- Gavin Frisbee, University of Maine at Farmington
- Jocelyn Lorrey, Massachusetts Institute of Technology
- Jessica Batchelder, Colby College
- Joseph Lombardi, Worcester Polytechnic Institute
- Jonathan Davis, University of New Hampshire
- Jeremy Batchelder, Tufts University

Vice Chairperson Denault explained how the Town was encouraged to recycle and announced that \$750 was donated to End 68 Hours of Hunger. A total of 11,245 backpacks have been packed and donated since 2012.

Vice Chairperson Denault announced that \$250 was donated to Shapleigh School Odyssey of the Mind team.

b. (050316-2) The Kittery Town Council moves to approve funding \$15,735 to complete the proposed 2016 Spruce Creek Sampling Project for continued water quality analysis in the Spruce Creek watershed for 2016 and to authorize an alternative procurement method to select FB Environmental Associates to complete the work.

A MOTION WAS MADE BY COUNCILOR WHITE TO APPROVE FUNDING \$15,735 TO COMPLETE THE PROPOSED 2016 SPRUCE CREEK SAMPLING PROJECT FOR CONTINUED WATER QUALITY ANALYSIS IN THE SPRUCE CREEK WATERSHED FOR 2016 AND TO AUTHORIZE AN ALTERNATIVE PROCUREMENT METHOD TO SELECT FB ENVIRONMENTAL ASSOCIATES TO COMPLETE THE WORK, SECONDED BY COUNCILOR SPILLER.

The Finance Director requested further information regarding the source of funds.

A MOTION WAS MADE BY COUNCILOR LEMONT TO POSTPONE UNTIL CLARIFICATION OF THE FUNDING SOURCE IS RESOLVED, SECONDED BY CHAIRPERSON BEERS.

ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 7/0/0.

c. (050316-3) The Kittery Town Council moves to authorize the tax collector and deputy tax collectors to accept the prepayment of taxes for fiscal year 2017 that are not yet due or assessed.

A MOTION WAS MADE BY COUNCILOR THOMSON TO AUTHORIZE THE TAX COLLECTOR AND DEPUTY TAX COLLECTORS TO ACCEPT THE PREPAYMENT OF TAXES FOR FISCAL YEAR 2017 THAT ARE NOT YET DUE OR ASSESSED, SECONDED BY COUNCILOR LEMONT.

Councilor Dennett requested that the motion be amended to include “interest not be paid on prepayments”.

THE PREVIOUS MOTION WAS AMENDED BY COUNCILOR THOMSON TO INCLUDE INTEREST NOT BE PAID ON PREPAYMENTS, SECONDED BY COUNCILOR LEMONT. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 7/0/0.

d. (050316-4) The Kittery Town Council moves to authorize in accordance with Article 4, that was voted on at the June 9, 2015 Town Meeting, the release of funds from unassigned surplus (unencumbered surplus) in the amount of \$37,000 for the purpose of providing matching funds for the LWCF Grant award and to appropriate said funds to be deposited into Fund #2078-43510 Athletic Fields Master Plan.

Councilor Thomson asked whether the Council is prohibited from taking action until approval of the FY17 budget and said funds has been appropriated. Councilor Thomson further explained his interpretation of the process. Ms. Saklad clarified in detail that there currently exists no funding to proceed with the contract. The Council continued to clarify the situation.

A MOTION WAS MADE BY COUNCILOR THOMSON TO AUTHORIZE IN ACCORDANCE WITH ARTICLE 4, THAT WAS VOTED ON AT THE JUNE 9, 2015 TOWN MEETING, THE RELEASE OF FUNDS FROM UNASSIGNED SURPLUS (UNENCUMBERED SURPLUS) IN THE AMOUNT OF \$37,000 FOR THE PURPOSE OF PROVIDING MATCHING FUNDS FOR THE LCWF GRANT AWARD AND TO APPROPRIATE SAID FUNDS TO BE DEPOSITED INTO FUND #2078-43510 ATHLETIC FIELDS MASTER PLAN, SECONDED BY COUNCILOR DENAULT. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 7/0/0.

10. PUBLIC HEARINGS

a. (050316-5) The Kittery Town Council moves to hold a public hearing on a renewal application from Capital Video Corporation, 44 Bedson Road, Cranston RI for a Viewing Booths License for Amazing.net, 92 Route 236.

Notice of this public hearing was posted on May 16, 2016.

Chairperson Beers opened the floor for public comment. Hearing none; Chairperson Beers closed the public hearing.

A MOTION WAS MADE BY COUNCILOR DENNETT TO RENEW THE APPLICATION FROM CAPITAL VIDEO CORPORATION, 44 BEDSON ROAD, CRANSTON RI FOR A VIEWING BOOTHS LICENSE FOR AMAZING.NET, 92 ROUTE 236, SECONDED BY COUNCILOR SPILLER.

Vice Chairperson Denault voted in the negative on this topic a year ago. It was recommended through ordinance changes it would be worthwhile for Town Council to address the issue, which did not happen. He confirmed his voting in the negative.

ROLL CALL TAKEN WITH COUNCILOR DENAULT OPPOSED. MOTION CARRIED 6/1/0.

Councilor Thomson requested that Town Manager Granfield follow up with the town attorney regarding the subject.

b. (050316-6) The Kittery Town Council moves to hold a public hearing on an application from Maine-ly Meatballs LLC, 41 Myrtle Street #1, Westbrook ME 04092 for a Victualer's License for Maine-ly Meatballs, Kittery Premium Outlets #4, 345 US Route 1.

Notice of this public hearing was posted on May 16, 2016.

Chairperson Beers opened the floor for public comment. Hearing none; Chairperson Beers closed the floor for public comment.

A MOTION WAS MADE BY COUNCILOR THOMSON TO APPROVE THE APPLICATION FROM MAINE-LY MEATBALLS LLC, 41 MYRTLE STREET #1, WESTBROOK ME 04092 FOR A VICTUALER'S LICENSE FOR MAINE-LY MEATBALLS, KITTERY PREMIUM OUTLETS #4, 345 US ROUTE 1, SECONDED BY COUNCILOR SPILLER. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 7/0/0.

c. (050316-7) The Kittery Town Council moves to hold a public hearing on an application from Beth Robinson, 8 Kilrea Road, Derry NH for a Victualer's License for New England Style Snowballs, Kittery Premium Outlets #4, 345 US Route 1.

Notice of this public hearing was posted on May 16, 2016.

Chairperson Beers opened the floor for public comment. Hearing none; Chairperson Beers closed the floor for public comment.

A MOTION WAS MADE BY COUNCILOR THOMSON TO APPROVE THE APPLICATION FROM BETH ROBINSON, 8 KILREA ROAD, DERRY NH FOR A VICTUALER'S LICENSE FOR NEW ENGLAND STYLE SNOWBALLS, KITTERY PREMIUM OUTLETS #4, 345 US ROUTE 1, SECONDED BY COUNCILOR SPILLER. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 7/0/0.

11. DISCUSSION

- a. Discussion by members of the public (three minutes per person)

D. Allen Kerr, Colonial Road

Mr. Kerr is alarmed that there is the impression that the Frisbee Common is referred to as the Kittery Community Center property. Frisbee Common is owned by the town and not under the jurisdiction of any entity. He felt that as much as the Kittery Community Center wants to monopolize the Frisbee Common, they do not have the authority to dictate the terms of how it is shared. He is an abutter as much as the Kittery Community Center is to Frisbee Common. It is up to the Town to dictate what happens with that land and not any other agency.

Megan Greenwood, 2 Applegate Lane

Ms. Greenwood expressed her hope that the conversation regarding the sewer betterment solutions remain a high priority.

Holly Zurer, Government Street

Ms. Zurer thanked the Department of Public Works for the fantastic paving on Route 103.

Sean Fletcher, Manson Road

Mr. Fletcher was impressed with the level of enthusiasm at the workshop regarding sewer betterment fees. He encouraged the Town Council to continue exploring all avenues.

- b. Response to public comment directed to a particular Councilor – None.

- c. Chairperson's response to public comments

Chairperson Beers thanked Mr. Kerr and noted that a workshop is scheduled for July 11, 2016 with the Rice Public Library to allow that board enough time to prepare their information. He anticipated members of the Recreation Department, Kittery Community Center Board of Directors, and the Athletics Master Plan Committee be present.

Chairperson Beers thanked Ms. Greenwood and Mr. Fletcher thanked for their comments. He noted that Town Manager Granfield conducted a staff meeting this morning of the potential options for alleviated the sewer betterment issues and several considerations were raised. It is a complex feature with several fiscal implications and encouraged all to remain patient while staff formulates a recommendation to Town Council.

Chairperson Beers agreed with Ms. Zurer and compliment the Department of Public Works.

12. UNFINISHED BUSINESS – None.

13. NEW BUSINESS

- a. Donations/gifts received for Council disposition – None.

- b. (050316-8) The Kittery Town Council moves to approve the disbursement warrants.

Town accounts payable of \$92,424.20.

Town accounts payable of \$2,015.91.

Sewer account payable of \$9,261.64.

School accounts payable of \$111,958.11.

Total of all disbursement warrants of \$215,659.86.

Councilor Dennett stated that the Town and Sewer warrants are in order. Councilor Lemont that the School warrants are in order.

A MOTION WAS MADE BY COUNCILOR THOMSON TO APPROVE THE DISBURSEMENT WARRANTS, SECONDED BY COUNCILOR SPILLER. MOTION CARRIED BY VOICE VOTE 7/0/0.

c. (050316-9) The Kittery Town Council moves to approve an application from Frisbee's Holdings LLC, 5 Milano Drive, Saugus MA for a Malt, Spirituous and Vinous Liquor License for Pepperrell Cove Restaurant, 90 Pepperrell Road.

A MOTION WAS MADE BY COUNCILOR THOMSON TO APPROVE AN APPLICATION FROM FRISBEE'S HOLDINGS LLC, 5 MILANO DRIVE, SAUGUS MA FOR A MALT, SPIRITUOUS AND VINOUS LIQUOR LICENSE FOR PEPPERRELL COVE RESTAURANT, 90 PEPPERRELL ROAD, SECONDED BY COUNCILOR WHITE. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 7/0/0.

d. (050316-10) The Kittery Town Council moves to accept the resignation from Craig Wilson as a citizen representative from the Comprehensive Plan Update Committee as a result of his appointment as the Board of Appeals representative.

A MOTION WAS MADE BY COUNCILOR SPILLER TO ACCEPT THE RESIGNATION FROM CRAIG WILSON AS A CITIZEN REPRESENTATIVE FROM THE COMPREHENSIVE PLAN UPDATE COMMITTEE AS A RESULT OF HIS APPOINTMENT AS THE BOARD OF APPEALS REPRESENTATIVE, SECONDED BY COUNCILOR WHITE. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 7/0/0.

e. (050316-11) The Kittery Town Council moves to appoint Marissa Day to the Comprehensive Plan Update Committee as a citizen representative until 12/31/16.

A MOTION WAS MADE BY COUNCILOR THOMSON TO APPOINT MARISSA DAY TO THE COMPREHENSIVE PLAN UPDATE COMMITTEE AS A CITIZEN REPRESENTATIVE UNTIL 12/31/16, SECONDED BY COUNCILOR WHITE. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 7/0/0.

f. (050316-12) The Kittery Town Council moves to accept the resignation of Paul Lucy from the Personnel Board.

A MOTION WAS MADE BY COUNCILOR THOMSON TO ACCEPT THE RESIGNATION OF PAUL LUCY FROM THE PERSONNEL BOARD, SECONDED BY CHAIRPERSON BEERS. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 7/0/0.

g. (050316-13) The Kittery Town Council moves to authorize the Kittery Block Party Committee to place a banner across Rogers Road in front of the Community Center and signs at the following locations: Rice Public Library – each building site; Bob's Clam Hut; York Hospital

Kittery; Kittery Trading Post; Kennebunk Savings and Lil's Café, from June 6th through June 20th 2016, and to post directional signs/arrows in the traffic circle and other spots around town to advertise the Kittery Block Party.

A MOTION WAS MADE BY COUNCILOR WHITE TO AUTHORIZE THE KITTERY BLOCK PARTY COMMITTEE TO PLACE A BANNER ACROSS ROGERS ROAD IN FRONT OF THE COMMUNITY CENTER AND SIGNS AT THE FOLLOWING LOCATIONS: RICE PUBLIC LIBRARY – EACH BUILDING SITE; BOB'S CLAM HUT; YORK HOSPITAL KITTERY; KITTERY TRADING POST; KENNEBUNK SAVINGS AND LIL'S CAFÉ, FROM JUNE 6TH THROUGH JUNE 20TH 2016, AND TO POST DIRECTIONAL SIGNS/ARROWS IN THE TRAFFIC CIRCLE AND OTHER SPOTS AROUND TOWN TO ADVERTISE THE KITTERY BLOCK PARTY, SECONDED BY COUNCILOR THOMSON.

Councilor Dennett stated the emphasis that signage not be placed in the Thresher Memorial.

ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 7/0/0.

h. (050316-14) The Kittery Town Council moves to schedule a public hearing to be held on June 13, 2016 to extend the contract with Eaton Peabody for the Town Manager search.

A MOTION WAS MADE BY COUNCILOR WHITE TO EXTEND THE CONTRACT WITH EATON PEABODY FOR THE TOWN MANAGER SEARCH, SECONDED BY COUNCILOR THOMSON. MOTION CARRIED 7/0/0 BY VOICE VOTE.

i. (050316-15) The Kittery Town Council moves to approve the Police Supervisor's labor contract to expire June 30, 2017.

A MOTION WAS MADE BY COUNCILOR DENAULT TO APPROVE THE POLICE SUPERVISOR'S LABOR CONTRACT TO EXPIRE JUNE 30, 2017, SECONDED BY COUNCILOR WHITE.

Councilor Thomson understood that changes resulted from the past executive session. Town Manager Granfield informed the Council the changes were made, but not included in the agenda materials. Councilor Dennett supported Councilor Thomson's statement.

A MOTION WAS MADE BY COUNCILOR THOMSON TO POSTPONE TO JUNE 13, 2016 REGULAR MEETING, SECONDED BY COUNCILOR DENAULT. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 7/0/0.

j. (050316-16) The Kittery Town Council moves to approve the annual renewal list for Victualer's Licenses.

A MOTION WAS MADE BY COUNCILOR THOMSON TO APPROVE THE ANNUAL RENEWAL LIST FOR VICTUALER'S LICENSES, SECONDED BY COUNCILOR WHITE. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 7/0/0.

k. (050316-17) The Kittery Town Council moves to approve the annual renewal list for Amusement Device Licenses.

A MOTION WAS MADE BY COUNCILOR THOMSON TO APPROVE THE ANNUAL RENEWAL LIST FOR AMUSEMENT DEVICE LICENSES, SECONDED BY CHAIRPERSON BEERS. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 7/0/0.

1. (050316-18) The Kittery Town Council moves to approve a one day extension of the service area of the premises externally on the current liquor license for the Black Birch, from 9:00am – 10:00pm for the Kittery Block Party on June 18, 2016.

A MOTION WAS MADE BY COUNCILOR WHITE TO APPROVE A ONE DAY EXTENSION OF THE SERVICE AREA OF THE PREMISES EXTERNALLY ON THE CURRENT LIQUOR LICENSE FOR THE BLACK BIRCH, FROM 9:00AM – 10:00PM FOR THE KITTEY BLOCK PARTY ON JUNE 18, 2016, SECONDED BY COUNCILOR DENAULT. ROLL CALL TAKEN WAS ALL IN FAVOR. MOTION CARRIED 7/0/0.

m. (050316-19) The Kittery Town Council moves to consider acceptance of title of the First Baptist Church cemetery property.

Town Manager Granfield explained that the Baptist church is closing and the church that is taking it over does not want the cemetery. The deed was offered to Kittery. There has been minimal maintenance on the property. The request came from their attorney.

Councilor Thomson expressed no issues with the request, but recommended that town attorney, Mr. McEachern, review the title.

Chairperson Beers noted that the town currently does not own any cemeteries and there exists over 400 currently. Acceptance of the property comes with several more responsibilities than simply ownership.

Town Manager Granfield responded to Councilor Dennett that no sale of property would occur and it be treated as a gift. He asked the Town Clerk to research the use of cemetery trust funds and consult with the Finance Director.

14. COUNCILOR ISSUES OR COMMENTS

Councilor Spiller asked if the Parks Commission has any regulation on drones in Fort Foster. Chairperson Beers requested that Town Manager Granfield seek guidance.

Vice Chairperson Denault requested the status of the Dineen property case.

Vice Chairperson Denault announced that J1 students will soon be arriving in Kittery.

Vice Chairperson Denault reported that he received complaints of high activity on Bridge street. He was unsure of the occupancy permit process for abandoned properties.

Councilor Thomson noted that himself and Councilor Spiller were appointed to the Port Authority working group, which was due to sunset May 31st. The final report will be forthcoming. Consensus amongst the Kittery Port Authority was achieved in that the excise tax be returned to the Kittery Port Authority per the 2014 memorandum of understanding (MOU) and business plan. Also, the working group should continue as a standing committee so when

issues arise they can be percolated at hand.

Councilor White announced that the Comprehensive Plan Public Forum #2 will be held on Saturday, June 11, 2016 from 10:00-12:30pm in the Kittery Community Center STAR Theatre. Food and drinks will be provided.

Chairperson Beers noted that Chief Short retired on May 20, 2016 and wished him all the best.

Chairperson Beers announced the adult education graduation ceremony will be conducted on Thursday, May 26, 2016 at Traip Academy. He congratulated those expected to graduate in the ceremony.

The Kittery/Eliot VFW Memorial Post 9394 Memorial Day parade and ceremonies will begin at Saturday, May 28, 2016 at 9:00am on Walker Street. The parade will stop in Post Office Square for school band performances, then conclude at the cemetery for Sterling ceremony.

15. COMMITTEE AND OTHER REPORTS

a. Communications from the Chairperson

A Town Council special meeting for Wednesday, May 25, 2016 will be held at 7:00 pm.

The Town Council will hold a workshop with the town's planning consultant to present the current status of the town's comprehensive planning effort on Wednesday, June 1st at 6:00pm.

As previously noted, a workshop is scheduled for July 11, 2016 with the Rice Public Library. The Recreation Department, Kittery Community Center Board of Directors, and the Athletics Master Plan Committee are expected to be present.

The school department adult education answered to Ms. Susan Johnson that it was determined not fiscally reasonable to offer free classes for the elderly. Their detailed response will be provided to Ms. Johnson.

Superintendent Hutton thanked for Town Council for extending free Fort Foster passes to employees.

b. Committee Reports

The Wood Island working group meeting minutes from May 11, 2016 were posted at Town Hall. The first working revision draft agreements were sent to Ms. LaForest.

16. EXECUTIVE SESSION – None.

17. ADJOURNMENT

IT WAS MOVED BY CHAIRPERSON BEERS, SECONDED BY COUNCILOR THOMSON TO ADJOURN THE MEETING AT 8:14 P.M. ALL WERE IN FAVOR BY A VOICE VOTE. MOTION PASSED 7/0/0.

Submitted by Marissa Day, Minutes Recorder, on June 6, 2016.

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst

every effort has been made to ensure the accuracy of the information the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website at <http://www.townhallstreams.com/locations/kittery-maine>.