

MAAO  
60 COMMUNITY DR  
AUGUSTA ME 04330



Maine Association of  
Assessing Officers

in cooperation with:



Maine Municipal Association

&



**MTCMA**

Maine Town, City and County  
Management Association

A State Affiliate of ICMA

Presents a workshop on:

**BOARDS OF  
ASSESSMENT REVIEW**

**Thursday, May 11, 2017**

Maine Municipal Association – Augusta, Maine  
4:00 to 7:00 p.m.

# BOARDS OF ASSESSMENT REVIEW

This Seminar will cover an overview of the Board of Assessment Review (BAR) process, an overview of applicable Maine law, the nuts and bolts of preparing for and conducting a BAR hearing. The most recent Maine Law Court decisions involving local bars will be discussed. Sample forms and written decisions will also be discussed.

## WHO SHOULD ATTEND

While this seminar focuses on the responsibilities of the BAR Member, it will also be beneficial to Assessors and other municipal officials who handle assessing questions.

*\*This seminar counts 2 hours towards MTCMA Certification (Legal, Leadership, Financial) and Assessors continuing education hours.*

## SPEAKERS

Sally Daggett, Attorney at Law  
Jensen Baird Gardner & Henry

William Dale, Attorney at Law  
Jensen Baird Gardner & Henry

Mark A. Bower, Attorney at Law  
Jensen Baird Gardner & Henry

## DATE/LOCATION

**Augusta – Thursday, May 11, 2017**

Maine Municipal Association  
60 Community Drive  
Augusta, Maine 04330

## TIME

### Augusta location:

4:00 pm	Registration
4:00 - 4:30 pm	Light Dinner
4:30 - 7:00 pm	Presentations

## FEE

\$50.00 per person – Fee includes a light dinner and presentation materials at both locations.

## REGISTRATION INFORMATION

To register, please fill out the attached registration form and mail it with your payment to MAAO, 60 Community Drive, Augusta, ME 04330, or fax your registration to (207) 624-0128. You may also register online at <http://www.memun.org/TrainingResources/WorkshopsTraining.aspx>.

## QUESTIONS/CANCELLATIONS

If you have any questions, or wish to cancel, call Educational Services Office at (800) 452-8786 or (207) 623-8428. Notification must be given at least 72 hours in writing before the session begins to obtain a refund (minus \$10.00 processing fee). **ALL** cancellations are subject to a \$10.00 administrative fee for processing. **All cancellations must be in writing.** To cancel, please go to <http://www.memun.org/TrainingResources/WorkshopsTraining/Cancellations.aspx> to complete the online cancellation form.

## SCHOLARSHIP

Scholarship money is available. For information, please visit our website at [www.maineassessors.org](http://www.maineassessors.org).

## Boards of Assessment Review Workshop – Thursday, May 11, 2017

Please register the following person(s) from \_\_\_\_\_ for the Boards of Assessment Review Workshop.  
(Municipality/Employer)

FULL NAME : \_\_\_\_\_ TITLE : \_\_\_\_\_  
EMAIL : \_\_\_\_\_ TEL : \_\_\_\_\_ FEE : \$ \_\_\_\_\_  
FULL NAME : \_\_\_\_\_ TITLE : \_\_\_\_\_  
EMAIL : \_\_\_\_\_ TEL : \_\_\_\_\_ FEE : \$ \_\_\_\_\_  
BILLING ADDRESS : \_\_\_\_\_ TOTAL AMOUNT : \$ \_\_\_\_\_

Location: Augusta – Thursday, May 11, 2017

Mail registration form to: MAAO, 60 Community Drive, Augusta, ME 04330 Fax form to: (207) 624-0128  
or Register online at: <http://www.memun.org/TrainingResources/WorkshopsTraining.aspx>

**ADA Message:** In order to ensure your complete participation, we would appreciate your informing us of any special requirements you may have due to a disability.

ATTENDING

MAKE CHECKS PAYABLE TO MAAO