

1. Call to Order / Attendance

Chair Philbrook called the meeting to order at 6:00 p.m.

Members present: Chair Philbrook, Bryan Bush, Vice Chair Patten, Steve Lawrence, Alan Johnston, and Niles Pinkham. Members absent: John McCollett

2. Pledge of Allegiance

3. Agenda Amendments and Adoption

Postponed item c. The Kittery Port Authority moves to discuss preliminary plans for 35 Badgers Island West, Kittery, ME 03904 (Map 1, Lot 32) for a potential tidal docking structure for 14 slips.

4. Acceptance of Previous Minutes: September 2, 2021

Chair Philbrook moved to approve the September 2, 2021 minutes as presented, seconded by Mr. Bush.

All were in favor.

5. Harbormaster Report and Budget Report

The Harbormaster reported Float out is on October 18, 2021, the electricity is scheduled to be turned off to floats on October 15, 2021, and the water will be turned off on October 20, 2021.

The Harbormaster stated a bracket on the float pulled off during a large swell after a storm, and secured with the rope until float is pulled, and it can be repaired.

The Harbormaster stated 21 Surfside trim unit failed and had to be replaced by Back Channel Outboards, he recovered a few dinghies that broke loose due to large swells.

The Harbormaster did a vessel operation patrols during Thunder over New Hampshire Air Show for both days, and he said he did approximately 8 safety escorts for Traip students during kayaking class in back channel.

The Harbormaster responded to 3 disabled vessel calls. The 1st vessel was in the area of Crescent Beach 2 POB. The vessel was being blown toward a rock pile and did not have an anchor. The 2nd was a vessel with 2 POB lost power and was drifting down the channel during a heavy outgoing current. The Harbormaster towed the vessel to the

mooring in the back channel. He got the boat running, they were escorted back to Great Bay by the Towboat US. The 3rd was a sailboat drifting unoccupied down the main river and towed it to Pepperrell Cove C floats. The Harbormaster found that it broke loose from Spruce Creek mooring, and contacted the owner.

The Harbormaster responded along with KPD and York Harbormaster to Brave Boat Harbor after a complaint was made from Old Cart Path regarding a large party, noise and trespassing. Approximately 40-45 boats, 150-200 people. He told boaters that beaching out was not allowed as it is a Rachel Carson Preserve and he waited for all boats to depart.

The Harbormaster responded to Gosport Harbor for a 911 only phone call. He requested assistance from MMP Officer who was in the area of Kittery Point, he also checked with all islands, checked with all the boats in the harbor in the area, and nothing was found.

The Harbormaster responded to Pepperrell Cove for a report of a boat in anchorage dragging anchor and is very close to a boat on a transient mooring. He made contact with the owner, and moved the transient boat to another mooring.

The Harbormaster stated the electricity to the Traip office/shed was complete, the fire extinguishers were inspected, Maine Municipal Insurance Inspection was done, and found a few items that needed to be done, he is working on removing the plywood storage in rafters at Traip shed until it has weight capacity certificate, install the support collar ties, and almost completed the install midway safety chain on railings at Pepperrell Cove.

The Harbormaster has the hoist weight tested annually; he was concerned about the condition of the structure at the Government. St. Pier. The Weight test company reported the base of structure unsatisfactory due to cracks and deterioration. The Harbormaster will be looking at replacement options.

The Harbormaster said he contacted Portsmouth Naval Shipyard regarding a large cylindrical object that ended up just off floats at Traip, it was approximately 3 feet in diameter and 10 feet long, an underwater drone was used, Divers Gunnar Ek and Rob Love dove on it and believe it is an expansion tank, and likely from a building heating system.

The Harbormaster stated DPW gave them an enclosed 5X8 foot trailer that was going to be auction off, it needed a little work on the enclosure but is fully functional. The trailer will be used to transport equipment to and from facilities.

6. All Items involving Town Officials or invited guests

a. Cameron Wake from the Climate Adaptation Committee – Climate Action Plan

Cameron Wake Chair of the Climate Adaptation Committee presented the Climate Action Plan, building a Flood Resilient Kittery: Working Waterfront, Transportation Corridors, and answer any questions the board might have.

7. Public Hearing

8. Piers, Wharves & Floats

a. The Kittery Port Authority moves to accept an application from Ruth Lawrence 19 Pleasant Street, Kittery, ME 03904 (Map 4, Lot 35A) to replace windows and doors in an existing commercial boat house, address cosmetic issues and add a deck to the second story for an exit.

Port Authority member Steve Lawrence removed himself from the board due to the application was a family member.

Steve Lawrence, 14 Charles Hill Road, Kittery Point, Maine, presented and discussed the plans with the board.

Chair Philbrook moved to accept the application from Ruth Lawrence 19 Pleasant Street, Kittery, ME 03904 (Map 4, Lot 35A) to replace windows and doors in an existing commercial boat house, address cosmetic issues and add a deck to the second story for an exit, and schedule a site walk for October 21, 2021 at 4:00 p.m., as well as a public hearing to be held at the November 4, 2021 KPA meeting, seconded by Mr. Bush.

Motion Carried 5-0-0

b. The Kittery Port Authority moves to accept an application from Nicholas and Meredith Starr 56 Tidewater Way, Kittery, ME 03904 (Map 47, Lot 18-3-2) for the construction of a 70'x3' fixed pier, 26'x3' gangway and a 10'x18' float. Agent is Duncan Mellor Civil Works New England.

Nicholas Starr, 56 Tidewater Way, Kittery, Maine, gave an overview of the application and answered any questions the board may have had.

Chair Philbrook moved to accept the application from Nicholas and Meredith Starr 56 Tidewater Way, Kittery, ME 03904 (Map 47, Lot 18-3-2) for the construction of a 70'x3' fixed pier, 26'x3' gangway, a 10'x18' float, and schedule a site walk for October 21, 2021 at 4:30 p.m., as well as a public hearing to be held at the November 4, 2021 KPA meeting, seconded by Vice Chair Patten.

Motion Carried 5-0-1

Chair Philbrook, Vice Chair Patten, Mr. Lawrence, Mr. Pinkham, and Mr. Johnston voted yes.

Mr. Bush abstained.

c. The Kittery Port Authority moves to discuss preliminary plans for 35 Badgers Island West, Kittery, ME 03904 (Map 1, Lot 32) for a potential tidal docking structure for 14 slips.

Postponed

9. Public Segment (Three Mins.) – None

10. Unfinished Business - None

11. New Business

a. Yearly By-law Review

Chair Philbrook moved to make the changes as presented in the KPA By-laws, which were discussed at the September 2, 2021 KPA meeting, seconded by Mr. Bush.

Motion Carried 6-0-0

b. Old Ferry Lane

The Town Manager asked the KPA for a consensus of two options she presented concerning the unpermitted floats affixed to town property on Old Ferry Lane.

The KPA decided to choose the option which states the floats could stay until deemed unsafe and would not be allowed to be replaced.

12. Committee and Other Reports - None

a. Communications from the Chairperson - None

13. Board Member Issues or Comments

Mr. Pinkham stated it was hard to hear with the mask on.

Mr. Lawrence – None

Mr. Bush – None

Mr. Johnston – None

Vice Chair Patten stated it was hard to hear with the mask on.

Chair Philbrook stated the Town needed a new sign at the Frisbee Wharf pier which states the pier is Town owned and a list of rules.

14. Executive Session - None

15. Adjournment

Mr. Bush moved to adjourn at 7:19 p.m., seconded by Vice Chair Patton.

All were in favor.

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.