

1. Call to Order / Attendance

Chair Philbrook called the meeting to order at 6:00 p.m.

Members present: Chair Philbrook, Bryan Bush, John McCollett, and Niles Pinkham.

Members absent: Vice Chair Patten, Steve Lawrence, and Alan Johnston.

2. Pledge of Allegiance

3. Agenda Amendments and Adoption

Chair Philbrook stated unless more KPA members attended tonight's meeting, items a. and b. under Piers, Wharves, and Floats would be postponed to the October 2021 KPA meeting due to the three absences of KPA board members.

Chair Philbrook cast one vote to accept the agenda as written.

4. Acceptance of Previous Minutes: July 1, 2021.

Mr. McCollett mentioned for the record, that lines 74, and 75 on the July 1, 2021, KPA minutes were not completely accurate, and said the float on Old Ferry Lane had been there since he believed 1958. Mr. McCollett also stated the Chair of the Port Authority at that time and the other board members accepted the float being there so he said he went along with it.

Chair Philbrook moved to approved the July 1, 2021 minutes as presented, seconded by Mr. Bush.

All were in favor.

5. Harbormaster Report and Budget Report

The Harbormaster reported it has been a very busy transient year. FY actual to date (not in MUNIS yet) is approximately \$24,500, and it has been a very busy launch year as well, approximately \$7,500.00 (this number is based on MUNIS and an estimated value of daily launch fees added to it. The number is likely higher).

The Harbormaster stated that preparations were made for Hurricane Henri, thankfully the hurricane died out and missed us and the only damage was a tree branch fell onto a float at the Traip Ramp.

The Harbormaster stated he made multiple patrols with officers from Kittery PD and Maine Marine Patrol in main river for wakes and speed.

The Harbormaster stated he spoke with USCG Captain, of the Port in Portland about the possibility of them installing larger heavy duty No Wake/Headway Speed buoys in area of Memorial Bridge. The response from the USCG Captain, was that USCG does not do that kind of navigational aids.

The Harbormasters said he ordered, and received 5 new Slow No Wake collar buoys, 3 red channel marker buoys, and 3 green channel marker buoys, all would be installed before next season. He also mentioned the kayak racks came in and will assemble them in the spring and install them for next season.

The Harbormaster's boat responded with KPD/KFD regarding a missing 13-year-old boy who might have gone to water's edge in Spruce Creek, a shoreline search was done, and the child was later located at the school.

The Harbormaster responded to a report of a large fuel spill in the Back Channel, most of the fuel dissipated, but could not find the source. USCG was notified.

The Harbormaster responded to a 28-foot boat that went aground on White Island shoal along with a USCG. 2 POB, vessel was damaged but it was able to come off on a swell and the vessel was escorted back to its home dock as the props and the lower units were damaged.

The Harbormaster responded to a report of another fuel spill in Pepperrell Cove on the West side. USCG was contacted and we checked the area on the Harbormaster boat. Again, most of the fuel dissipated, and required no further action.

The Harbormaster recovered an inflatable dinghy in the back channel, and was able to locate the owner.

The Harbormaster responded to the Portsmouth Naval Shipyard for a report of 2 floats that had broken free somewhere in the river and came to rest along the shore of the shipyard. They were towed back to Traip and posted to try to find the owner. There's been no responses yet.

The Harbormaster investigated a bicycle and kayak trailer combo that had been left at Traip for several days. He located the owner on a sailboat in Casco Bay who forgot to notify anyone that the bike and the trailer would be in the lot for several days.

The Harbormaster stated he came up on a 40-foot boat broke down and it drifting down the main river in the area of Henderson Point in outgoing tide. The owner was trying to tow with an 8-foot inflatable to safety. He said he had a KPD officer on the Harbormaster's boat, and was able to put the boat on the hip and tow it to a KPYC mooring until the Tow Boat US could tow the boat back to the Eliot mooring.

The Harbormaster stated he assisted Kittery Fire and Kittery PD by transporting personnel and equipment to Rams Island in Spruce Creek after a campfire got out of control.

The Harbormaster responded to the Bistro restaurant lot after a report of 2 small children left in a vehicle and reported as a suspicious vehicle. He spoke with the vehicle owner and the father of the children who said that the child fell asleep and he did not want to wake the child. KPD arrived and took over the incident.

The Harbormaster responded to a woman who slipped on the Pepperrell Cove boat ramp while bringing kayaks down to the ramp to launch and hit her head. He also suggested medical attention, she declined, but later went to York Hospital to be evaluated. He also mentioned that, DPW had a self-propelled walk behind street sweeper to use on the ramp that should help remove build up sediment on the ramp, and signs were posted about the slippery conditions as well.

The Harbormaster responded to a report of a sailboat on the rocks in front of Ft. McClary, the vessel had too short of an anchor chain out and drifted over the rocks. The boat was able to float off at next high tide. He assisted in moving the sailboat away from the rocks in case of engine failure caused the boat to go back on to the rocks.

The Harbormaster responded to a report of a Kayaker who camped overnight on Horn Island. The person was pulled out of the water by an unknown boater and brought to Pepperrell Cove and the medics were called. The patient was given water and put in the Harbormaster's shack with the air conditioner on as the patient was overheated and dehydrated, the patient was picked up by his wife and signed an ambulance treatment refusal.

The Harbormaster responded to Wood Island for report of a Seagull with a broken wing. Maine Marine Patrol were called and went out to the island on the Harbormaster boat, KPD brought a crate and gloves for the recovery. Marine Patrol transported the bird to the Center for Wildlife.

6. All Items involving Town Officials or invited guests - None

7. Public Hearing - None

8. Piers, Wharves & Floats

a. The Kittery Port Authority moves to accept an application from Ruth Lawrence, 19 Pleasant Street, Kittery, ME 03904 (Map 4, Lot 35A) to replace windows and doors in an existing commercial boat house, address cosmetic issues and add a deck to the second story for an exit.

Postponed to the October 2021 KPA meeting.

b. The Kittery Port Authority moves to accept an application from Nicholas and Meredith Starr, 56 Tidewater Way, Kittery, ME 03904 (Map 47, Lot 18-3-2) for the

construction of a 70'x3' fixed pier, 26'x3' gangway and a 10'x18' float. Agent is Duncan Mellor, Civil Works New England.

Postponed to the October 2021 KPA meeting.

9. Public Segment (Three Mins.) - None

10. Unfinished Business - None

11. New Business

a. Yearly By-law Review

The Chair as well as the other KPA members reviewed the upcoming changes in the KPA by-laws.

12. Committee and Other Reports - None

a. Communications from the Chairperson

Chair Philbrook stated the Chair from the Kittery Adaptation Committee, Cameron Wake would be giving a presentation on the launching Climate Action Plan at the October 2021 KPA meeting. Chair Philbrook also mentioned the Kittery Adaptation Committee is currently looking for representation from the KPA or someone in the working water front.

Chair Philbrook ask the KPA members if they would like to still meet in person wearing mask or start having ZOOM meetings again. The KPA members agreed to keep in person meetings.

Chair Philbrook stated she was contacted by Pickering Marine about a potential project.

Dredging Pepperrell Cove up-date

Chair Philbrook gave an update on the status of the dredging at Pepperrell Cove.

13. Board Member Issues or Comments

Mr. Bush mentioned Sam Reid had extended an invitation to the KPA members to come out and see the new facility at Wood Island.

Mr. Pinkham stated that insurance regulations were interfering with him volunteering to help the Harbormaster and the Deputy Harbormaster he asked if there was some way, he could sign a waiver. Mr. Pinkham also mentioned letting someone put a float on the other side of his float, it would be another way of getting more boats in the water.

Mr. McCollett wanted to revisit the temporary moorings program.

Chair Philbrook discussed with the members some changes she would like to make in the KPA's rules and regulations.

The KPA board members and the Harbormaster decided float out would be on October 18, 2021 at 10:17 a.m., and October 19, 2021 if it rains.

All were in favor.

14. Executive Session - None

15. Adjournment

Chair Philbrook moved to adjourn at 7:15 p.m., seconded by Mr. Bush.

All were in favor.

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.