

1. Call to Order / Attendance

Chair Philbrook called meeting to order at 5:58 p.m.

Members present: Chair Philbrook, Vice Chair Patten, Bryan Bush, John McCollett, Alan Johnston. Members Absent: Niles Pinkham, and Steve Lawrence.

2. Pledge of Allegiance

3. Agenda Amendments and Adoption

Chair Philbrook cast one vote to accept agenda as presented.

4. Acceptance of Previous Minutes: May 6, 2021

Chair Philbrook moved to approved the May 6, 2021 minutes as amended, seconded by Mr. Bush.

Motion Carried 5-0-0

5. Harbormaster Report and Budget Report

The Harbormaster reported the Trap Slide was complete, (except where the axle got bent after being stuck behind winch and bent again) but he will be installing new axle and the spindles tomorrow morning. He stated the flagpole is standing up right again with the addition of the third line for holiday flags.

The Harbormaster met with USCG, NH Port Authority, NH Homeland Security and Emergency Management about security response, search and rescue to create a list of contacts, resources, and capabilities. USCG also agreed to assist with the night patrols in response to the reported thefts of outboards last season.

The Harbormaster replaced the pump for sinking boats with a pump suitable for saltwater and chemical environments.

Deputy Harbormaster Moran checked on the report of a float and ramp that was launched at Traip Academy and was being brought down the back channel, the boat was being delivered by Custom Floats to an address previously approved by the KPA.

The Harbormaster assisted in retrieving a small Boston Whaler from the shore during a windstorm after the boat broke off from a sailing boat of a mooring holder while the mooring holder was onboard, he also assisted in retrieving a boat from shore at Fort

Foster after the boat lost power and the anchor was not holding, the owner was able to get the boat running once it was off the beach, and then proceeded under its own power back to the mooring.

Deputy Harbormaster Breton has increased patrols in the back channel in response to wake complaints from residents and boaters.

The Harbormaster said the signs for bridge fishing, new launch fees, and PFDs on floats have been ordered and shipped.

The Deputy Harbormaster Moran and the Harbormaster took the USCG safe boating course sponsored by the Kittery Fire Department as part of continuing education. The Kittery Fire Benevolent Association paid for the classes. The Harbormaster qualified at the range with the Police Department as part of maintaining by Academy Certification.

The Harbormaster has not heard back from the Dept. of Marine Resources regarding the remaining portion of the Shellfish Warden certification.

- 12 Temporary Mooring Assignments to date
- 5 permanent moorings reassigned to date.
- 83 Season Launch Passes sold to date.
- 4 Facility Use Passes sold to date.

The Harbormaster has not heard back from one person who was sent mooring revocation letters. June 5th with be 30 days. If there is no response, that mooring will be reassigned as well.

6. All Items involving Town Officials or invited guests

7. Public Hearing

a. The Kittery Port Authority moves to hold a public hearing and approve an application from Bryan Cormier, 12 Goose Point Road, Kittery Point, Maine 03905 (Map 34, Lot 16) to add a 2' x 50' raised walkway and a 5' x 20' seasonal float.

Chair Philbrook moved to approve the application from Bryan Cormier, 12 Goose Point Road, Kittery Point, Maine 03905 (Map 34, Lot 16) to add a 2' x 50' raised walkway and a 5' x 20' seasonal float, seconded by Mr. Johnston.

Motion Carried 5-0-0

b. The Kittery Port Authority moves to hold a public hearing and approve an application from James Lynch, 178 Whipple Road, Kittery, Maine 03904 (Map 17, Lot 22) to replace an existing 67.5' x 5' pier, 24' x 3' gangway, 40' x 10' float, 11.5 x 7' existing deck and a 22' x 12' boat house. Agent is Matt Cardin, Cardin Environmental. Matt Cardin provided and gave an overview of update plans to the KPA.

Chair Philbrook moved to approve the application from James Lynch, 178 Whipple Road, Kittery, Maine 03904 (Map 17, Lot 22) to replace an existing 67.5' x 5' pier, to a 65' x 5' pier, 24' x 3' gangway, with a 35'x 5' gangway, add 40' x 10' float, 11.5 x 7' existing deck and a 22' x 12' boat house, according to the revised plans received at the 6/3/2021 KPA meeting, seconded by Mr. Bush.

Motion Carried 5-0-0

c. The Kittery Port Authority moves to hold a public hearing to approve added language to the Rules and Regulations for kayak rental storage at the Traip Academy Boat Ramp and set fees for the same in Appendix A.

Chair Philbrook moved to approve added language to the Rules and Regulations for kayak rental storage at the Traip Academy Boat Ramp and set fees for the same in Appendix A, seconded by Mr. Bush.

Motion Carried 5-0-0

8. Piers, Wharves & Floats

a. The Kittery Port Authority moves to accept an application from Scott Moffat, 144 Rogers Road, Kittery, Maine 03904 (Map 22, Lot 31) for the construction of a 6' x 90' pier, 3' x 45' aluminum ramp, and a 12' x 30' float.

Chair Philbrook moved to accept the application from Scott Moffat, 144 Rogers Road, Kittery, Maine 03904 (Map 22, Lot 31) for the construction of a 6' x 90' pier, 3' x 45' aluminum ramp, and a 12' x 30' float. Site walk scheduled on 6/21/2021 at 5:00 p.m., and to a public hearing at the July 2021 KPA meeting, seconded by Mr. Bush.

Motion Carried 5-0-0

9. Public Segment (Three Mins.) – None

10. Unfinished Business - None

11. New Business

a. Request from the harbormaster to approve an emergency rule requiring children 10 and under to wear a lifejacket while on town owned ramps and floats.

Chair Philbrook moved to approve an emergency rule requiring children 10 and under to wear a lifejacket, and be accompanied by an adult at all times while on town owned ramps and floats, seconded by Mr. Bush.

Motion Carried 5-0-0

b. The Kittery Port Authority moves to hear an appeal of a mooring revocation from Elizabeth Ewing, mooring #100 in Pepperrell Cove.

Chair Philbrook moved to reinstate mooring #100 this one time provided Ms. Ewing pays any mooring, late fees and reminds Ms. Ewing payment is due yearly on April 15, seconded by Mr. Johnston.

Motion Carried 5-0-0

12. Committee and Other Reports

a. Communications from the Chairperson

The Chair approved an in-kind repair replacement from Joseph R. Smith Jr., 5 Duncan Way, Kittery Point, Maine 03905 (Map 18, Lot 3) to repair supports under an existing pier.

Chair Philbrook approved a change from mooring blocks to Helix moorings for Ronald Vargo, 36 Pocahontas Road, Kittery Maine 03905.

Chair Philbrook asked the other KPA members for a consensus, and opinions on a riparian mooring for Gordon Vinther, 62 Pepperrell Road, Kittery, Maine 03904.

Chair Philbrook moved to authorize the Harbormaster to approve, locate, and issue a riparian mooring for Gordon Vinther, 62 Pepperrell Road, Kittery, Maine 03904 seconded by Mr. Bush.

Motion carried 5-0-0

13. Board Member Issues or Comments

Mr. Johnston – None

Mr. Bush said it was good to be having the KPA meeting at the Town Hall.

Mr. McCollett – None

Vice Chair Patton - None

Chair Philbrook – None

14. Executive Session – None

15. Adjournment

Chair Philbrook moved to adjourn at 7:04 p.m., seconded by Mr. Bush.

Motion Carried 5-0-0

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.