

1. Call to Order

Chair Philbrook called the meeting to order at 6:00 P.M.

Members present: Vice Chair Charles Patten, Bryan Bush, Steve Lawrence, John McCollett, Niles Pinkham, Alan Johnston, and Chair Kelly Philbrook.

2. Pledge of Allegiance

3. Agenda Amendments and Adoption

Public Hearing Item a. postponed until the August KPA meeting.

Chair Philbrook cast 1 vote for the agenda as amended.

4. Acceptance of Previous Minutes

The board postponed approval of the June 4, 2020 minutes until the August 6, 2020 KPA meeting.

5. Harbormaster Report and Budget Report

The Harbormaster reported on:

The 2020 mooring list and waitlist have been placed on the Town website.

The evening of June 30, 2020, a significant rainstorm occurred in which we received somewhere between 4-5 inches of rain in a little over 3 hours. One small boat on a mooring needed to be pulled into the launch cove before it sank. Two other center console boats were at risk of sinking; one was bailed and the bilge pump was used in the second. Deputy Moran and volunteers pumped out dinghies with motors that were at risk of sinking. Several non-motorized dinghies were filled with water and attended to by their owners the next day. Thanks, were offered to Connor Reed, Tom Philbrook and Bruce Knapp for assisting.

The sand that was placed on the new asphalt at Pepperrell Cove was removed and many compliments have been received about the overall project.

The controller on the Government St Wharf failed and was replaced by Yates Electric on June 29, 2020.

The bathroom at Pepperrell Cove remains closed, but options are being explored that meet COVID-19 requirements to be able to open it. A porta-potty was also placed at Traip the week of June 29, 2020.

Reserved parking at Pepperrell Cove for "commercial fisheries" ended on June 30, 2020. "No fishing" is still in place on all Town facilities due to COVID-19.

U.S. Fish and Wildlife and the Rachel Carson Preserve Office provided notice that access to Brave Boat Harbor is to be restricted. No beaching of boats and no people allowed on the sandbar. The

offices have begun to place signs and are looking into a buoy to be placed near the entrance. This was in response to complaints about large gatherings of people and boats there last summer.

A conscious effort is being made to patrol the back channel and Badgers Island to stop wake violators. No wake buoys have been placed at the east end of the back channel, adjacent to Hick's Rocks, Pepperrell Cove and the entry to Chauncey Creek. New mooring blocks will be located near Badgers Island and when in place, the buoys will be attached. Mooring options are being evaluated for the remaining no wake buoys in and around Badgers Island.

The Conservation Commission is having a sign made that will be placed at Pepperrell Cove depicting marine life that could be seen when visiting the wharf. Members of the board met with the Chair of the Commission and the graphic artist they hired on June 30, 2020. A list was provided to them of marine life and jpeg files of each. Thanks was offered to Chair Philbrook for assisting with compiling the list. The new sign is being designed now and the board will have a chance to review the proposed design before production.

RFQ's (Request for Quotes) will be published and quotes will be excepted for a boat to replace the current Carolina Skiff. The Harbormaster hopes to have the order completed by September.

Work is being done to clean-up the Traip ramp area which includes adding a trash barrel by the ramp, pruning of shrubs and cutting bittersweet vine that is currently killing trees in that area. A dirt area was also added next to the office/shed which will be used for kayak racks and additional parking for boaters. Special thanks to KPA board member Niles Pinkham for volunteering to spread the gravel that was delivered by Kittery DPW.

As of July 7, 2020: 397 moorings paid, 91 unpaid (43 are Kittery Point Yacht Yard's, and they have just completed entering 2020 vessel data. 48 unpaid are individual mooring holders). The Harbormaster will be calculating the fees this week, and late fees will be assessed as of July 16, 2020. One additional individual relinquished their mooring (28 so far). As of July 7, 2020, 103 seasons launch passes have been sold.

6. All Items involving Town Officials or invited guests - None

7. Public Hearing

a. The Kittery Port Authority moves to continue a public hearing from the May 7, 2020 KPA meeting on an application from Shelly Tamis, 14 Goose Point, Kittery Point, ME 03905 (Map 34, Lot 14) for a seasonal 4'x 16' dock.

The board postponed the public hearing until the August KPA meeting.

b. The Kittery Port Authority moves to continue a public hearing from the June 18, 2020 KPA meeting on an application from Kenneth P. & Terri M. Miller, 4 Lawrence Lane, Kittery Point, ME 03905 (Map 18, Lot 35) for a 6'x 45' extension to an existing fixed pier. The existing 3'x46' gangway and 10'x20' float will be reused. The extension will create a structure with 150' of total length. Agent: Steven Riker, Ambit Engineering.

Chair Philbrook read the Findings of Fact list per requested by Steven Riker, of Ambit Engineering.

Chair Philbrook, Vice Chair Patten, Mr. Bush, Mr. Lawrence, Mr. Pinkham and Mr. Johnston were in favor of all items on Finding of Fact list.

John McCollett abstained.

Chair Philbrook moved to approve the application from Kenneth P. & Terri M. Miller, 4 Lawrence Lane, Kittery Point, ME 03905 (Map 18, Lot 35) for a 6'x 45' extension to an existing fixed pier. The existing 3'x46' gangway and 10'x20' float will be reused. The extension will create a structure with 150' of total length.

Seconded by Mr. Lawrence.

Motion Carried 6-0-1

John McCollett abstained.

c. The Kittery Port Authority moves to continue a public hearing from the June 18, 2020 KPA Meeting on an application from Paul J. & Jessica O. McKeon, 96 Pepperrell Road, Kittery Point, ME 03905 (Map 27, Lot 47) for addition of a 5' x12' boat cradle to an existing structure. Agent: Steven Ricker, Ambit Engineering.

Chair Philbrook moved to approve the application from Paul J. & Jessica O. McKeon, 96 Pepperrell Road, Kittery Point, ME 03905 (Map 27, Lot 47) for addition of a 5' x12' boat cradle to an existing structure with the condition the float will not be used to tie up a boat for storage, will only be used for loading and unloading, short-term visitors, and the cradle will be limited to a boat 20' or less.

Seconded by Mr. Bush.

Motion Carried 6-0-0

John McCollett abstained from the last vote and was not present for this vote.

d. The Kittery Port Authority moves to hold a public hearing on an application from Martha Ladd, 5 Mill Pond Road, Kittery, ME 03904 (Map 23, Lot 5) to replace an old dilapidated dock with a new 4' x 80' pier, a 3' x 36' ramp, and a 10' x 20' float. Agent is Lisa Vickers of Atlantic Environmental, LLC.

Dave Smith, the abutter, was inquiring about where the replacement dock was going to be located. Lisa Vickers of Atlantic Environmental explained the plans to Mr. Smith. Mr. Smith expressed concerns with the placement of the new 4' x 80' pier, a 3' x 36' ramp, and a 10' x 20' float.

Chair Philbrook moved to approve the application from Martha Ladd, 5 Mill Pond Road, Kittery, ME 03904 (Map 23, Lot 5) to replace an old dilapidated dock with a new 4' x 80' pier, a 3' x 36' ramp, and a 10'x 20' float.

Seconded by Mr. Bush.

Chair Philbrook read the Findings of Fact list as requested by Lisa Vickers of Atlantic Environmental, LLC.

Chair Philbrook, Vice Chair Patten, Mr. Bush, Mr. Lawrence, Mr. Pinkham, Mr. Johnston and Mr. McCollett were in favor of all items on Finding of Fact list.

Motion Carried 7-0-0

8. Piers, Wharves & Floats

a. The Kittery Port Authority moves to accept an application from Christine and Judson Ludeking, 32 Mendum Avenue, Kittery, ME 03904 (Map 3, Lot 50) to replace an existing fixed pier, ramp and float with a 4'x 100' fixed pier, 3'x 40' gangway, 6'x 30' landing float secured by moorings and a 10'x 20' float secured by moorings. Agent is Zachary Taylor of Riverside and Pickering.

Zachary Taylor of Riverside and Pickering presented the plans for Christine and Judson Ludeking, 32 Mendum Avenue, Kittery, ME 03904 (Map 3, Lot 50) to replace an existing fixed pier, ramp and float with a 4'x 100' fixed pier, 3'x 40' gangway, 6'x 30' landing float secured by moorings and a 10'x 20' float secured by moorings.

The board suggested a fixed pier instead of a landing float.

Chair Philbrook scheduled a site walk for low tide on July 20, 2020 5:00 PM and a public hearing for August 6, 2020.

Chair Philbrook asked the board if they were willing to waive the 100' restriction, all were in favor.

Chair Philbrook moved to accept an application from Christine and Judson Ludeking, 32 Mendum Avenue, Kittery, ME 03904 (Map 3, Lot 50) to replace an existing fixed pier with a revised plan provided at the site walk on July 20, 2020 at 5p.m. and a public hearing August 6, 2020 at 6p.m., ramp and float with a 4'x 100' fixed pier, 3'x 40' gangway, 6'x 30' landing float secured by moorings and a 10'x 20' float secured by moorings.

Seconded by Mr. Bush.

Motion Carried 7-0-0

b. The Kittery Port Authority moves to accept an application from Christopher and Laurie Barrett, 12 Goodwin Road, Kittery Point, ME 03905 (Map 58, Lot 15) to add 3'x 23' ramp and a 10'x 20' float.

Chair Philbrook scheduled a site walk for July 20, 2020 at 4 :15 PM and a public hearing for August 6, 2020 at 6 PM.

Mr. Lawrence moved to accept the application from Christopher and Laurie Barrett, 12 Goodwin Road, Kittery Point, ME 03905 (Map 58, Lot 15) to add 3'x 23' ramp and a 10'x 20' float.

Seconded by Mr. Bush

Motion Carried 7-0-0

9. Public Segment (Three Mins.) - None

10. Unfinished Business

a. Future Planning list (Postponed until September, 2020)

11. New Business - None

12. Committee and Other Reports

a. Communications from the Chairperson

Chair Philbrook spoke regarding a repair/replace in-kind pier, ramp and float from Rebecca and Michael Hall, 51 Bowen Road, Kittery ME 03904.

Chair Philbrook said a letter was sent to the Tudor Drive Association, at their request, stating that the KPA doesn't assign dock space on their shared docking structure.

Chair Philbrook stated that Warren's Lobster House was doing some in-kind repairs.

13. Board Member Issues or Comments

Mr. Lawrence – Mr. Lawrence brought up replacing the pump at the Town dock.

Mr. Bush – Mr. Bush stated Briars has water.

Mr. Pinkham - None

Mr. Johnston -None

Mr. McCollett – Mr. McCollett asked if the Tudor Drive Association had electricity at their dock.

Vice Chair Patten – None

Chair Philbrook – Chair Philbrook mentioned moorings in a cove by the Sara Long Bridge and 95 and having the Harbormaster investigate the probability of issuing moorings. Chair Philbrook asked about putting another float at Traip and the cost of doing so. Chair Philbrook spoke about the cameras at Pepperrell Cove, and allowing fishing at Pepperrell Cove.

14. Executive Session - None

15. Adjournment

Mr. Bush moved to adjourn at 8:12 p.m., seconded by Mr. Johnston.

Motion Carried 7-0-0

Submitted by Kim Tackett

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website.