

PORT AUTHORITY MEETING

APPROVED

Council Chambers

September 5, 2019

1. Call to Order

Chairperson Philbrook called the meeting to order at 6:00 PM.

Members present: Kelly Philbrook, Chair, Charles Patten, Vice Chair, Steve Lawrence, Member, Niles Pinkham, Member and Bryan Bush, Member.

2. Pledge of Allegiance

3. Agenda Amendments - None

Chair Philbrook moved to accept the agenda as presented.

4. Acceptance of Previous Minutes

August 1, 2019 - Mr. Patten requested that line 134 on page 4 be struck from the record.

Chair Philbrook moved to accept the August 1, 2019 minutes as amended.

Mr. Lawrence seconded the motion.

Motion carries 5-0-0.

5. Harbormaster Report and Budget Report

Harbormaster Brosnihan stated that he has been monitoring Hurricane Dorian and has advised boaters to be prepared. Harbormaster Brosnihan stated that he recently welcomed the Eagle and escorted them into the harbor, and also participated in a successful National Night Out event. Harbormaster Brosnihan advised that he added a float to the Eastern side of the harbor.

Harbormaster Brosnihan stated he's received increased complaints about noise and partying in Brave Boat Harbor. Harbormaster Brosnihan advised that he is inquiring about jurisdictional authority in that area.

Harbormaster Brosnihan stated that there was a lightning strike at his office in Pepperrell Cove, and he is in the process of replacing equipment and getting the cameras back up and operational.

Harbormaster Brosnihan presented the current revenue figures and the current status of the budget.

Chair Philbrook asked the Harbormaster to look into getting an AED for the Harbormaster shack at Pepperrell Cove.

The board discussed the upcoming paving, and what the options might be for putting the floats in another location.

6. All Items Involving Town Officials or Invited Guests - None

7. Public Hearing - None

8. Piers, Wharves and Floats - None

9. Public Segment - None

10. Unfinished Business - None

11. New Business

a. Update to Bylaws

Chair Philbrook stated that she is interested in discussing the Secretary position, and whether it's needed in the same capacity.

The board agreed to table the discussion so they may review the bylaws and make a decision at a future meeting.

b. Schedule a workshop to look at any changes for next year

The board discussed possible dates and scheduled the workshop on Wednesday, September 25, 2019 at 6:00 PM.

c. Schedule Float Out

The board discussed possible dates and tentatively scheduled Float Out for October 28, 2019, with a rain date of October 29, 2019.

12. Committee and Other Reports

a. Communications from the Chairperson

Chair Philbrook presented the draft of the Rules and Regulations changes the board recently discussed and voted on.

The board discussed an email from the Harbormaster regarding a mooring holder who has questions regarding hauling fuel and possibly receiving a prorated Facility Use Fee. The board discussed the issue and did not agree to provide the mooring holder with a prorated fee.

13. Board Member Issues or Concerns

Mr. Pinkham - **None**

Mr. Patten - Appreciated the new format of the Harbormaster's report.

Mr. Bush - **None**

Mr. Lawrence - **None**

14. Executive Session - None

15. Adjournment

Chair Philbrook moved to adjourn the meeting at 7:21 PM

Mr. Lawrence seconded the motion.

The motion carries 5-0-0.

Submitted by Suzanne Esposito

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website at <http://www.townhallstreams.com/locations/kittery-maine>.