

1. Call to Order

Chairperson Philbrook called the meeting to order at 6:00 PM.

Members present: Bruce Crawford, Vice Chair, Steve Lawrence, Member; Kelly Philbrook, Chair, Charlie Patten, Member, Bryan Bush, Member, Niles Pinkham, Member.

Absent: Mark Drummond, member, and John Brosnihan, Harbormaster.

2. Pledge of Allegiance

3. Agenda Amendments

Chair Philbrook cast 1 vote to adopt the agenda as presented.

4. Acceptance of Previous Minutes - July 10, 2019

**Mr. Lawrence moved to accept the July 10, 2019 minutes as presented.
Vice Chair Crawford seconded the motion.**

Motion carries 6-0-0.

5. Harbormaster Report and Budget Report

Chair Philbrook asked the board to see Harbormaster Brosnihan if they have questions related to the budget report which was included in their packets since the Harbormaster is not in attendance.

Chair Philbrook read a written report from Harbormaster Brosnihan who stated that he was absent due to the tall ships arriving in Portsmouth. Harbormaster Brosnihan's letter noted that squid fishing has increased, which he and the Assistant Harbormaster have been monitoring. Harbormaster Brosnihan also stated in his letter that on July 25, 2019 a sheen and odor of diesel fuel was observed in Pepperrell Cove, which was investigated and determined to be from a vehicle transitioning in the harbor channel. Harbormaster Brosnihan noted that he has contacted all mooring holders who have mooring inspections due, and he has inventoried the vacant moorings in Pepperrell Cove, with a result of 104 vacant moorings. Harbormaster Brosnihan's letter stated that the annual National Night Out event is taking place on Tuesday, August 6, 2019, and he will be participating.

Chair Philbrook acknowledged that Harbormaster Brosnihan has received several complaints of noise/partying on Brave Boat Harbor.

6. All Items Involving Town Officials or Invited Guests - None

7. Public Hearing

- a. The Kittery Port Authority moves to hold a public hearing on an application from the Town of Kittery, 6 Bellamy Lane (Map 27, Lot 49A) for the addition of an 8' x 29.75' float.**

Chair Philbrook stated this is a relocation of a float.

The board discussed the application, including a request from an abutter for more information, and the height difference between the dock and float.

Mr. Lawrence moves to accept an application from the Town of Kittery, 6 Bellamy Lane (Map 27, Lot 49A) for the addition of an 8' x 29.75' float.

Mr. Bush seconded the motion.

Motion carries 6-0-0.

- b. The Kittery Port Authority moves to hold a public hearing to approve Rules and Regulation changes to the following sections.**

3.12 - Moored Floats

Chair Philbrook stated that all requested changes have been made for 3.12 - Moored Floats.

Mr. Lawrence moves to accept regulation 3.12 - Moored Floats as drafted on 8/20/19.

Mr. Pinkham seconded the motion.

Motion carries 6-0-0.

3.13 - Outhauls

Mr. Lawrence moves to accept regulation 3.13 - Outhauls as drafted on 8/1/19 with the amendment that any outhauls after August 1, 2019 would require a \$20.00 fee.

Mr. Bush seconded the motion.

Motion carries 6-0-0.

TBD - Swim floats

Chair Philbrook moved to approve regulation TBD - Swim floats with a one-time application fee of \$20.00 as drafted on 8/20/19.

Mr. Lawrence seconded the motion.

Motion carries 6-0-0.

8. Piers, Wharves and Floats

9. Public Segment

10. Unfinished Business

11. New Business

a. Election of Officials

Chair Philbrook stated there are two positions available, including Vice Chair and Secretary.

Mr. Lawrence nominated Mr. Patten for Vice Chair.

Mr. Patten accepted the nomination.

Motion carries 6-0-0.

There were no volunteers or nominations for the Secretary position. The board agreed to hold-off on making any decisions at this time.

12. Committee and Other Reports

a. Communications from the Chairperson

Chair Philbrook noted that she received a call from the Code Enforcement Officer about a dock that he believes was being built, without a permit.

Chair Philbrook stated that Mark Drummond has decided to step down from the Port Authority due to health reasons.

Chair Philbrook stated that she will seek reappointment when her term is up in August.

b. Government Street Wharf Updates - None

13. Board Member Issues or Concerns

Mr. Patten - Thanked Vice Chair Crawford for all of his time and efforts serving on the board over the years.

Mr. Pinkham- None

Mr. Bush - Thanked both Vice Chair Crawford and Mr. Drummond and stated he is sad to see them go.

Mr. Lawrence - Said he is going to miss having Mr. Drummond on the board. Mr. Lawrence thanked Vice Chair Crawford for his time on the board and all he has done for the Town of Kittery.

Vice Chair Crawford - Thanked the board for all they've done, and expressed how much he's enjoyed his involvement on the board.

Chair Philbrook - Thanked Vice Chair Crawford and assured him he will always be an honorary member of the board.

14. Executive Session

15. Adjournment

Mr. Lawrence moved to adjourn the meeting at 6:48 PM

Mr. Bush seconded the motion.

The motion carries 6-0-0.

Submitted by Suzanne Esposito

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website at <http://www.townhallstreams.com/locations/kittery-maine>.