

**PORT AUTHORITY MEETING  
Council Chambers**

**APPROVED  
May 8, 2019**

**1. Call to Order**

Chairperson Philbrook called the meeting to order at 6:00 PM.

Members present: Kelly Philbrook, Chair, Steve Lawrence, Member, Charlie Patten, Member, Niles Pinkham, Member.

Absent: Bruce Crawford, Vice Chair, Mark Drummond, member, Bryan Bush, member.

**2. Pledge of Allegiance**

**3. Agenda Amendments - None**

**Chair Philbrook moved to accept the agenda as presented.  
Mr. Lawrence seconded the motion.**

**4. Acceptance of Previous Minutes**

**April 7, 2019** - Chair Philbrook requested that line 77-78 on page 2 reflect that her statement was that the "dock attendant position is typically at Pepperrell Cove but should be moved to Traip."

**Chair Philbrook moved to accept the April 7, 2019 minutes as amended.  
Mr. Lawrence seconded the motion.**

**Motion carries 4-0-0.**

**5. Harbormaster Report and Budget Report**

Harbormaster Brosnihan stated that we are at 81.5% of the budget. Harbormaster Brosnihan stated that we are at 91.4% for revenue.

Harbormaster Brosnihan sent out 10 mooring revocation letters.

Harbormaster Brosnihan introduced the new Assistant Harbormaster, Charles Moran.

The board acknowledged a successful Float-In.

**6. All Items Involving Town Officials or Invited Guests - None**

**7. Public Hearing - None**

## **8. Piers, Wharves and Floats**

- a. The Kittery Port Authority moves to review and accept an application from the Heirs of John Hall (Everett Hall) Cedar Island at the Isles of Shoals, Kittery ME (Map 70, Lot 1) to add a 10'x24' float and a 3'x50' gangway.**

Mr. Hall stated that he changed his plan to include three gangways. Mr. Hall answered Chair Philbrook's questions about the various floats, sizing and positioning, confirming his plans include a 4'x80' gangway, 10'x10' float, 12'x12' float and a 8'x24' float.

**Chair Philbrook scheduled a site walk for Saturday, May 18, 2019 at 6:30 AM.**

**Chair Philbrook moved to accept the application from the Heirs of John Hall (Everett Hall) Cedar Island at the Isles of Shoals, Kittery ME (Map 70, Lot 1) to add a 4'x80' ramp 12'x12' float, 10'x10' float and 8'x24' float, to gain access to his residence.**

**Mr. Pinkham seconded the motion.**

**Motion carries 4-0-0.**

- b. The Kittery Port Authority moves to review and accept an application from Robert Goldman, 54 Heron Point Lane, Kittery, ME (Map 34, Lot-3-13) for the construction of a 4'x8' access way, a 6'x24' fixed pier, a 3'x25' gangway and a 10'x20' float, located by two helical moorings. Agent is Steve Riker, Ambit Engineering.**

Mr. Riker presented the plans to the board.

**Mr. Lawrence moved to accept the application from Robert Goldman, 54 Heron Point Lane, Kittery, ME (Map 34, Lot-3-13) for the construction of a 4'x8' access way, a 6'x24' fixed pier, a 3'x25' gangway and a 10'x20' float, located by two helical moorings. Mr. Lawrence also moved to schedule a site walk and public hearing.**

**Mr. Patten seconded the motion.**

**Chair Philbrook scheduled a site walk for Thursday, May 16, 2019 at 4:00 PM. Chair Philbrook stated that the public hearing will occur at the next scheduled meeting.**

**Motion carries 4-0-0.**

## **9. Public Segment - None**

## **10. Unfinished Business**

- a. Float Regulations Draft**

The board reviewed and discussed the current float regulations and suggested changes.

**b. Outhaul Regulations Draft**

The board discussed creating a standard for outhauls.

**c. Swim Float Regulations Draft**

The board discussed swim float regulations.

**d. Hourly Dock Tie-Up Fees**

The board continued the discussion of hourly dock tie-up fees from the previous meeting.

**Mr. Lawrence moved to authorize Harbormaster Brosnihan to create two spots for hourly dock tie-ups as a “pilot program” and to bring back the data to the board to review and discuss.**

**Mr. Patten seconded the motion.**

**Motion carries 4-0-0.**

**11. New Business**

Chair Philbrook presented two riparian mooring requests she received from the owner of 6 Pocahontas Road, and Peter Lucas of 6 Tudor Drive.

The board agreed that Harbormaster Brosnihan could move forward with the riparian moorings.

**12. Committee and Other Reports**

**a. Communications from the Chairperson**

Chair Philbrook noted two other items from the previous meetings, including Mill Pond Road, and a resident who wants to add replace his pilings. Chair Philbrook stated that Mill Pond Road was still in the process, and the resident who wanted to replace his pilings would need to get a new permit.

**b. Government Street Wharf Updates**

Chair Philbrook stated that Vice Chair Crawford is not in attendance to provide an update. Chair Philbrook visited Government Street Wharf and said the project is coming along. Chair Philbrook advised the board that that the Town Manager would like to schedule a ribbon cutting when the project is complete.

### **13. Board Member Issues or Concerns**

Mr. Patten - None

Mr. Pinkham - None

Mr. Lawrence - None

Chair Philbrook - Thanked Jim Forbes, Dick Draper, Jim Baxter, Jim Gailey, Steve Lawrence, Niles Pinkham, Charlie Patten, Louis, Charles Moran, Bryan Bush, Gunnar Ek and the Harbormaster for their hard work on a successful Float-In.

Harbormaster Brosnihan stated that he's looking further into the use of the shed at Traip. Harbormaster Brosnihan added that the Town Manager authorized him to price out a new shed build.

### **14. Executive Session - None**

### **15. Adjournment**

**Mr. Lawrence moved to adjourn the meeting at 7:24 PM**

**Mr. Patten seconded the motion.**

**The motion carries 4-0-0.**

Submitted by Suzanne Esposito

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website at <http://www.townhallstreams.com/locations/kittery-maine>.