

CALL TO ORDER

ROLL CALL

Present: Steve Bellantone, Member, Drew Fitch, Member, Ronald Ledgett, Member, John Perry, Member, Karen Kalmar, Vice Chair, and Dutch Dunkelberger, Chair

Absent: Russell White, Member

Staff: Adam Causey, Director of Planning and Development

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

The Chair opened the Public Comments session.

There being none the Chair closed the public comments.

NEW BUSINESS

ITEM 1 – 50 Chauncey Creek Road – Shoreland Plan Amendment

Action: Accept or deny application. Approve or deny plan amendment. Owners and applicants, Thomas and Michele Jordan request consideration of a plan amendment to add an 80 sf addition to a 1,115 sf residence on a 7,800 +/- square foot parcel located at 50 Chauncey Creek Road (Tax Map 44 Lot 59) in the Residential Kittery Point Village (R-KPV), Shoreland Overlay (OZ-SL-250') and Resource Protection (OZ-RP) zones. Agent Tom Emerson, studioB-E.

Tom Emerson presented the plan and detailed the addition dimensions. Setbacks are maintained, and de-vegetation calculations remain the same. Mr. Emerson detailed several previously approved items on the plan that are to be removed: walkway from front to side deck, portion of the deck, and one set of stairs. The addition will be on top of one site wall.

Mr. Ledgett asked for details on the 2nd floor cantilever. A condition of approval was requested to make sure the cantilever meets the code.

Vice Chair moved to accept the application as complete, and approve the Shoreland Development Plan amendment with added conditions. Seconded by Mr. Ledgett.

The motion carried 6-0-0.

OLD BUSINESS

ITEM 2- 459 U.S. Route One – Major Modification Findings of Fact

Action: Review and Approve Findings of Fact for grade change major modification approved on February 27, 2020.

Mr. Causey explained the reason for this agenda item.

Chair Dunkelberger read the findings of fact to the board.

The board moved to approve the findings 5-0-1.

ITEM 3 – Board Member Items / Discussion

Social distancing efforts reviewed pertaining to the Town of Kittery Boards, and public attendance/comments procedures discussed. Members asked to contact the Chair if feeling unwell prior to the meeting. Meetings will continue to occur. Staff asked that members let the department know anticipated attendance the week of meetings so a quorum can be determined before the meeting. The next workshop is still set to occur depending on attendance. Staff does not have the update changes in the cluster ordinance yet.

ITEM 4 – Town Planner / Director of Planning & Development Items

- New Town Planner Announcement: Mr. Causey announced a new Town Planner will start on March 23rd, Bart McDonough.

Adjournment

Vice Chair moved to adjourn the meeting. Mr. Ledgett seconded the motion.

The motion carried 6-0-0.

The Kittery Planning Board meeting of March 12, 2020 adjourned at 6:15 p.m.

Submitted by Carrie Bacon, Development Staff Clerk on September 23, 2020.

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of

**TOWN OF KITTERY, Maine
PLANNING BOARD MEETING
Council Chambers**

APPROVED
March 12, 2020

the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website at <http://www.townhallstreams.com/locations/kittery-maine>.