

Present: John Perry, Member, Drew Fitch, Member, Ronald Ledgett, Member, Steve Bellantone, Member, Karen Kalmar, Vice Chair, and Dutch Dunkelberger, Chair

Absent: Russell White, Member

Staff: Bart McDonough, Town Planner, Adam Causey, Director of Planning

Advisory: Earldean Wells, Conservation Commission joined at 7:46 PM.

Chair Dunkelberger opened the Workshop.

### **Title 16 Land Use & Development Code Amendments – Recodification of Title 16**

Chair Dunkelberger stated that the Board will review each section while addressing the issues.

The Board proceeded to review each section.

The Board agreed to language changes in 16.1.

Corrections were made in 16.2, with discussion on the Port Authority ensuing.

Definitions were compared, and edits were made to 16.3.

Corrections were made and questions asked regarding 16.4.

Formatting issues noted for 16.5, and questions regarding culverts and essential services addressed.

Mr. McDonough asked the Board a policy question regarding retaining walls.

Preliminary site plan review discussed briefly for section 16.6.

Minor site plan review, abutter notices, and the 5,000 square foot threshold discussed for 16.7. Stormwater and MS4 ordinance changes mentioned briefly. Floodplain management, underground aquifer and large development effects discussed.

Public visual access and view easements discussed for section 16.8. Waivers and performance standards discussed.

Formatting issues noted for section 16.9.

The Kittery Planning Board workshop of November 9, 2021 adjourned at 7:56 p.m.

Submitted by Carrie Varao, Development Staff Clerk on May 24, 2022.

Disclaimer: The following minutes constitute the author's understanding of the meeting. Whilst every effort has been made to ensure the accuracy of the information, the minutes are not intended as a verbatim transcript of comments at the meeting, but a summary of the discussion and actions that took place. For complete details, please

**TOWN OF KITTERY, Maine**  
**PLANNING BOARD WORKSHOP**  
**REMOTE**

**APPROVED**  
**NOVEMBER 9, 2021**

refer to the video of the meeting on the Town of Kittery website at  
<http://www.townhallstreams.com/locations/kittery-maine>.