



KITTERY PUBLIC WORKS DEPARTMENT

200 Rogers Road
Kittery, Maine 03904
(207) 439-0333
Fax (207) 439-6118

Resource Recovery 439-1477
Shop 439-9037

November 19, 2015

Dear Commercial Haulers:

In order for you to obtain your Commercial Hauler's License for 2016, you will need to provide us with the following information using the attached application and/or a separate sheet of paper (maintaining the same format please). Renewals are due by January 31st of each year as indicated on your license application from the previous year. Please make all license fees payable to the Town of Kittery. Once payment and a completed application are received, we will issue your new 2016 Commercial Haulers License. Payment should be made at the Kittery Public Works office.

For your convenience, I am enclosing the following:

- 2016 Commercial Haulers Application
- Copy of the current Ordinance, Title 8, Solid Waste Collection and Disposal
- Copy of the Appendix A – Fee Schedules (License)
- Copy of the current Rules & Regulation including the Resource Recovery Facility Fee Schedule

As a licensed hauler for the Town of Kittery, you are responsible for understanding and abiding by the current Town Ordinance, Title 8, Solid Waste Collection and Disposal. Any changes or updates throughout the year will be sent to your address listed above.

The most important note in our policy is to ensure that all your customers are limiting their trash quantities as much as possible by abiding by the mandatory recycling and recoverable rules. Only residential MSW is allowed; however, we are open to partnering with you for any disposal of recyclable products from your commercial customers. We are also strongly recommending household composting for all residents in the next year.

Starting Feb 1, 2013, all Type A permits holders will be required to have a weight slip prior to dumping MSW at the Kittery RRF; estimated weights will be calculated for all other smaller haulers. Your loads may be inspected periodically and loads will be rejected if your customers are not abiding by the attached ordinance as well. Please be proactive in helping us educate the Kittery residents. Please feel free to copy the enclosed Ordinance and/or Rules & Regulations to hand out to your customers with their contract.

Please feel free to call the Public Works Department at 207-439-0333 with any licensing questions or concerns. Thank you.

Sincerely,

Norman Albert,
Commissioner of Public Works



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**Reminder to Commercial Haulers, using Kittery
Transfer Station...**

**License renewals are due by January 31st – and are
made through the Kittery Town Hall, Town Clerk's
office.**

See reverse side of this reminder for more details.

Thank you.



Town of Kittery, Maine

Office of Town Clerk

200 Rogers Road, Kittery, ME 03904

Telephone: (207) 439-1328 Fax: (207) 439-6806

APPLICATION FOR COMMERCIAL HAULER'S LICENSE

ALL LICENSES ARE ANNUAL AND SHALL BE RENEWED BY JANUARY 31ST OF EACH YEAR.

Business Name: _____

Business Address: _____

Contact Person: _____ Phone: _____

Type of Permit Requested: _____ (See License Fee Schedule for more specific definitions)

A : All \$200	B: Basic Lg \$100	C: Basic Sm \$50	D: Special no Trash \$50	E: Combo Lg \$175	F: Combo Sm \$75
Business and residential, 25+, Trash, Recyclables, Recoverables	Residential, 25+, Trash, Recyclables	Residential, less than 25, Trash, Recyclables	Residential, Recyclables, Recoverables	Residential, 25+, Trash, Recyclables, Recoverables	residential, less than 25, Trash, Recyclables, Recoverables

Estimated weekly quantity to be delivered to Kittery Solid Waste Facility:

Trash (T) _____ Recyclables (R) _____ Recoverables (Rc) _____

Registration Number(s) of all vehicles used in Kittery: You will be provided with a copy of the license for each vehicle listed here. They are required to present it to the KSWF Attendant prior to tipping for each trip.

Number of Businesses to be served: _____ Number of Homes to be served: _____

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List each Businesses name/street address (For Type A license only):

- 1. _____
- 2. _____
- 3. _____
- 4. _____

List each Residents name/street address (For all type licenses):

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____
- 11. _____
- 12. _____
- 13. _____
- 14. _____
- 15. _____
- 16. _____
- 17. _____
- 18. _____
- 19. _____
- 20. _____
- 21. _____
- 22. _____
- 23. _____
- 24. _____
- 25. _____

For your convenience, a separate sheet(s) may be attached to list your customers.

_____ Date

_____ Printed Name of Applicant

_____ Signature of Applicant