

KITTERY PORT AUTHORITY

APPROVED
February 4, 2010
Council Chambers
7:00 P.M. – 7:55 P.M.

Members Present: John Carson, Chairman, William Bailey, Barry Bush, Kelly Philbrook, Joan Castellano, Thomas Smith, Russell White representing the Planning Board and Harbormaster Bion Pike.

1. Minutes of Meeting: January 7, 2010:

Mr. Bush moved to approve the minutes of January 7, 2010, seconded by Mr. Smith with all in favor.

2. Budget Report:

Ms. Castellano indicated that the checks that she had signed for the last month were \$153.00 for the harbormaster's phone, \$126.00 for the electricity and \$139.00 for the trash at the town pier. She continued that Harbormaster Pike would be taking care of the trash bill at the town pier. Harbormaster Pike indicated that the Frisbees owed for the December bill and he had the January bill to deliver to them. Chairman Carson indicated that Harbormaster Pike should stay on top of them if they did not see some action in two weeks. Ms. Castellano stated that she had just received the invoice for the fixing of the hoist for \$1,150.26.

3. Harbor Master Segment:

Harbormaster Pike indicated relative to the hoist at Pepperrell Cove that it had stopped working at the mid point of hoisting from a low tide up to the pier. He continued that the gears inside were not turning and it was in a state of failure. Harbormaster Pike stated that he brought the spare hoist and installed it but then discovered that the chain went about five feet below the pier. He continued that David Sullivan drove to Massachusetts to get a new chain installed and the report was that the hoist was in very good shape and in the future it would need to have the brakes addressed but that was not a pressing concern at the moment. Harbormaster Pike asked if they should take the hoist that was failing to be serviced and put it back up as the working hoist or if they should keep it as a backup. Chairman Carson suggested that they hold off on that decision until they had a budget meeting. Harbormaster Pike asked if there was ever a maintenance routine for the hoists to which Chairman Hall responded that there was not.

Harbormaster Pike indicated relative to the Traip floats and dinghy racks, that after speaking with Mr. Bush and Mr. Smith, the idea would be that the float could be installed on either the end of the floats to make an "L" or on the inside of the last float making an "L" and that it could be attached with hardware that he already has. Chairman Carson asked the Harbormaster how he would prefer to attach it. Harbormaster Pike responded that he had spoken with two fishermen that worked down there and that they would prefer to see it on the end to make the existing

length of float along the ramp longer. Harbormaster Pike indicated that it was up to the Port Authority on how they wanted to do it but that he would have to apply to the Army Corps of Engineers. Chairman Carson suggested that Harbormaster Pike draw up a plan and application. Harbormaster Pike indicated that there had been a brief discussion about dinghy racks and thought it would be a good idea for Port Authority members to take a look and see if there were any thoughts about where would be an appropriate spot for them.

Harbormaster Pike stated that he gotten some quotes on fire extinguishers and a 10 pound fire extinguisher was \$108.00, metal cabinets for \$145.00 and plastic cabinets for \$83.00 which tend to not hold up very well. He continued that relative to life rings, there were 20 inch life rings for \$50.00 and 24 inch for \$55.00 and a mounting bracket for \$12.00. Chairman Carson stated that his thought was to discuss this issue when they had a budget workshop.

Harbormaster Pike stated relative to mooring renewals, they were at about 110 renewals and revenue for moorings was approaching \$11,000.00. Chairman Carson asked how that compared to this time last year. Harbormaster Pike answered that last year people had come in a lot earlier because of the new program that he had put into place. He continued that during the last two weeks the renewals had picked up significantly.

Harbormaster Pike indicated that the Pepperrell Cove Yacht Club issue was on the docket for the Harbormaster Association meeting. He continued that Mr. Hall had given him the original agreement with the Yacht Club and at the time of the agreement they were allowed to rent but according to the Army Corps of Engineers they are not allowed to. Harbormaster Pike stated that he had spoken with Mr. Cartel at the Yacht Club and would suggest to him that they will leave this issue alone until after the Association meeting and until they talk more with the Army Corps of Engineers so that they would know exactly how they wanted to approach the issue.

Harbormaster Pike indicated that small pier that the Kittery Trading Post uses is now in tidal water with the removal of the gates and that it needed to be addressed. Chairman Carson stated that it the pier is grandfathered and the Trading Post should just be notified of the change.

Harbormaster Pike noted that the GPS project was on the computer with all of the complete data. He continued that when it was originally uploaded there was no projection for the Isles of Shoals and Southern Maine Regional Planning had provided the photograph for that and it could be loaded on. He continued that the town is buying a license for the software and they can piggyback on their license and as soon as the license came in the planning office would put the project on the website.

Harbormaster Pike stated that harbormaster training was taking place March 17, 18 and 19 and the fee for the town was \$50.00 to continue membership and \$75.00 for training and meals per person. He continued that if all of the assistants and Chairman Carson go it would cost \$425.00. He noted that lodging would cost \$100.00 per person to stay at the school but the three assistants that wanted to go had made arrangements to stay somewhere else. Harbormaster Pike asked if they were going to send the assistants to the training. There was no objection to sending the assistants to the training.

Harbormaster Pike indicated that the previous day, he, Chairman Carson and Gerry Mylroie, the Town Planner had gone to UNH and met with the Whittemore Business School students who had a senior project to study the marketing of Kittery. He continued that it was not just related to water front activities. Harbormaster Pike said that they met with 23 students and it was a great meeting and the students had some really unique ideas.

Harbormaster Pike continued that the following day Chairman Carson, Town Manager Carter and he were going to Sanford to meet with representatives from Shellie Pingree's office to talk about appropriation funds for the improvements at Pepperrell Cove.

Harbormaster Pike stated that he was going to email the members the feasibility study done about whether or not it would pay to do the improvements at Pepperrell Cove. Chairman Carson noted that it was a pretty good study and he would like to have the group come in mid-way during the current marketing study to brief the KPA. He continued that he thought that the KPA should have a direct feeling on what they were doing. He continued that they divided the class into a department of a consulting firm and they each work on a segment of the study and it was not costing the KPA anything¹ and it might come up with some ideas that were useful.

Harbormaster Pike indicated relative to the phone that he had followed up on the recommendation to check out the smart phone available at Walmart. He continued that for \$45.00 he could have unlimited minutes for 30 days. Harbormaster Pike stated that it appeared even if they broke the contract with Nextel and pay the penalty and buy the inexpensive phone they would end up saving money. Ms. Philbrook asked if this phone had the walkie-talkie capability. Harbormaster Pike answered that it did not but that most departments called directly and that they preferred to call him directly so that the communication could not be overheard. Mr. White stated that he used this phone and it worked great for him.

4. Marinas, Piers and Floats:

A. Raymond Adams Public Hearing.

Zachary Taylor from Pickering Marine came to the podium. Mr. Taylor stated that the project was a re-file from a previous project that was approved by the Port Authority and originally the application was for Steve Dines for a 6x20' pier and 3x20' ramp and a 10x20' float at 17 Folcutt Ave. He continued that the new owner, Raymond Adams, was now requesting to re-permit this project with one change, changing the float to 8x25'. Mr. Taylor stated that it was basically the same project and should have minimum impact. Mr. Taylor noted that they had DEP and Army Corps of Engineers' approval and all of the abutters had been notified.

Mr. White moved that the Kittery Port Authority approve the application of Raymond Adam for a pier, ramp and float located at 17 Folcutt Ave, Kittery, Maine, Map 25, Lot 24 with a plan last revision date of 11/10/09, original plan date 9/28/09 prepared by Pickering Marine, seconded by Mr. Bush.

A roll call vote was taken with all in favor. Motion passes 7/0.

¹ The Town of Kittery paid for a portion of the cost of the study.

5. Public Comments and Issues:

Milton Hall came to the podium and stated that he had some amendments to the Shoreland Zoning ordinance which was set to go before Council on February 8, 2010 and said that he would bring the issues up at the meeting.

6. Correspondence to/from Chairman:

Chairman Carson stated that the Harbormaster had gotten a call from Bruce Crawford from Ambit Engineering who was doing some work in the back channel for the Navy Yard. He continued that he called FWR and was told Ambit Engineering is doing a hydrographic study which is going to be used to develop information to be included in a request for proposals for the new Navy docks in the back channel. He continued that there is a meeting on February 17th at the Base which he suspected was a potential bidders meeting and the KPA had been invited to go. Chairman Carson stated that he, Harbormaster Pike and Mr. Bush would attend the meeting and would let them know that they have to get permits for any work that they do in the back channel.

Chairman Carson stated that the bridge study group meeting had been delayed until February 25th. He noted that in his review of the report, it did not look like they were going to recommend vehicle traffic over the Memorial Bridge and there was a lot of talk about the bridge being a pedestrian and bicycle bridge. Chairman Carson stated that if that was the case, Kittery might want to get very involved in the discussion and that he would be attending the next meeting.

Chairman Carson indicated that there was a bill being offered in Augusta to provide ethanol free gasoline in Maine because of the dilatory effect on marine engines. He continued that he would update the members with any information he received.

Chairman Carson noted that the budget was upon them and he asked that Mr. Bush, Ms. Castellano and Harbormaster Pike meet with him the following Tuesday to put together a preliminary budget and they would have a workshop on it before it was submitted. He continued that it was a zero increase budget.

7. Board Members New and Old Business:

None.

8. Adjournment:

Motion made by Ms. Philbrook to adjourn, seconded by Mr. Bush. 7/0, all in favor. 7:55 P.M.