

APPROVED MINUTES

KITTERY TOWN COUNCIL

February 11, 2015

COUNCIL CHAMBERS

1. Call to Order

Chairperson Thomson called the meeting to order at 7:00 P.M.

2. Introductory

Chairperson Thomson read the introductory.

3. Pledge of Allegiance

Chairperson Thomson led those present in the Pledge of Allegiance.

4. Roll Call

Answering the roll were Chairperson Jeffrey Thomson, Councilors Russell White, Frank Dennett, Chuck Denault, Jeffrey Pelletier and Judy Spiller.

5. Agenda Amendment and Adoption –

Chairperson Thomson stated he wanted to add Item C under New Business to support the direction of the bid recommendation by Kleinfelder dated January 30, 2015 relative to the sewer extension project. Chairperson Thomson stated he would also like to add Item D under New Business to appoint Bruce Crawford to the Kittery Port Authority for a term ending October 8, 2015. Councilor Spiller stated she would like to add Item E under New Business to appoint Peter Walsh to the Kittery Port Authority to fill the unexpired term of Dan Arbo for a term ending August 31, 2018.

6. Town Manager's Report –

Town Manager Puff stated Council would be receiving a report on the sewer extension project that evening.

Town Manager Puff noted they were looking into why the pipe burst at the KCC and it looked like the installation was faulty.

Town Manager Puff indicated relative to the Kittery Foreside Committee that the original committee was disbanded by Council in 2005 and it did not seem that any real board had existed. She continued that the committee would now be put in the hands of the Planning Board.

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Town Manager Puff noted relative to traffic issues, that she had met again with the Navy Yard and SMPDC relative to all transportation issues. She continued the Navy Yard was conducting a study relative to traffic issues and would be coming before Council to give a report.

Town Manager Puff stated that the program for inclement weather that the Fire Department had put together was working well and the Department was doing wellness checks on residents who requested it. She continued residents should be assured that the police and fire departments would respond no matter what the conditions.

Town Manager Puff stated they had held the first meeting relative to the athletic field master plan and it had went very well. She noted that those meetings would be broadcasted on Channel 22.

7. Acceptance of Previous Minutes –1/28/15

The minutes of 1/28/15 were held in abeyance pending further clarification.

8. Interviews for the Board of Appeals and Planning Board – None

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials –

The Kittery Town Council moves to receive an update from the Superintendent of Sewer Services on the sewer extension project.

George Kathios, Superintendent of Sewer Services, came to the podium and stated they had only received three competitive bids on the project and that all had come in over budget. He continued they had gone back to Sargent Corporation to negotiate to try to get the bid lowered. Mark Thompson of Kleinfelder came to the podium and explained how they had renegotiated the bid to get the project on budget. He continued they had gone over the options as to how to get the bid within budget and they had come to the conclusion to eliminate a portion of the project on Stevenson Road. Mr. Thompson stated that nine customers would be affected but that it was anticipated that they would be able to finish that section of the project at the end. Mr. Thompson explained the actual numbers and the contingency that needed to be set aside for any unforeseen circumstances. He noted they should be able to finish the part of the project they suspended with the contingency funds. Mr. Thompson noted they recommended that a separate notice be issued prior to starting the work on the suspended portion of the project. Chairperson Thomson asked what action they were looking for from Council. Town Manager Puff responded they would like Council to act on the direction of the project. Councilor Dennett noted they needed to be careful of unforeseen difficulties that might come up by excluding some properties.

10. PUBLIC HEARINGS - None

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11. Discussion
 - a. Discussion by members of the public – None
 - b. Response to public comment directed at a particular Councilor – None
 - c. Chairperson’s response to public comments – None
12. UNFINISHED BUSINESS – None
13. NEW BUSINESS
 - a. Donations/gifts received for Council disposition - None
 - b. (020115-1) The Kittery Town Council moves to approve the disbursement warrants.

CHAIRPERSON THOMSON MOVED TO APPROVE THE DISBURSEMENT WARRANTS, SECONDED BY COUNCILOR PELLETIER, WITH ALL IN FAVOR. MOTION PASSES 6/0.

c. The Kittery Town Council moves to support the direction of the bid recommendation by Kleinfelder dated January 30, 2015 relative to the sewer extension project.

CHAIRPERSON THOMSON MOVED TO SUPPORT THE DIRECTION OF THE BID RECOMMENDATION BY KLEINFELDER DATED JANUARY 30, 2015 RELATIVE TO THE SEWER EXTENSION PROJECT, SECONDED BY COUNCILOR PELLETIER.

A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES 6/0.

d. The Kittery Town Council moves to appoint Bruce Crawford to the Kittery Port Authority for a term ending October 8, 2015.

CHAIRPERSON THOMSON MOVED TO APPOINT BRUCE CRAWFORD TO THE KITTELY PORT AUTHORITY FOR A TERM ENDING OCTOBER 8, 2015, SECONDED BY COUNCILOR WHITE.

A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES 6/0.

e. The Kittery Town Council moves to appoint Peter Walsh to the Kittery Port Authority to fill the unexpired term of Dan Arbo for a term ending August 31, 2018.

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COUNCILOR SPILLER MOVED TO APPOINT PETER WALSH TO THE KITTERY PORT AUTHORITY TO FILL THE UNEXPIRED TERM OF DAN ARBO FOR A TERM ENDING AUGUST 31, 2018, SECONDED BY COUNCILOR WHITE.

Councilor Dennett stated that it was his understanding that Mr. Walsh was a part-time employee of the Town and that he objected to having employees serve on Town boards. Chairperson Thomson indicated that he agreed with Councilor Dennett.

COUNCILOR DENAULT MOVED TO POSTPONE ACTION UNTIL THE APPOINTMENT REVIEW COMMITTEE'S REPORT WAS RECEIVED AND ACTED ON, SECONDED BY COUNCILOR SPILLER.

A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES 6/0.

14. COUNCILOR ISSUE OR COMMENT

Councilor Denault asked the Town Manager to get some clarification on who was in charge of determining whether school was going to be cancelled during inclement weather. He continued in the past, the superintendent had contacted the police chief but now was contacting the highway superintendent. Town Manager Puff responded that she would get clarification on the issue.

15. COMMITTEE AND OTHER REPORTS

a. Communications from the Chairperson

Chairperson Thomson stated they would be holding a workshop with the Eliot Board of Selectman on March 2nd at 5:30 P.M. in Eliot.

Chairperson Thomson stated they would be holding a working on March 16th relative to the potential bond issue for the June ballot.

b. Committee Reports – None

16. EXECUTIVE SESSION – None

17. ADJOURNMENT

COUNCILOR SPILLER MOVED TO ADJOURN, SECONDED BY COUNCILOR PELLETIER WITH ALL IN FAVOR. MEETING ADJOURNED AT 7:55 P.M.