



TOWN OF KITTERY HOUSING COMMITTEE

April 7, 2022

1PM

MINUTES

In attendance; Matt Brock, Chair, Emily Flinkstrom, Vice Chair, Drew Fitch, Tom Emerson, Debbie Driscoll, Russell White, Adam Causey, Kathy Connor, Kendra Amaral, Mary

1. ADU Grant Program final review

- Application & rules
 - i. Committee wants to make it a requirement to rent unit within so many days/months of certificate of occupancy for unit
- Process & selection
 - i. Ask for hand sketch if no design available
 - ii. Staff can help applicant to the normal extent we help other applicants
 - iii. Make requirement for “most recent tax return”
 - iv. Motion made and seconded to accept the application. Approved unanimously.
- Outreach & promotion discussion
 - i. Members discussed doing a live presentation at KCC
 - ii. Allow for a 60 day application period
 - iii. Fairtide and Footprints will help get word out
 - iv. Make sure community media push includes WHY we need affordable housing
 - v. Staff will get video of Emily’s presentation to KCC and repost

2. Housing related zoning amendments update

- BL / BL-1 public hearing at Town Council (April 11)
- MU-N Public Hearing at Planning Board (April 28)

3. Housing project updates

- Town-owned properties update provided
- State housing legislation proposal discussed

4. DEI Committee Representative selected. Representative will be Emily Flinkstrom

5. Future Meetings discussion

- Next meeting in person!