



Our vision is a healthy, vibrant community for all ages and interests.
Our mission is to provide multi-generational programs and services that
contribute to personal wellbeing and the quality of community life.

Kittery Community Center Board of Directors Regular Meeting ▪

Meeting Minutes – October 18, 2023 - 6:00 p.m. - At KCC

In Attendance: Steve Workman, Gerri Luke, Maribeth Girard, Jeremy Paul, Kendra Amaral, Rose Eppard, Danielle Hoffman, Leela Pahl, John Pratt; **Notice Given:** Celeste Bragg, Kathleen Starkey; **Absent:** Doug Basnett.

- I. **Call to Order at 6:01 p.m.** – Maribeth welcomed everyone.
- II. **Public Comment & Board Presentations:**
 - A. Sahara Adams of the Seacoast YMCA gave a presentation to the Board regarding possible collaborations and partnership opportunities. Sahara is the Aquatics Director and provides swim lessons through Youth, Family and Senior Programs. A lengthy discussion included options for small group lessons for Kittery residents, summer staff lifeguard training, and day passes to the YMCA. Transportation issues were also discussed and would need planning. Jeremy said that his staff would follow up with Sahara to further discuss these opportunities and to plan for the summer.
- III. **Modified Consent Agenda**
 - A. September 20, 2023, Meeting Notes – Approved as amended.
 - B. Reports & Committee Updates
 1. KCC Director's Report/Updates – (see attached). In addition, Jeremy reported The Taste of Kittery went very well; approximately \$1,000 was returned to the participants. The Halloween Celebration is planned. It will be rescheduled if weather prohibits the event. Volunteers are needed for the November 9th Harvest Luncheon. The Spaghetti Supper made approximately \$800 profit. An auction for next year is being considered. The Late Night Open Gym is starting up again. Drop-ins are welcome.
 2. VAC Meeting Notes/Updates: none. VAC meeting was cancelled for this month.
 3. KAFC Meeting Notes/Updates: Kendra reported this committee did meet recently to further discuss planning for the development of Memorial Field.
 4. Town DEI Committee/Updates – (See attached).
 - C. PAC Committee/Updates: (See attached).
 - D. **Proposed Motion:** John moved that the board accept the consent agenda. Gerri seconded the motion. The consent agenda was unanimously accepted.
- IV. **Chair's Update** – Maribeth thanked Jeremy and staff for how well they managed the

Spaghetti Dinner. It was a great success. Jeremy thanked the volunteers, Maribeth, Celeste and John, as well as all of us who came out and ate.

v. Discussion/Action Agenda

- A.** KCC table at Voting- November 7th: A sign-up sheet was passed around.
- B.** PAC-recommendations for naming literary space: Pac recommended *Kittery Lit*. The Board discussed this name and suggested other options. Rose recommended *Star Lit*. Board members preferred *Star Lit*. The suggestion will be brought back to the PAC Committee.
- C.** KCC/CIP Update: (see attached) A discussion included setting priorities: the recommended redevelopment of the children/youth wing, air conditioning for that wing, swipe cards for the exit doors, and Star Theatre equipment, especially its lighting. Also discussed was assuring we have an accessible and inclusive facility.
- D.** Master Plan Updates: Possibilities for funding were discussed. Previously we had approved moving forward with having an engineering firm complete a detailed design concept with pricing. Competition for funding with the Memorial Field project was once again discussed. The combined projected costs of these two plans would not be realistic for the Town. Kendra suggested a phasing in of the KCC Master Plan in conjunction with seeking approval for the Memorial Field proposal. Grant Funding as well as Capital Campaign opportunities were also discussed.

vi. Board member announcements/comments:

- A.** John complimented everyone's efforts for the successful Spaghetti Dinner event.

vii. Upcoming Meeting Schedule – (See Below)

- viii. Adjourn:** John moved that we adjourn. Danielle seconded the motion. The meeting was adjourned at 7:20 p.m.

Current Active Board Projects

- KCC Strategic Plan Progress Report
- Kittery Fields Use Policy Update (KAFC)
- KCC Board Bylaws Updates
- KCC Programming Evaluations

KCC Board	November 15 at 6:00pm	KCC
VAC	November 8 at 5:30pm	KCC
KAFC	TBA at 6pm	KCC
PAC	November 13 at 2:30pm	KCC