

Kittery Community Center (KCC) Board of Directors  
Regular Meeting — 09/18/19  
KCC Purple Room

In attendance: Chair Kristi Mathieson, Jean Lincoln, Maureen Convery, Brian Kilroy, Steve Workman, Barbara MacLeod, Michael Downs, Jeremy Paul, Jan Lamont Rodonets

Absent: Kent Stephens, Kendra Amaral, Eric Lemont, Jeff Pelletier

**1) Call to Order, Welcome, Introduction – 6PM**

**2) Public Comment and Board Presentation - none**

**3) Consent Agenda**

- a. Reports: Visual Arts Committee meeting notes, GM update

Motion: Jean Lincoln second by Steve Workman to accept Consent Agenda.
Yes – 7              No – 0              Abstained - 0
Results: Motion passes

**4) Comments/Housekeeping**

- a. Kristi introduced the new KCC BOD's member Jan Lamont Rodonets. Jan is a welcome addition to the board and all board members look forward to working with her on the board.
- b. Kristi updated the board that Noelle Grafton will be resigning effective December 31<sup>st</sup> as the chair of the Visual Arts Committee and that Kent Stephens resigned effective 9/18/19 from the KCC BOD's. Kent will continue to serve on the non-profit, "Friends of Kittery Community Center Arts", where he is currently preparing an application to Morton-Kelly Charitable Trust to support the tech theatre supervisor position.
- c. All board members expressed a huge amount of gratitude toward Kent and Noelle and the sentiment that both will be missed dearly.
- d. VAC has three new members being considered – Jo Mangion, Pat Iguchi and Brie Cosman. Jean gave the board a summary of backgrounds and the board agreed they would be great additions to the VAC. An application will be completed by all applicants and sent by email for board consensus on appointment.
- e. VAC has a student interested in joining the board. Board supports student representation and will work with the subcommittee in any way to encourage involvement.

- f. Kristi is unavailable for October meeting; board agreed next meeting would occur in November.
- g. Kristi will be stepping down from the chair position at the end of her term this year and asked board members to consider how they would like to serve the board in 2020. Board nominations will happen at the December meeting. Board members decided on dates for 2019 remaining meetings to be November 20<sup>th</sup> and December 11<sup>th</sup>.

## 5) Action Agenda

- a. YAC update - Mike Downs updated the board on the most recent YAC meeting. He is extremely happy with the continued communication between travel sports, recreation, school representatives, town representatives and KCC stake holders. The recent meeting focused on how travel recreation teams could be more involved with the October Homecoming “under the lights” celebration. Mike indicated this continued cohesive planning is very helpful and he looks forward to the next meeting in November. The committee is still looking into working together between multiple sports and departments on uniform sales.
- b. Jeremy updated the board on improvements on the Kittery Athletic fields starting on September 25<sup>th</sup>.
- c. Banner Displays at the KCC. Traip boosters wish to display a banner on the KCC fence for the upcoming craft fair. Originally the KCC authorized banners for KCC on campus activities only, after discussion the board decided to include signage on the KCC fence for town and school related events.

Motion: Brian Kilroy, second by Steve Workman the KCC can approve, at its discretion, temporary signage on the KCC campus for town and school related events.		
Yes – 7	No – 0	Abstained - 0
Results: Motion passes		

- d. Kristi discussed next steps for the strategic plan. The plan will be sent to the town manager to request a workshop with the council. The importance of board representation was discussed. Board members agreed a strong board presence at the working group and the council meeting is important to offer perspective, background and answer questions that council may have.
- e. Jeremy indicated there are ongoing discussions and pending estimates for the replacement of the Star Theater flooring.
- f. Due to timing and status of Strategic Plan pending council approval, Kristi suggested tabling the action agenda item “discuss next steps for the four identified priorities from the Strategic Plan”. All board members in agreement.

Meeting adjourned 7:35 PM.

Next meeting November 20, 2019