

Kittery Community Center Board of Directors Regular Meeting

08/21/19

Location: Purple Room- KCC

In attendance: Chair Kristi Mathieson, Vice Chair Eric Lemont, Jean Lincoln, Maureen Convery, Brian Kilroy, Michael Downs, Steve Workman, Barbara MacLeod and Todd Henley Assistant Director
Absent: Kent Stephens, Jeff Pelletier and Kendra Amaral

Agenda details:

- I. Call to Order, Welcome & Introductions – 6:00pm
- II. Public Comment & Board Presentations – None
- III. Consent Agenda
 - a. Reports – VAC Minutes and KCC Directors Report
 - b. Kristi asked about clarification concerning the Star Theater floor. Jeremy is working with contractors to get estimates on installing a new floor. The current condition could have impact on rentals. Due to current scheduling work probably could not be done until January.
 - c. Steve suggested the board take a formal position to replace the floor as the Star Theater is the “crown jewel” of the center. The floor is very visual and with how beat up it is directly impacts the KCC’s ability to bring in renters. Stage area weight of the lift going over the floor continues to ruin the flooring.
 - d. Jean asked if the KCC would consider the *York County Fund* for grant options. Eric suggested another organization that funds the arts called *Maine Theater Fund*. Board discussed this possibility but agreed that most grant funding would not likely cover what they would view as maintenance of a building. Board agreed to keep the *York County fund* as an option or future funding ideas.

Motion: Steve Workman second by Brian Kilroy board to prioritize replacement of the Star Theater flooring.
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Yes – 7	No – 0	Abstained - 0
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Results: Motion passes

Motion: Maureen Convery second by Steve Workman to accept the consent agenda.

Yes – 7	No – 0	Abstained - 0
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Results: Motion passes

IV. Discussion/Action Agenda

- a. Kristi reviewed the updates to the strategic plan. Steve recommended the new logo be added to the plan, the page formatting changes to fit on one page and to add an appendix of all raw data from community engagement.

Motion: Jean Lincoln seconded Steve Workman to accept strategic plan (with suggested formatting edits) to present to Town Council.		
Yes – 7	No – 0	Abstained - 0
Results: Motion passes		

- b. Kristi requested the board use the Strategic Plan to prioritize and resource work for the board – priorities identified include: Change the practice of appointment to the board so the member appointment will reflect the needs of the board, replace Star Theater flooring, work on improving current parking at the KCC, and revisit solar panels on KCC.
- c. Todd talked about parking and the playground being the biggest problems at the KCC. The current parking limits the amount of events the KCC can hold. The KCC had to rebook some events due to parking problems. During voting the ball field was used for parking and this tears up the field. Kristi asked Todd to come up with a summary of lost revenue associated to parking problems.
- d. Todd updated the board on teen time in the senior lounge from 2:30-6pm.
- e. Todd updated the board on the plan to offer scheduled group activities for the seniors' room.

V. Board member announcements/comments – no additional comments

VI. Adjourn - Next Meeting – September 18