

Kittery Community Center (KCC) Board of Directors
Regular Meeting — 5/15/19
KCC Purple Room

In attendance: Chair Kristi Mathieson, Mark Schremmer, Kent Stephens, Michael Downs, Steve Workman, Brian Kilroy, Maureen Convery, Jean Lincoln, Jeremy Paul, Barbara MacLeod, Kendra Amaral.

Absent: Eric Lemont, Jeff Pelletier

1) Call to Order, Welcome, Introduction – 6PM

2) Public Comment and Board Presentation

- a. Video Presentation — Video of KCC overview completed by Brett Marshall (contact of Barbara MacLeod). Brett is the Creative Director of Windwood Productions, a professional video production company. Barbara introduced the 1.5 minute video, explained the purpose of it and the Board reviewed. Kristi expressed thanks to Barbara and Brett and communicated that she had reached out to Brett to personally thank him for the KCC promotional video that Brett completed at no charge. During discussion, the Board acknowledged that although the video lacked key features of the KCC programs and offerings (e.g. the Star Theatre), and was missing representations of certain populations that use the KCC, it presented the KCC in a very favorable way, was well done, and should be included on the KCC website and Facebook links. Discussed bringing Brett Marshall back to update the video in the future.

3) Consent Agenda

- a. Reports: Visual Arts Committee meeting notes from April, 2019; GM update
- b. Kristi reviewed and commented on the success of many programs and KCC offerings reflected in Jeremy's report. Jeremy shared ideas about some preliminary programs and activities for next year that are in the planning stages. Jeremy reviewed the recent success of the Celebrity Chefs breakfast that was well received and well attended. Jeremy noted the Chefs volunteered their time and provided all of the food. Kristi noted the impressive report from Jeremy on many of KCC programs and services offered since January.

Motion: Steve workman second by Kent Stephens to accept Consent Agenda.
Yes – 9 No – 0 Abstained - 0
Results: Motion passes

4) Comments/Housekeeping

- a. Kristi: planning for summer meetings. Suggestion: keep June and August meetings; eliminate July. Board consensus: yes. Jean will keep minutes in June, Mike in August.

5) Action Agenda

- a. Kristi review of Board's recent meetings on KCC Strategic Plan: our goal is to adopt scaled down, workable plan. Board at retreat revisited bylaws and created a Purpose (Mission) Statement for inclusion.

Motion: Kent Stephens, second by Steve Workman to adopt Strategic Plan Mission Statement drafted 02/16/19.		
Yes – 9	No – 0	Abstained - 0
Results: Motion passes		

- b. Kristi: Board members Brian, Steve, Kent to work on Section 1 of Plan. Agreed. We will wait to hear back from this subcommittee before moving on to next Section. Subcommittee will report to Kristi. Agreed.
- c. Mike on YAC: progress made on revising bylaws. Goal is to meet less frequently as a committee but to meet more with stakeholders. Goal is to meet, talk, listen, plan and coordinate more with various stakeholders. Mike: YAC is doing good problem-solving, e.g. organizing the schedule of the fields this spring. Goal is to have another meeting with stakeholders by 6/30. Mike: Jeremy and KCC are doing many good things regarding KCC athletics with many successes we want to support these efforts.
- d. Kristi: included bylaws update. Kent: consensus in YAC bylaws changes; good work with additions and changes. Kent suggestion: In section 2.1, include Middle School/High School Athletic Director. Correction in YAC minutes need to reflect accurate updated date of 5/15/19.

Motion: Kent Stephens, second by Steve Workman to approve YAC bylaw changes.		
Yes – 9	No – 0	Abstained - 0
Results: Motion passes		

- e. Jeremy: shared news on progress of KCC program funding i.e. we are trending for greater revenues in the respect that revenue projections are ahead of last year. Jeremy shared the proposed budget for upcoming year – revenue estimated to cover 93.8% of expenses (1.08 million expenses, 1.023 million in revenue). Jeremy: new recumbent bike in fitness center; noted some improvements for Star Theatre are in the works. Also noted that recording artist Milbre Bunch is coming to KCC on 5/30 at 7 PM for “Changing Skins” at no cost to KCC.

Meeting adjourned 7:10 PM.
Next meeting June 19, 2019