

# Kittery Community Center Board of Directors

## Regular meeting September 19, 2018

### KCC

**Attending:** Maureen Convery, Kristi Mathieson, Jeremy Paul, Mark Schremmer, Jeff Pelletier, Eric Lemont, Kendra Amaral, Jean Lincoln, Mike Downes, Faith Harrington, Peter Lamb, Barbara Macleod, Nathaniel Raymond (Solbid)

#### I. Call to Order, welcome & Introduction

- 6:00 call to order
- Introduction of Valerie Lachapelle the new KCC Recreation Supervisor

#### II. Public comment & Board Presentations

- No public comment
- Presentation from Nathaniel Raymond – Solbid. Nate is a Kittery resident who has completed an initial feasibility analysis on the four buildings requested (fire department, community center, sewage facility and resource recovery center). Nate presented a little background on his business 'Solbid' an Engineering Procurement Company then discussed the feasibility study completed. Three financial options were presented cash, term loan or a PPA. Presentation on a behind the meter system. Current kWh hours based on summary of hours from april 2017- April 2018. Fire department – 44,351 kWh (100% offset with proposed system), KCC 291,120 kWh (85% offset with proposed system), Resource Recovery Center 50,500 kWh (100% offset with proposed system), Sewage treatment plant 861,600 kWh (16% offset with proposed system).

Project cost summary below.

Installed CPW \$2.03	Turn key cost \$776,095
Yr-1 savings \$48,400	25 yr electric cost savings \$1,528,284

Savings	Cash	Term loan	PPA
Upfront cost	\$776,095	\$0	\$0
Cash flow positive	Year:15.1	Year 5	Year 0
Lifetime ROI %	84.6%	34.8%	12.0%
Lifetime ROI \$	\$656,376	\$270,148	\$93,280

- Solar energy system's annual CO2 offset lbs. 645,880
- Equivalent to planting 288,339 trees/year
- Equivalent to taking 979 cars off the road/year
- Board did not have questions; Kendra indicated the PPA option is the most desirable.

### III. Consent Agenda

- A. July 18, 2018 Meeting Notes, VAC Meeting notes 8/7/18, 9/11/18 and YAC Meeting Notes 6/18/18, 7/16/18

Motion: Mike Downes second Maureen Convery, moved to approve consent agenda					
Yes	7	No	0	Abstained	2
Results: Motion passes					

### IV. Chairs update

- A. Request for board to take over Star Theater lecture introductions from Jeff Thompson – help with visibility of board members with the community. Five members plus Jeff Thompson willing to do an individual film series – Maureen Convery, Kristi Mathieson, Steve Workman, Eric Lemont, Jeff Pelletier and Jeffrey Thompson.
- B. YAC update Dot Avery and Mike Downes will exchange positions so Mike Downes will be the chair going forward and Dot Avery will be the vice chair.

### V. Discussion /Action Agenda

- A. GM update: The team met with Darcy to finalize website and launch is anticipated for next week. Val and Todd will be trained on the website to update this weekly. New wireless projector was installed. Gym floor completed with pickle ball lines that are permanent. Theatre floors and boer boxes moved to February. Department is now officially the KCC. Seacoast Rep. is renting 2 rooms in east wing for 8 weeks in the summer no interest in the Christmas season this year. Project Sparks will be doing a camp holiday show December 10-30. Going to expand Halloween to connect with library event and also offer some Halloween movies as well as open up to kids and families Halloween night. Farmers market will be here in the winter the 3<sup>rd</sup> Sunday of the month in the gym same timing as usual 10-2.
- B. Kent Stephens' suggested curator position update and discussion – board likes the concept with the understanding that this position would collaborate with Barbara's. Board discussed that the curator position might be better served approached as a *program proposal* not a long term position as the suggested budget for the position was between \$5-10,000. Kendra suggested an open call for proposals for cultural events (music and film) or programs like the Mass cultural commission model. Kendra to get templates from Mass Cultural commission for examples.
- C. YAC update - Fall soccer started and went well. Mike Downs will now chair the YAC. Coaching clinic for soccer went well.
- D. Kendra updated BOD's on the Athletic communication meeting with schools, DPW, KCC and YAC. Great to get everyone in the same room to

identify needs and improve scheduling of field needs and maintenance.  
Will need to continue meetings 1-2 times/year.

- E. Board requested updates regarding the KCC van accident. Board members asked how a KCC employee with a medical history of seizures was driving the van. Kendra indicated that the employee had a valid driver's license and no medical restrictions. Moving forward the town will have tighter scrutiny with SOP's and is working on a full review of all background checks for all positions in the town.

## **II. Board Member Announcements / comments**

- A. Jeremy would like to have the board assistance in revising the facility policies and pricing. Steve and Kristi are happy to assist with the draft updates to be presented to the board.

## **VI. Adjourn**

- Meeting was adjourned at 8:19 Next meeting – November 21