

KITTERY ECONOMIC DEVELOPMENT COMMITTEE – MINUTES – **APPROVED 3-1-2017**

January 25, 2017

Regular Meeting

Conference Room A

1. Call to Order.

Chairman Dow called the meeting to order at 6:40pm.

2. Roll Call.

Answering the call were Chairman George Dow, Tom Emerson, Chris DiMatteo, Ken Lemont, Charles Denault, Steve Kosacz, Kendra Amaral, Jeff Clifford. Citizens attending: Marissa Day and Will Pierce.

3. Agenda Amendment/Adoption. Grammatical Changes only.

4. Acceptance of Previous Minutes.

December 1, 2016 minutes were accepted by Chairperson Dow without amendment.

5. All items involving visitors / requested officials.

None.

6. Committee Reports.

- a.)Tom E. spoke to the issue that Kittery PB would like the EDC to begin focusing on the By-Pass now that the Business Park is at a hold position. Tom also spoke to the need to be involved in the Portsmouth design study of the Route 1 By-Pass on the NH side of the river, so as to build a sense of continuity between Portsmouth and Kittery sides of NEW Bridge.

The current By-Pass traffic study that was conducted last year was discussed with a general agreement that the zoning for the by-pass needs to be settled prior to ME DOT engaging in the transition of the traffic patterns.

- b.) Chris D. discussed the consultant search for the Business Park and that in working with the SMRPC we now have a consultant assigned to the Park study. We should look to setup a meeting with the consultant in the very near future.
- c.)David L. and Tom E. stated they had attended the recent working group meeting of businesses located on the by-pass, that are being orchestrated by Gerry Mylroie. They stated it was a good meeting and that they would be attending future meetings and report back to the EDC. Recommended a meeting with the group and the EDC.
- d.) Steve K. spoke of the intersection of Bridge Street and the By-Pass and the continued traffic work that needs to be done to help mitigate traffic congestion
- e.) VOTES: each unanimous consisted of:
1. Moved to accept 12/1/16 minutes, modified by adding Town Manager; endorsement to both going forward with Biz Park analysis and continuation of EDC
 2. Moved to elect new officers: Dow=chair; Emerson = Vice Chair; Lincoln= Secy.
 3. Voted to have consideration for non-citizen Biz Rep to have EDC voting rights
- f.)Additional discussion items of which there was general agreement for:

- 1/ Comp Plan: final draft in a March/April timeframe. Planning Board would then be able to proceed with a workable foundation, however; quite general in scope
- 2/ EDC future : Council approval of EDC; w/o sunset, Required an Annual report, Committee recommends a QTRLY report, Need to ID EDC goals, all current members need re-apply via Town Clerk form
- 3/ Biz Park: feasibility consultant done mid-April; all owners have met with Mgr/Plnr, Look to have a mtg w/ Planning Board late April, funds avail in TIF 2, for exploratory leg work
- 4/ Rt 1 North development activity is growing with relocation of Domino's and potential redevelopment of Homestead site.
- 5/ Foreside: consultant mtg @ Traipe mid-Feb "changes suggested for improvement

7. Unfinished Business.

None

8. New Business.

- a. Voting of Committee Chair, Vice Chair and Secretary, George Dow was elected as Chairperson, Tom Emerson as Vice-Chair, David Lincoln as Secretary.
- b. Discussion items are addressed above under committee reports, and the respective actions for each

9. Committee Member Issues or Comments.

None

10. Meeting Schedule & Adjournment.

NEXT MEETING: March 1, 2017

ADJOURNMENT: Motion to adjourn by the David Lincoln; Seconded by the Tom Emerson. All in favor. Meeting adjourned at 8:20PM.