

## KITTERY ECONOMIC DEVELOPMENT COMMITTEE – MINUTES – **APPROVED 1-17-2018**

**November 15, 2017**

Regular Meeting 6:00PM

Conference Room A

1. Call to Order

Chairperson Dow called the meeting to order at 6:05pm.

2. Roll Call.

Answering the call were, Chairperson Dow, Vice Chair Emerson, David Lincoln, Jeff Clifford, Shaye Robbins, Council Chairperson Lemont, Town Manager Kendra Amaral.

3. Agenda Amendment/Adoption. Chairperson Dow identified minor edits to Agenda. Chairperson cast one vote for acceptance of minutes with amendments.

4. Acceptance of Previous Minutes.

Chairperson Dow cast one vote for 10/18/2017 minutes as presented.

5. All items involving visitors / requested officials.

a. None

6. Committee Reports.

- a. TM Amaral reviewed the recent KOSAC meeting and the discussion concerning the Business Park. The draft of the proposed zoning changes that are specific to the Business Park, and have been "blessed" by all parties of the KOSAC group. The draft version has been provided to the SMRPC for editing and write-up.
- b. EDC Dashboard members provided updates on their respective areas.
  - Business Park – Zoning Draft was created and issued for formal write-up
  - Foreside – Parking and zoning review completed. John Paul Jones Park reconfiguration and proposed parking changes were discussed.
  - Kittery Outlet Malls – Tom and Kendra discussed that the work done by Marissa Day will continue to be managed and there is considerable business interest. The review of mixed used zoning, as well as pedestrian traffic to encourage foot traffic continues to be reviewed.
  - Route 1-North – Discussion of the continue development needs on Route 1 North, which is defined from Haley Road and along Route 1 North. The committee discussed having developers involved in the growth of this area to come to future EDC meetings to discuss their plans.
  - Route 1 Bypass – Tom E., Stephen Kosacz and Jeff Clifford have done exceptional work in this area reviewing current zoning configuration and the potential changes needed to bring continuity. Traffic lane configuration as well as building upon the proposed changes that are taking place on the Route 1 south side of the Sarah Mildred Long Bridge. More to come.

7. Unfinished Business.

- a. Tom and Jeff discussed the origins of Charrettes and their use. Discussed that perhaps the Bypass might offer an opportunity for a Charrette.

8. New Business.

- a. Workforce/Affordable housing discussion was held considering areas such as the corner of

State and Walker Streets where the Kittery Water District currently sits. Discussion in the area of Route 1 North and the potential inclusion of housing with new development projects. The EDC supports that there are benefits to the community and its members offering housing that allows people who work in Kittery to live in Kittery. The management of said property and the determination of how to incentivize developers to include this form of housing is a challenge.

- b. Shaye discussed her idea of the EDC hosting a business forum of local entrepreneurs to help educate potential business start-ups looking to develop locally. The entire committee was very supportive of this idea. All agreed that we should move forward with this forum. This also moved to discussion on developing "incubator" sites to help start-ups.
- c. Shaye R. agreed to work on the PR aspects of Kittery that favor business growth.

9. Committee Member Issues or Comments.

- a. David L. brought up the recent legislative action at the State level to remove from interstate signs any identifying verbiage that is not Route specific. The impact would be that verbiage such as "foreside" would be removed impacting the work that had been done previously to identify Kittery areas of interest. Not sure that much can be done on this.

10. Meeting Schedule & Adjournment.

NEXT MEETING: December 20, 2017

ADJOURNMENT: Motion to adjourn by the Tom E. at 7:50pm; Seconded by Council Chairperson Lemont. All in favor.