

KITTERY ECONOMIC DEVELOPMENT COMMITTEE – MINUTES – **APPROVED 7-6-2017**

July 6, 2017

Regular Meeting 6:00PM

Conference Room A

1. Call to Order

Chairman Dow called the meeting to order at 6:05pm.

2. Roll Call.

Answering the call were Chairperson Dow, Vice Chairperson Tom Emerson, Town Planner Chris DiMatteo, David Lincoln, Jeff Clifford, Shaye Robbins. Stephen Kosac joined the meeting at 6:30pm. Guests included Gerry Mylroie, Dan Corcoran, Dr. Kevin Webb. Patrick Rowan of Woodland Farms Brewery joined the meeting at 7:30pm.

3. Agenda Amendment/Adoption. Accepted by Chairperson Dow

4. Acceptance of Previous Minutes.

June 7, 2017 – tabled for review and acceptance at the August 14, 2017 EDC meeting

5. All items involving visitors / requested officials.

- a. Gerry Mylroie, represented for the By-Pass Business Group provided a "DRAFT" Request from the Business Owners Association of the By-Pass business that will be presented to Planning Board. GM requested that the EDC review the "Draft" and come back with any questions, concerns and over all support for or against. Mr. Corcoran and Dr. Webb were present to get a "feel" for the EDC's opinion on the By-Pass development and viability. EDC to review at August 14, 2017 meeting and get back to GM.

EDC member Tom E. spoke of potential issues, i.e. Loss of State Funding for maintaining By-Pass and that this would move to the Town; Little overall support from business owners on By-Pass

EDC Member Stephen Kosac spoke to the need to focus on Pedestrian use along the BY-Pass corridor both from a safety standpoint as well as connectivity to surrounding future businesses.

- b. Patrick Rowan of the Woodland Farms Brewery located on US Route 1, spoke to the EDC Committee on his experience with bringing his business to Kittery. He had only favorable things to say about his experience with the Planning Department. Mr. Rowan spoke of the synergies that breweries have with other businesses. i.e. food trucks, which can continue to help foster business growth but also build destination stops for tourists. Mr. Rowan also spoke of the growing Brew Tours, using the City of Portland as an example, and how Kittery with its (2) different locations – Tributary and Woodland Farms, and the York brewery location could position Kittery as a Tour stop.

6. Committee Reports.

- a. Town Planner, Chris D., provided a Business park update and that the Final Report would be made available for EDC review and discussion at August 14, 2017 EDC meeting.
- b. Tom E. spoke about the timing of the Comprehensive Plan and its distribution to Council for review and public comment. Committee is still working with PB but expect there will be something on the ballot in November for public vote.
- c. EDC Dashboard – Committee had excellent discussion on the format of the EDC Dashboard created by Jeff C. Overall support is that the Dashboard would show the "key" areas under consideration, and that each would be assigned to a member who would take the lead on updating the committee of any action, but would also provide Jeff C. with info pertinent to

updating the Dashboard.

It was also agreed to that the dashboard would serve as the format for the quarterly report to Council on EDC activity, next due on September 21st for Council packets.

7. Unfinished Business.

- a. None

8. New Business.

- a. Tom E. spoke to the success of the Block Party and the overwhelming turnout at the Planning Depart/EDC Table. A lot of traffic and questions regarding activity in town but also the opportunity for the EDC members to educate community members on the activity under review.
- b. Committee had several questions on the EDC portion of the website, who the contact person for updating the EDC site and overall placement on the Town's website. Need an update from Town Manager Amaral.

9. Committee Member Issues or Comments.

None

10. Meeting Schedule & Adjournment.

NEXT MEETING: August 14, 2017

ADJOURNMENT: Motion to adjourn by the David Lincoln; Seconded by the Tom Emerson. All in favor. Meeting adjourned at 8:20pm.