

KITTERY ECONOMIC DEVELOPMENT COMMITTEE – MINUTES – **APPROVED 6-7-2017**

June 7, 2017

Regular Meeting 6:00PM

Conference Room A

1. Call to Order

Chairman Dow called the meeting to order at 6:05pm.

2. Roll Call.

Answering the call were Chairperson Dow, Vice Chairperson Tom Emerson, Town Planner Chris DiMatteo, David Lincoln, Jeff Clifford, Stephen Kosacz, Town Manager Kendra Amaral, Town Councilor Ken Lemont. Guest Ms. Rachin and Mr. Bilotta; Ms. Shaye Robbins (Newest EDC member)

3. Agenda Amendment/Adoption. Accepted by Chairperson Dow

4. Acceptance of Previous Minutes.

May 3, 2017 – accepted corrected minutes

5. All items involving visitors / requested officials.

- a. Ms. Rachin and Mr. Bilotta presented the tentative development plans for 60-68 Wallingford Square. The intent to bring a Boutique Hotel to the location developed conversation on status of current occupants, permitted use under the current Town Code, the parking requirements of the foreshore and the implications that would mean to other businesses and pedestrian traffic. A planned presentation to the planning board on 5/8/17 regarding the addition of a "boutique hotel" as a permitted use was discussed. The general concept was supported by the EDC members.

6. Committee Reports.

- a. Study of the future use and traffic changes to Route one is still underway with a conclusion date not specified
- b. By-Pass Group, headed up by Gerry Mylroie was not present. Tom E. and Stephen K. summarized the current status. Little interest by property owners. No concrete proposal set. No further activity by EDC at this time.

7. Unfinished Business.

- a. Heard from T/Mgr Amaral regarding the Business Park report format and that it needed work in order to be instructive in its delivery. Work in process.

8. New Business.

- a. Jeff C. presented NEW EDC Dashboard to serve as a means of providing quarterly updates to Council. Dashboard is structured by (6) EDC project areas for which history, activity and action items are shown. EDC members were tasked to review and bring discussion point to next EDC meeting.
- b. As a defined measure of support by the EDC for changes to the mixed-use zoning, Chair Dow was task to write a letter to the Planning Board stating our support of the proposed changes to the ordinances that will go before Council in July. This was done for the primary area in North Route 1 Corridor but could apply all along Route 1.
- c. Tom E. spoke to a EDC presence at the upcoming Block Party and establishing a booth attendance listing
- d. Discussion on Rice Public Library survey presented by Town Mgr.. At present approximately

200 surveys with no clear preference indicating there will likely be (2) location choices on the Nov ballot.

- e. Chairperson Dow brought up for discussion having the owners of Woodland Farms Brewery located on Route 1, Kittery, present at the net scheduled EDC meeting in July. All agreed.
- f. Stephen K. cited plan for a "garden areas" under/beside North bridge rampart. Some discussion by members with no clear interest in pursuing by EDC. Town Manager advised Town is looking into this project

9. Committee Member Issues or Comments.

None

10. Meeting Schedule & Adjournment.

NEXT MEETING: July 6, 2017

ADJOURNMENT: Motion to adjourn by the David Lincoln; Seconded by the Tom Emerson. All in favor. Meeting adjourned at 7:55PM.