

KITTERY ECONOMIC DEVELOPMENT COMMITTEE – MINUTES – **APPROVED 10-18-2017**

October 18, 2017

Regular Meeting 6:00PM

Conference Room A

1. Call to Order

Member David Lincoln called the meeting to order at 6:00pm.

2. Roll Call.

Answering the call were, Town Planner Chris DiMatteo, David Lincoln, Jeff Clifford, Shaye Robbins. Stephen Kosacz, Councilor Lemont, Vice Chairperson Tom Emerson joined the meeting at 6:30pm. Guests included R. Demarco

3. Agenda Amendment/Adoption. Accepted by member David Lincoln

4. Acceptance of Previous Minutes.

Minutes of 6/7/17; 7/6/17; 9/20/17 were approved.

5. All items involving visitors / requested officials.

- a. Dave Garrison and Gerry Burns provided a 20 minute presentation on the business aspects of a retail marijuana outlet and the potential business benefits to other local business as well as revenue potential for the Town of Kittery. Mr. Burns emphasized potential tax revenue; success of Colorado businesses; benefits to other commercial business. EDC took no action or position from presentation.

6. Committee Reports.

- a. TM Amaral reviewed the recent KOSAC meeting and the discussion concerning the Business Park. The take away action was that TM and TP DiMatteo would develop a write-up on the purpose of the KOSAC group and group activity. This should be part of the Business Park update on the EDC Dashboard.

7. Unfinished Business.

- a. Assignment of EDC Dashboard Subjects. Business Park – Chairperson Dow; Outlet Malls – Vice Chair Emerson; Foreside – Vice Chair Emerson; Route 1 North – Councilor Lemont; Route 1 By-Pass – Member Kosacz and Member Clifford. Updates to be provided monthly to Jeff Clifford as required.

8. New Business.

- a. David Lincoln emphasized the potential of incorporating lodging code changes across all applicable zones and not just Wallingford Square.
- b. Steve Kosacz suggested renewing the Town Energy Committee, to which several members felt that there was strong value to the community in do so.
- c. Jeff Clifford discussed the potential of Charrettes, similar to that used in the City of Dover downtown development success and the development opportunities. To be discussed at next EDC meeting
- d. Determined by committee that EDC should provide a thank you letter to all presenters, and that the EDC should develop a visitor template to aid in their presentation. Purpose is to define for the presenter what the EDC is primarily interested in for information.

9. Committee Member Issues or Comments.

- a. Shaye Robbins to develop a plan to invoke owner interest in order to build potential best practice discussions
- b. Need for EDC By-Laws not supported
- c. Need for Template directing visitors comments to EDC
- d. Request Councilor Lemont to deliver comment to Town Council on latest EDC action when appropriate
- e. Chairperson Dow to write thank you notes to visitors, past and future.

10. Meeting Schedule & Adjournment.

NEXT MEETING: November 15, 2017

ADJOURNMENT: Motion to adjourn by the David Lincoln; Seconded by the Tom Emerson. All in favor. Meeting adjourned at 7:51pm.