

APPROVED
KITTERY CONSERVATION COMMISSION MEETING MINUTES
February 6, 2020
MUNICIPAL BUILDING - CONFERENCE ROOM A
200 ROGERS ROAD - KITTERY, MAINE

In attendance: Earldean Wells, Steve Hall, Nanci Lovett, Don Hall, Cassandra Bliss
Others: Adam Causey, Director of Planning & Development (Kittery)
Excused: Karen Saltus

I. CALL TO ORDER at 5:40 PM

II. PUBLIC TIME (ten minutes)

Adam Causey updated the Commission on the Title 16 Recodification project and ordinance revisions underway, summarizing some of the improvements that will be made to the document:

- Changes will be made to omit lengthy or conflicting language, provide examples, and clarify definitions or processes.
- Document will be user friendly with tables, a Table of Contents (TOC) for whole document and a TOC for each section, including links to tables.
- Final print will include page references.

Upcoming improvements to the Kittery WebGIS site will include 2018 aerial imagery, new data layers, and updated parcel information. These updates should correct current alignment differences between parcel boundaries and aerial imagery.

- It was noted by Earldean and Don that a 2015 wetland survey was done for areas in Kittery without documented wetlands by Normandeau Associates, Inc. (NAI). If Adam or Earldean cannot locate this information, Cassandra will contact NAI for the information.

III. CORRESPONDENCE AND COMMUNICATION (in brief)

IV. REVIEW MINUTES –

Jan. 2, 2020 – Submitted by Nanci Lovett

- Commission voted to approve minutes upon correction of VI., 1.; removing “Cassie” and replacing with “Earldean” due to Earldean’s presence at the Dec 12, 2019 PB meeting.

Jan. 16, 2020 – Submitted by Nanci Lovett

- Commission voted unanimously to approve minutes.

V. OLD BUSINESS:

1. Town Farm Forest - unwanted contact with dogs; public health and safety; and wetland crossing
Nothing new to report.

2. Rogers Park – dogs-leashes/waste-Town Council Workshop
Nothing new to report specific to Rogers Park. See VI., 7.
Parks/KCC Dogs – Workshop with Town Council. – 12/9/19
3. Kendra’s Advisory Com. (KLIC): 1-14-2020- Ordinance Update
Nothing new to report.
4. Adopt-A-Road/Kittery Market – Anne, Nanci, Steve
Nothing new to report.
5. Environ sign update – update Suzanne (Kittery/Portsmouth /forums)
Regarding the production of an environmental sign at the Town Dock, similar to the sign located on Rt. 1, at the Spruce Creek bridge crossing: Steve contacted Woody at Infinite Imaging. They can produce a sign, but they would need to know a budget. Nanci will talk to Suzanne Esposito (Executive Asst. to Town Mgr.) about creating a write-up for social media, the Town website, or other forums advertising a paid opportunity.
 - Commission voted unanimously for Earldean to present necessary information to Woody at Infinite Imaging, the Kittery Harbor Master, and Kelly Philbrook.
 - Commission voted unanimously for Nanci to present necessary information to Suzanne for a write-up looking for artists interested in the opportunity.
6. Legions Pond/Parsons Pond watershed studies proposal/possible grant funds
Nothing new to report.

VI. NEW BUSINESS:

1. Plan. Board (PB) Meeting – Jan 23, 2020 – Workshop
Please see PB meeting minutes for details.
 - PB workshop and meeting held Jan 23, 2020 discussing priority items relevant to projects, topics, ordinance revisions, etc. for 2020.
 - PB made list of priority items which included addressing cluster subdivisions, zoning, density, dimension standards, created/manmade wetlands, etc.
 - Earldean represented the Conservation Commission (CC) pointing out CC priorities: created wetlands, sea-level rise, and overlay zones.
 - PB will hold a couple workshops a month to further discuss these items.

Next PB workshop and meeting scheduled for Feb 13, 2020.
2. Board of Appeals Meeting
Nothing new to report.
3. Grant opportunities future projects Rogers Park and Town FF
Nothing new to report.

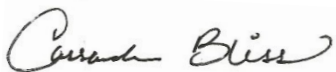
4. Neighborhood/Bus. Park
Nothing new to report.
5. FB Environ. Invasive species-Parks/KCC
Nothing new to report.
6. Climate Change Comm (Flood Material) - Nanci & Steve
Nothing new to report.
7. Parks/KCC Dogs – Workshop with Town Council – 12/9/19
Report from workshop distributed and discussed. Public Hearing will occur in March 2020, date TBD.
 - Please see Town Council workshop agenda, materials, and minutes for details.
 - Commission agrees that Kittery Land Trust properties should be addressed, and it is the responsibility of owners to have dog waste bags with them at all times.
8. Elizabeth Lane wetlands
Nothing new to report.
9. Sapling project--Mar 2, 2020 Land Trust mtg 5:30 Comm. Center
Earldean cannot attend the meeting but Steve will attend.

VII. OTHER

1. Two properties of conservation interest will soon be on the market
One property encompasses a large area of wetland interconnected with a larger wetland complex, containing several wetland types that provide various habitats and ecosystem services.
Development on such a parcel would require an extensive amount of wetland impacts. Both properties have been brought to the attention of the Kittery Land Trust.
2. Inquiry of Wetland Mitigation Plan Account
After discussion with Kendra, Town Mgr. in Nov 2019, and further calculations, Earldean informs the Commission of what may be possible discrepancies in the Wetland Mitigation Plan Account.
 - Commission voted unanimously to compose a letter to Kendra, respectfully requesting an investigation into the Wetland Mitigation Plan Account.

VIII. ADJOURN at 7:44 PM

Minutes submitted by:



Cassandra Bliss