

**MEETING MINUTES**

**1. CALL TO ORDER; INTRODUCTORY; ROLL CALL**

Chair Timko called the meeting to order at 6:30 p.m.

**Board Members Present:** Bob Gray, Amelia Burke, Rick Nohmer, April Timko

**Board Members Absent:** Charles Denault III

**Staff Present:** Craig Alfis, Code Enforcement Officer

**2. PLEDGE OF ALLEGIANCE**

**3. AGENDA AMENDMENT AND ADOPTION**

**4. EXECUTIVE SESSION**

**5. PUBLIC HEARINGS**

**6. UNFINISHED BUSINESS**

**7. NEW BUSINESS**

- Mr. Alfis gave a presentation on the recodified Town Code Title 16.
  - The Board had several questions for Mr. Alfis.

**8. ACCEPTANCE OF PREVIOUS MINUTES**

**9. BOARD MEMBER OR CEO ISSUES OR COMMENT**

- Mr. Alfis relayed that there will be requests/appeals in the upcoming months.
- Chair Timko propose holding a training with the Town's legal counsel in the near future.

**10. ADJOURNMENT**

Motion by Mr. Gray to adjourn. Second by Ms. Burke. Motion passed 4-0-0 by voice vote [Yes: Burke, Gray, Nohmer, Timko; No: --; Abstain: --]

The Kittery Board of Appeals meeting of February 22, 2022 adjourned at 6:47 p.m.

*Submitted by Craig Alfis, Code Enforcement Officer*

*Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting but only a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website at <http://www.townhallstreams.com/locations/kittery-maine>.*