

MEETING MINUTES

1. CALL TO ORDER; INTRODUCTORY; ROLL CALL

Chair Timko called the meeting to order at 6:30 p.m.

Board Members Present: Vern Gardner, Bob Gray, Amelia Burke, Rick Nohmer, April Timko

Board Members Absent: Charles Denault III, Bob Kaszynski

Staff Present: Craig Alfis, Code Enforcement Officer

2. PLEDGE OF ALLEGIANCE

3. AGENDA AMENDMENT AND ADOPTION

4. EXECUTIVE SESSION

5. PUBLIC HEARINGS

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- Election of Officers
 - Vice Chair
 - Mr. Gardner nominated Mr. Nohmer, Seconded by Ms. Timko. Motion passes 4-0-1 by roll call vote [Yes: Gardner, Burke, Gray, Timko; No: --; Abstain: Nohmer]
 - Secretary
 - Mr. Gardner nominates Ms. Burke, Seconded by Mr. Gray. Motion passed 4-0-1 by roll call vote [Yes: Gardner, Nohmer, Gray, Timko; No: --; Abstain: Burke]

8. ACCEPTANCE OF PREVIOUS MINUTES

- April 13, 2021

Motion to approve the minutes as amended by Mr. Gardner. Seconded by Mr. Gray. Motion passed 5-0-0 by roll call vote [Yes: Gardner, Nohmer, Burke, Gray, Timko; No: --; Abstain: --]
- May 25, 2021

Motion to approve the minutes by Mr. Gray. Seconded by Mr. Gardner. Motion passed 5-0-0 by roll call vote [Yes: Gardner, Nohmer, Burke, Gray, Timko; No: --; Abstain: --]

9. BOARD MEMBER OR CEO ISSUES OR COMMENT

- Mr. Alfis gave a brief overview of the options for holding Board meetings.
- Mr. Gardner discussed the need for increased training for the Board of Appeals.
- Mr. Nohmer discussed the MMA training that he had attended.
- Ms. Timko discussed the need to have a training or workshop on Title 16 so that members can better understand the Town Code.

10. ADJOURNMENT

Motion by Mr. Nohmer to adjourn. Second by Mr. Gray. Motion passed 5-0-0 by voice vote [Yes: Gardner, Nohmer, Burke, Gray, Timko; No: --; Abstain: --]

The Kittery Board of Appeals meeting of August 10, 2021 adjourned at 6:40 p.m.

Submitted by Craig Alfis, Code Enforcement Officer

Disclaimer: The preceding minutes constitute the author's understanding of the meeting. While every effort has been made to ensure the accuracy of the information, the minutes are not intended to be a verbatim transcript of comments at the meeting but only a summary of the discussion and actions that took place. For complete details, please refer to the video of the meeting on the Town of Kittery website at <http://www.townhallstreams.com/locations/kittery-maine>.