

KITTERY TOWN CODE APPENDIX A – FEE SCHEDULES

Purpose: Fees established for permitting, licensing, services, application, appeal, or the like, ordained in any title of the Town Code, are to be set in a corresponding fee schedule authorized by resolution of the Town Council and appended as required by Section 1.3.4 of Title 1 of the Town Code. This appendix fulfills that requirement.

Authority: The Town Council enacts revisions to these schedules, in exercise of powers and functions which the Legislature has conferred upon it, which are not denied either expressly or by clear implication, and in exercise of powers and functions granted to the municipality by the Constitution of Maine, general law or charter. The Council is authorized to enact ordinances, as specified in Section 2.07 (3) of the Town Charter and 30-A M.R.S. §3001, pursuant to its powers that authorize the town, under certain circumstances, to provide for public health, welfare and safety.

Applicant Service Accounts (ASA): Pursuant to Town Code Title 3, Chapter 3.3, applicants requesting appeals, approvals, licenses, or permits, which involve services as listed therein, are required to establish an ASA with the Town Treasurer used to pay other direct costs necessary to complete the application process, not including application fees as shown in this Appendix.

Schedules:

SCHEDULE 4. BOARD OF ASSESSMENT REVIEW APPEAL

| | |
|---------------------------------------|----------|
| Board of Assessment Appeal Review Fee | \$100.00 |
|---------------------------------------|----------|

SCHEDULE 5. BUSINESS LICENSES

Chapter 5.1 AMUSEMENT DEVICES

- | | |
|--|---------|
| 1. One to three machines | \$50.00 |
| 2. Four or more machines (per machine above the first three) | \$50.00 |

Chapter 5.2 SPECIAL AMUSEMENT PERMITS

| | |
|---------------------------|---------|
| Special amusement permits | \$20.00 |
|---------------------------|---------|

Chapter 5.3 FOOD SERVICE ESTABLISHMENTS

- | | |
|---|---------|
| 1. Victualers, innkeepers and lodging house initial fee | \$50.00 |
| 2. Renewal fee | \$25.00 |

Chapter 5.5 MASSAGE ESTABLISHMENTS

- | | |
|--------------------------------------|---------|
| 1. Therapeutic massage establishment | \$50.00 |
| 2. Therapeutic massager | \$10.00 |

Chapter 5.6 MOBILE FOOD-VENDING UNITS

| | |
|---|---------|
| Lunch wagon, mobile unit, or roving diner | \$50.00 |
|---|---------|

Chapter 5.8 TAXICABS

| | |
|---|----------|
| 1. Taxicab business license | \$100.00 |
| 2. Taxicab vehicle license | \$10.00 |
| 3. Taxicab operator license | \$10.00 |
| G. Closing out of business sales (30-A M.R.S. §3781) | \$100.00 |

SCHEDULE 8. HEALTH and SAFETY

Chapter 8.1 SOLID WASTE COLLECTION and DISPOSAL

Article II. Requirements

Resource Recovery Facility Disposal Fee Schedule

8.2.2.1 Resource Recovery

As shown in Attachment 1

Municipal Solid Waste and Recycling Disposal Fee Schedule

8.2.2.2 Solid Waste and Recycling

As shown in Attachment 2

Article III. Deposit Permit

| | |
|--|----------------|
| Replacement sticker permit | \$10.00 except |
| there will be no charge if the applicant submits sufficient remnants of the old sticker, or proof that the loss was not due to the applicant's negligence. | |

Article IV. Commercial Disposal Service

Hauler license fee

| Class | Description | Fee |
|--------------|---|------------|
| A. | Any size, any materials, tipping outside, and with no cost to, the town. | \$200.00 |
| B. | Household waste and recyclables, Large, tipping at the collection facility. For haulers providing service to more than 25 residents or businesses. | \$100.00 |
| C. | Household waste and recyclables, Small, tipping at the collection facility. For haulers providing service to 25 or fewer residents or businesses. | \$50.00 |
| D. | Landfill, recyclable, and recoverable materials. For haulers providing service to residents or businesses delivering to the recovery facility, and paying user fees. | \$50.00 |
| E. | Solid waste facility combination, Large For haulers providing service to more than 25 residents or businesses. | \$125.00 |
| F. | Solid waste facility combination, Small For haulers providing service to 25 or fewer residents or businesses. | \$75.00 |
| G. | Business-generated bulk salable paper goods For baling facility direct drop, any size. | Free |

SCHEDULE 10. VEHICLES and TRAFFIC

Chapter 10.3 STOPPING, STANDING and PARKING

10.3.11 Towing.

| | |
|---|----------|
| Between seven a.m. and five p.m., Monday through Friday | \$85.00 |
| All other times | \$100.00 |
| Additional charge if “dolly” has to be used | \$15.00 |
| Maximum charge for any dry run where a vehicle is not towed | \$40.00 |
| Motorcycle, extra charge | \$15.00 |
| First 24 hours of storage (unless towed due to snow removal) | \$0.00 |
| Charge if vehicle has to be unlocked | \$0.00 |
| Charge if transmission has to be unlocked from underneath the vehicle | \$0.00 |
| Additional charge for any unusual circumstances | \$15.00 |

SCHEDULE 12. STREETS, SIDEWALKS and PUBLIC PLACES

Chapter 12.1 EXCAVATIONS,

Excavation Permit Fees (per square yard)

| Surface Condition | First 25 square yards | Over 25 square yards |
|--------------------------|------------------------------|-----------------------------|
| Asphalt pavement | \$10.00 | \$8.00 |
| Portland concrete | \$12.00 | \$10.00 |
| Gravel | \$1.00 | \$0.80 |
| Lawn grass | \$3.00 | \$2.75 |
| Field grass slopes | \$1.00 | \$0.80 |
| Unimproved areas | \$0.50 | \$0.35 |

Chapter 12.6 SHELLFISH, Shellfish License Fees

| | |
|--|---------|
| Resident recreational | \$15.00 |
| Residents 70 and over (limited to 15 licenses) | Free |
| Nonresident recreational | \$30.00 |

SCHEDULE 13. PUBLIC SERVICES

Chapter 13.1 SEWER SERVICE SYSTEM

Article I. In General

Rates and charges: Quarterly Usage

| | |
|---|---------|
| 1. First 1,000 cubic feet or fraction thereof | \$75.00 |
| 2. Per one hundred cubic feet in excess of 1,000 feet | \$5.00 |

Article III. Building Sewers and Connections

Building sewer permit fees:

| | |
|------------------------------|---------|
| 1. Residential or commercial | \$15.00 |
| 2. Industrial | \$15.00 |

Article IV. Main Extensions

| | |
|--|-------------------|
| Special sewer entrance permit fee | \$2,500.00 |
| Article V. Private Sewage Disposal | |
| Private sewage disposal system permit and inspection fee | \$10.00 |
| Private sewage treatment facility after-hours labor charge (three-hour minimum labor charge) | \$25.00 per hour |
| Septic tank contents discharge rate | \$0.10 per gallon |
| Holding tank contents discharge rate | \$0.15 per gallon |

SCHEDULE 15. BUILDINGS and CONSTRUCTION

Chapter 15.2 PLUMBING and SEPTIC SYSTEM PERMIT FEES

15.2.2 Plumbing Permit Fees.

| | |
|---|--------------------|
| Administrative fee for all permits | \$25.00 plus |
| Minimum fixture fee | \$24.00 |
| Fixture fee | \$6.00 per fixture |
| Re-inspection fee | \$20.00 |
| New water distribution and/or drainage pipes installation or relocation, but no fixtures installed | \$24.00 |
| Hook-up fee for connection of a mobile home which bears the Housing and Urban Development (HUD) seal or a modular home which bears the Manufactured Housing Board seal to a building sewer | \$24.00 |
| Hook-up fee for connection to a public sewer when piping is installed beyond the jurisdiction of the sanitary district | \$24.00 |
| Permit transfer fee | \$6.00 |
| Subsurface wastewater disposal system fees: | |
| Complete systems: | |
| Administrative fee for all permits | \$50.00 plus |
| Engineered system | \$200.00 |
| Non-engineered system | \$100.00 |
| Primitive system (includes one alternative toilet) | \$100.00 |
| Separate laundry disposal field | \$35.00 |
| Seasonal conversion permit | \$50.00 |
| Variance | \$20.00 |
| System components (installed separately): | |
| Alternative toilet (only) | \$50.00 |
| Disposal field (engineered system) | \$150.00 |
| Disposal field (non-engineered system) | \$75.00 |
| Treatment tank (non-engineered system) | \$50.00 |
| Treatment tank (engineered system) | \$80.00 |

| | |
|--------------|----------|
| Holding tank | \$100.00 |
| Variance | \$20.00 |

Chapter 15.3 FLOODPLAIN MANAGEMENT

15.3.6 Application Fee and Expert's Fee.

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|---|--|
| Flood hazard development permit application fee | \$1.00 per \$1,000.00 valuation of the development |
|---|--|

SCHEDULE 16 LAND USE AND DEVELOPMENT FEES

Chapter 16.5 BUILDING/REGULATED ACTIVITY PERMITS

16.5.3 Application.

16.5.3.3 Fee.

Building/Regulated Activity Fees

| | |
|-----------------|---------------------------|
| Per application | \$25.00 plus \$12/\$1,000 |
|-----------------|---------------------------|

For maintenance activities to existing residential property including, but not limited to, repairs to roof, siding, painting, chimney etc., the town will waive the \$12/\$1,000 fee up to the first \$10,000 of the cost of the project. An application is required to be filed for work under the waiver at the \$25 application fee.

EXAMPLE: Building/regulated activity permit fee for a new \$148,000 house:

| | | |
|--|--|------------|
| Base application fee | \$25.00 plus $(\$148,000/\$1,000) \times \$12$ | \$1,776.00 |
| Total building/regulated activity permit fee | \$ 1,801.00 | |

Maintenance Permit Example #1: Roofing repairs = \$15,000.

Application fee = \$25.00 plus $(\$15,000 - \$10,000) \$5,000 \text{ cost or } 5 \times 12 = \60 for a total cost of \$85.00.

Maintenance Permit Example #2: Chimney repairs = \$10,750.

Application fee = \$25.00 only and fee is pro-rated on \$750 (\$9.00) for a total of \$34.00 (fee is pro-rated on any \$1,000 over the waiver amount).

Note 1: The value of work is based on the fair market value of the improvements as determined by the Code Enforcement Officer. Any work costing over a \$10,000 is pro-rated to the even \$100 of cost for permitting purposes.

Note 2: Building/regulated activity permit fees do not include fees for the following:

- Internal plumbing inspection (per fixture fee)
- External plumbing inspection (per septic system fee)
- Town electrical inspection (\$25.00 per inspection)
- State electrical inspection (per fixture fee)
- Sewer impact fees (\$2,000 per unit)
- Sign applications
- Zoning or subdivision application fees

16.5.6 Mobile Home Parks, Seasonal Trailer Parks, and Campgrounds.

16.5.6.3 Fee and Expiration.

Annual Mobile Home Park Fees

Mobile Homes (in parks) \$10.00 each unit

Chapter 16.6 DECISION APPEAL, VARIANCE and OTHER REQUESTS

16.6.5 Board of Appeals Appeal/Request Filing Procedures.

16.6.5.13 Fees.

Board of Appeals Application Fees

| | |
|---------------------------------|----------|
| Administrative Decision Request | \$35.00 |
| Variance Request | \$50.00 |
| Miscellaneous Variation Request | \$40.00 |
| Special Exception Use Request | \$100.00 |

Chapter 16.8 DESIGN and PERFORMANCE STANDARDS – BUILT ENVIRONMENT

Article X. Signs

16.8.10.11 Sign Permit Application Procedures.

| | |
|---|--|
| Sign permit fee per sign | \$25.00 |
| Replacement decals | \$3.00 |
| Annual permit fee, signboards and/or products, Kittery Foreside | \$25.00 for the full year or portion thereof |

Article XIX. Sprinkler Systems

16.8.19.4 Fees and Fines.

| | |
|-----------------------------|----------|
| Sprinkler system permit fee | \$100.00 |
|-----------------------------|----------|

Chapter 16.9 DESIGN and PERFORMANCE STANDARDS - NATURAL ENVIRONMENT

Article III. Conservation of Wetlands Including Vernal Pools

16.9.3.6 Procedures for the Wetlands Alteration Application.

| | |
|------------------------------------|------------------------|
| For altered or filled wetland area | \$4.00 per square foot |
|------------------------------------|------------------------|

Article VI. Overboard Discharge Systems

16.9.6.3.1 Application for Permit—Fee.

| | |
|-----------------|----------|
| Application fee | \$100.00 |
| Issuance fee | \$50.00 |

16.10.5.1.7 Submission Contents Complete.

Planning Board Application Fees

| | |
|-------------|---|
| Subdivision | \$500.00 PLUS \$40.00/lot or dwelling unit |
|-------------|---|

| | |
|--|-------------------|
| Modification to an approved subdivision plan | \$250.00 Flat Fee |
|--|-------------------|

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| | |
|--|--------------------------------|
| Site review | \$200.00 PLUS |
| The greater of: \$50.00/use or unit; \$5.00/100 sq. ft. of gross floor area; \$0.50/linear foot of dock, slip and float; or \$20.00/unit intended to provide overnight sleeping accommodations | |
| Modification to an approved site plan | \$150.00 PLUS |
| The greater of: \$50.00/additional use or unit; \$5.00/additional 100 sq. ft. of gross floor area; \$0.50/linear foot of additional dock, slip and float; or \$20.00/additional unit intended to provide overnight sleeping accommodations | |
| Establishment of new commercial or business entity | \$40.00 PLUS |
| | \$50.00/additional use or unit |
| Minor modification to an approved plan | \$20.00 - No supplemental fee |
| Private right-of-way | \$100.00 - No supplemental fee |
| Review of wireless communication services facility | \$1,000.00 |
| Demolitions: structures | \$20.00 Flat Fee |
| Amendments to application. Value of change | \$4.00 per thousand |
| After the fact permits (whichever is greater) | Double fee or \$100.00 |
| Zone or zoning text change | \$200.00 |
| Stop work order removal | \$50.00 |

Note 1: Where an application fits more than one category, the higher application fee applies.

Note 2: For the purposes of this fee schedule, the term “gross floor area” means the total area of a building measured by taking the outside dimensions of the building(s) at each floor level intended for occupancy or storage. “Docks” are measured beginning from the mean low-water mark.

Impact Fees included herein for reference only.

Chapter 13.2 SEWER IMPACT FEE

13.2.1 Sewer Impact Fee.

13.2.1.6 Fee Determination and Appeal

A. The sewer impact fee due and payable by the property owner is to be calculated and determined by the enforcing officer. If the property owner is aggrieved by the determination of the enforcing officer, a written appeal may be filed with the Town Manager within ten (10) days from the date of notification of such determination by the enforcing officer. The written appeal must set forth a concise statement of the grounds upon which the property owner contends that the determination by the enforcing officer is in error.

Chapter 13.3 PUBLIC SAFETY IMPACT FEE

13.3.1 Authority.

13.3.3.1 Determination of Impact Fee.

The amount of the fee provided herein, is reasonably related to the improvement's share of the cost, where the construction cost, as shown in the application for the building permit exceeds the sum of one hundred thousand dollars (\$100,000).

1. The impact fee assessed is calculated by the CEO at the rate of five dollars (\$5.00) per one thousand dollars (\$1,000) of the cost of improvements in excess of one hundred thousand dollars (\$100,000).
2. The first \$100,000 of the cost of the improvements, as determined herein, is exempted from this impact fee.
3. The following formula is to be used to determine the impact fee: $\text{Cost of the improvements less } \$100,000 \times .005 = \text{Impact Fee.}$

Chapter 16.7 GENERAL DEVELOPMENT REQUIREMENTS

Article VII. Development Exaction

16.7.7.2 Impact Fees.

Impact fees, and other like development exactions must be required by the Planning Board, when all legal requirements have been fulfilled in accordance with 30-A M.R.S. §4961-A (e.g., Sewer Connection Fees).

1 ATTACHMENT - RESOURCE RECOVERY FACILITY DISPOSAL FEE SCHEDULE

RECODIFICATION - ORDAINMENT - 07/26/2010

ATTACHMENT 1

RESOURCE RECOVERY FACILITY DISPOSAL FEE SCHEDULE

| Item Classification Description | Fee |
|--|---------|
| White goods | |
| Refrigerator or Freezer | \$15.00 |
| Air Conditioner | \$15.00 |
| De-Humidifier | \$15.00 |
| Stoves & Microwaves | \$5.00 |
| Washers & Dryers | \$5.00 |
| Dishwashers | \$5.00 |
| Hot Water Tanks & Furnaces | \$5.00 |
| Tires | |
| Motorcycle, bicycle, others small than automobile without rim | \$1.00 |
| Motorcycle, bicycle, others small than automobile with rim | \$1.00 |
| Car/Pickup Tires 16½" or less | \$3.00 |
| Car/Pickup Tires > 17" | \$4.00 |
| Car/Pickup Tires on Rims | \$6.00 |
| Construction/Heavy Truck | \$25.00 |
| Heavy Equip/Tractor Tires | \$60.00 |
| Non-recoverable landfill, Rubbish | |
| Bags/Barrels | \$2.00 |
| Bags w/ Household Trash & Recyclables | \$10.00 |
| Small Trailer / Pickup (4'x6') (Rules B4) | \$45.00 |
| Full Size Trailer / Pickup (5'x6') (5'x8') (Rules B4) | \$60.00 |
| Shingles, One Square (3 Bundles, Covers 10x10) | \$10.00 |
| Wood & barbecue ashes not to exceed 10 gallons | \$2.00 |
| Non-recoverable landfill, Furnishings | |
| Mattress or Box Spring (each) | \$10.00 |
| Sofa | \$10.00 |
| Sleeper/Sectional | \$15.00 |
| Stuffed Chair | \$5.00 |
| Recliner | \$10.00 |
| Wooden Chair | \$0.50 |
| Bureau | \$5.00 |
| Table | \$5.00 |
| Headboard/Footboard (each) | \$1.00 |
| Carpet (4x6) | \$5.00 |
| Carpet (6x8) | \$8.00 |
| Carpet (8x10) | \$10.00 |
| Recoverable materials | |
| Less than 1/2 cubic yard | \$5.00 |
| 1/2 cubic yard to a maximum of 3 cubic yards | \$10.00 |
| Ferrous metals Non-Ferrous metals Natural wood waste Manufactured wood waste Inert materials free of rubbish and suitable for use as fill Wallboard or drywall material | |
| Batteries | |
| Nickel | \$1.00 |
| Lead Acid | \$1.00 |
| Lithium | \$1.00 |
| Motor vehicle batteries | \$1.00 |

| Item Classification Description | Fee |
|---|---------|
| Oil or latex paints, stains, solvents | |
| Gallon container | \$3.00 |
| Quart container | \$1.00 |
| Antifreeze | |
| Up to One gallon | \$1.00 |
| Motor oil | |
| Waste oil (5 GAL MAXIMUM) / Gallon | \$1.00 |
| Propane tanks | |
| 20# (gas grill size) | \$2.00 |
| Over 20# | \$20.00 |
| Universal & electronic waste | |
| Monitors | \$5.00 |
| CPU'S (Desktops & Towers) | \$2.00 |
| Laptops & Notebooks | \$2.00 |
| Copiers, Printers, Scanners & Fax Machines (each) | \$5.00 |
| Floor Models (of above) | \$25.00 |
| Keyboard, Mouse (each), Computer Speakers (pair) | \$1.00 |
| TV - Up to 24" | \$10.00 |
| TV - 25" & Larger | \$15.00 |
| TV - Consoles & Cabinets | \$25.00 |
| CD & DVD Players | \$2.00 |
| VCR's & Tape Decks | \$2.00 |
| Amplifiers & Pre-Amps | \$2.00 |
| Receivers & Tuners | \$2.00 |
| TV Tuners & Cable Boxes | \$2.00 |
| Corded & Cordless Phones | \$2.00 |
| Satellite Receivers & Dishes | \$2.00 |
| Cabinet Speakers (each) | \$2.00 |
| Turntables & Combo Units | \$2.00 |
| Boom Boxes/Portable Radios | \$2.00 |
| Other not listed | \$2.00 |
| Fluorescent lamps | |
| < 4' straight lamps | \$1.00 |
| 4' straight lamps | \$1.00 |
| 8' straight lamps | \$1.00 |
| U-tubes, compact, circlines | \$1.00 |
| HHD, HPS, LPS, Merc Vapor | \$1.50 |
| Metal Halide | \$1.50 |
| Broken lamps | \$2.00 |
| Shatter shield cover guard | \$1.50 |
| Lamp ballasts (Removed) | |
| PCB ballast | \$3.00 |
| Non-PCB ballast | \$1.00 |

Organic compost material free of other waste & emptied by user.....FREE