



# KITTERY TOWN PLANNING BOARD MEETING

Council Chambers – Kittery Town Hall 200 Rogers Road, Kittery, Maine 03904

Phone: 207-475-1323 - Fax: 207-439-6806 - [www.kittery.org](http://www.kittery.org)

## AGENDA for Thursday, July 24, 2014

6:00 P.M. to 10:00 P.M.

**CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE – APPROVAL OF MINUTES – 7/10/2014**

**PUBLIC COMMENTS** - Public comment and opinion are welcome during this open session. However, comments and opinions related to development projects currently being reviewed by the Planning Board will be heard only during a scheduled public hearing when all interested parties have the opportunity to participate. Those providing comment must state clearly their name and address and record it in writing at the podium.

### **PUBLIC HEARING/OLD BUSINESS**

**ITEM 1 – (60 min) – Town Code Amendment – Title 16.8.7 Sewer System and Septic Disposal, 16.9.1.4 Soil Suitability, 16.8.16 Lots and 16.2.1 Definitions.** Action: hold a public hearing and schedule a joint workshop with Town Council. Amendments to the Town Code to address soil suitability as it pertains to septic disposal systems and other development standards. Amendments also address regulations for sewer, subsurface wastewater disposal systems and holding tanks, and changes in form, format and language to address clarity.

### **OLD BUSINESS**

**ITEM 2 – (15 minutes) – Town Code Amendment – Chapter 2, Definitions, Chapter 3, Article 2, Section 17 Shoreland Overlay Zone, Chapter 7, Article 3 Nonconformance and Chapter 8, Article 28 Single and Duplex Family Dwellings in the Shoreland Overlay Zones in Title 16 Land Use Development Code.** Action: review amendment and make recommendation to Town Council for adoption. Amendment includes changes to the town's Shoreland zoning to comply with the Maine Department of Environmental Protection 2000 and 2010 conditional approvals.

### **ITEM 3 – (60 min.) – Quality Improvement Plan for Kittery Shore and Harbors**

Action: review and make recommendation to Town Council for adoption. Town advisory committee is transmitting draft plan for Town Planning Board review, hearings and recommendation to Town Council for adoption. The QIP Plan is a specific plan that includes goals/policies and implementation strategies for improving/protecting the Town's shores and harbors. Town Planner, Gerald R. Mylroie, ACIP will make a presentation.

### **ITEM 4 – (15 minutes) – Town Code Amendment - Title 16.10.8.2.1 Conditions – General**

Action: review amendment and make recommendation to Town Council for adoption. Proposed amendment adds off-site improvements to potential Planning Board conditions of approval.

**ITEM 5 – (30 minutes) – Town Code Amendment - Title 16.8.10 Signs – Action: discuss outcome of 7/17 workshop regarding updating the town's sign regulations and determine how to proceed.**

**ITEM 6 – (15 minutes) – Town Code Amendment - Title 16.8.10.1 Signs – Purpose and Title 16.8.10.2 Signs – General Requirements.** Action: review amendment and make recommendation to Town Council for adoption. Proposed amendment makes sign character and appearance standard consistent with the Kittery Design Handbook.

**ITEM 7 – (15 minutes) – Town Code Amendment - Title 16.8.10.2.C Signs – General Requirements.** Action: review amendment and schedule a public hearing. Proposed amendment re-defines Light-emitting diode (LED) lighting use including the limited use for a gasoline price sign.

### **ITEM 8 – (15 minutes) - Board Member Items / Discussion**

A. Action List; B. Committee Updates; and C. Other.

### **ITEM 9 – (5 minutes) - Town Planner Items:**

A. Town Code amendment related to Quality Improvement Overlay Zone; and B. Other

### **ADJOURNMENT - (by 10:00 PM unless extended by motion and vote)**

NOTE: ACTION LISTED IN ABOVE AGENDA ITEMS IS FOR REFERENCE ONLY AND THE BOARD MAY DETERMINE A DIFFERENT ACTION.  
DISCLAIMER: ALL AGENDAS ARE SUBJECT TO REVISION ONE WEEK PRIOR TO THE SCHEDULED TOWN PLANNING BOARD MEETING.  
TO REQUEST A REASONABLE ACCOMMODATION FOR THIS MEETING PLEASE CONTACT STAFF AT (207) 475-1323 OR (207) 475-1307.