



KITTERY TOWN PLANNING BOARD MEETING

Council Chambers – Kittery Town Hall 200 Rogers Road, Kittery, Maine 03904

Phone: 207-475-1323 - Fax: 207-439-6806 - www.kittery.org

AGENDA for Thursday, June 26, 2014 6:00 P.M. to 10:00 P.M.

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE – APPROVAL OF MINUTES – 6/12/2014

PUBLIC COMMENTS - Public comment and opinion are welcome during this open session. However, comments and opinions related to development projects currently being reviewed by the Planning Board will be heard only during a scheduled public hearing when all interested parties have the opportunity to participate. Those providing comment must state clearly their name and address and record it in writing at the podium.

PUBLIC HEARING/OLD BUSINESS

ITEM 1 – (15 minutes) – Town Code Amendment - Title 16.10.8.2.1 Conditions – General

Action: hold public hearing, review amendment and make recommendation to Town Council for adoption. Proposed amendment adds off-site improvements to potential Planning Board conditions of approval.

OLD BUSINESS

ITEM 2 – (15 minutes) – Town Code Amendment - Title 16.10.9.1.4. Approved Plan Expiration, Title 16.10.9.1.5 Requests for Extension and Title 16.9.3.8 Expiration of Wetlands Alteration Approval.

Action: review amendment and make recommendation to Town Council for adoption. Proposed amendment reduces the period of time in which extensions can be granted and modifies the process for extension requests.

ITEM 3 – (15 minutes) – Town Code Amendment – Chapter 2, Definitions, Chapter 3, Article 2, Section 17 Shoreland Overlay Zone, Chapter 7, Article 3 Nonconformance and Chapter 8, Article 28 Single and Duplex Family Dwellings in the Shoreland Overlay Zones in Title 16 Land Use Development Code.

Action: review amendment and make recommendation to Town Council for adoption. Amendment includes changes to the town's Shoreland zoning to comply with the Maine Department of Environmental Protection 2000 and 2010 conditional approvals.

ITEM 4 – (15 minutes) Town Code Amendment - Chapter 7, Article 3 Nonconformance, Title 16 Land Use Development Code.

Action: review amendment and make recommendation to Town Council. Amendment includes changes to 16.7.3.5.10. *Contiguous Non-Conforming Lots* that would allow for more consistent adjustment to lot-lines. Applicants Mary Thron and Ray Arris, Kittery residents.

ITEM 5 – (15 minutes) – Town Code Amendment - Title 16.8.10.1 Signs – Purpose and Title 16.8.10.2 Signs – General Requirements.

Action: review amendment and make recommendation to Town Council for adoption. Proposed amendment requires adherence to Kittery Design Handbook.

ITEM 6 – (20 min) – Town Code Amendment – Title 16.7 Sewer System and Septic Disposal, 16.9.1.4 Soil Suitability, 16.8.16 Lots and 16.2.1 Definitions.

Action: review amendments and schedule a public hearing. Amendments to the Town Code to address soil suitability as it pertains to septic disposal systems and other development standards.

ITEM 7 – (15 minutes) - Board Member Items / Discussion

A. Action List; B. Committee Updates; and C. Other.

ITEM 8 – (5 minutes) - Town Planner Items:

A. Town Code amendment related to Quality Improvement Overlay Zone; and B. Other

NEW BUSINESS

ITEM 9 – (15 minutes) – Annual municipal update of the Spruce Creek Watershed Improvement Project.

As part of the 319 Clean Water Act grant requirements the Town of Kittery will update municipal staff annually on the progress of the Spruce Creek Watershed Improvement Project (SCWIP) currently in Phase III. Agent Emily DiFranco, project manager, FB Environmental Associates.

ITEM 10 – (15 minutes) – Town Code Amendment - Title 16.8.10.2.C Signs – General Requirements.

Action: review amendment and schedule a public hearing. Proposed amendment allows for the limited use of Light-emitting diode (LED) lights in signage.

ADJOURNMENT - (by 10:00 PM unless extended by motion and vote)

NOTE: ACTION LISTED IN ABOVE AGENDA ITEMS IS FOR REFERENCE ONLY AND THE BOARD MAY DETERMINE A DIFFERENT ACTION.
DISCLAIMER: ALL AGENDAS ARE SUBJECT TO REVISION ONE WEEK PRIOR TO THE SCHEDULED TOWN PLANNING BOARD MEETING.
TO REQUEST A REASONABLE ACCOMMODATION FOR THIS MEETING PLEASE CONTACT STAFF AT (207) 475-1323 OR (207) 475-1307.