



KITTERY TOWN PLANNING BOARD MEETING

Council Chambers – Kittery Town Hall 200 Rogers Road, Kittery, Maine 03904

Phone: 207-475-1323 - Fax: 207-439-6806 - www.kittery.org

AGENDA for Thursday, July 25, 2013 6:00 P.M. to 10:00 P.M.

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – June 27, 2013 and July 11, 2013

PUBLIC COMMENTS - Public comment and opinion are welcome during this open session. However, comments and opinions related to development projects currently being reviewed by the Planning Board will be heard only during a scheduled public hearing when all interested parties have the opportunity to participate. Those providing comment must state clearly their name and address and record it in writing at the podium.

PUBLIC HEARING

ITEM 1– (15 minutes) – Town Code Amendment - Title 16 Land Use Development Code. Amendments are proposed to the following:

- 1) *16.8.9.4.M Off -Street Parking Standards.* Replace “Board of Appeals” with “Town Planning Board”.
- 2) *16.8.10.9.L.4 Signs Allowed Without a Sign Permit – Real Estate Signs.* Replace “Code” with “title”.
- 3) *16.10.8.2.1 Planning Board Review and Decision – Final Plan Conditions of Approval.* The addition of “...for on-site as well as off-site improvements related to the project”.
- 4) *16.10.9.1.4.B Approved Plan Expiration;* Replace “or” with “and”.

OLD BUSINESS

ITEM 2– (15 minutes) –Town Code Amendment – Title 16, Chapter 11, Marine Development.

Amendments include changes to procedures allowing for Port Authority application submittal prior to obtaining State and Federal permit approvals.

ITEM 3– (30 minutes) –Town Code Amendment – 16.10.9.2 Field Changes and 16.10.9.3 Modifications to an Approved Plan. Discuss what changes may be required to meet the goals determined by the Board.

ITEM 4– (20 minutes) –Town Code Amendment – 16.10.7.2.T - Right-Of –Way Plan Review Application

Discuss what changes may be required to meet the goals determined by the Board at the recent Workshop. A discussion on the town allowance for Right-Of-Way Plan Review and Approval and if modifications to the Code are warranted to support planned growth and development goals in the Comprehensive Plan.

ITEM 5– (20 minutes) – Town Code Amendment – 12.1 Excavations, Title 12, Streets, Sidewalks and Public Spaces.

Discuss what changes may be required to meet the goals determined by the Board at the recent Workshop and to make a recommendation to Town Council. Amend Section 12.1.2 *Issuance and Record of Permits* to include review by the Town Planner and Code Enforcement Officer prior to the Commissioner of Public Works issuing permits for driveway cuts.

NEW BUSINESS

ITEM 6 – (10 minutes) - Board Member Items / Discussion

- A. Review the Board’s punch list, update and establish priorities; B.
- B. Review the By-Law changes suggested by Councilor Dennett;
- C. Discuss information learned at a recent workshop on municipal planning boards; and
- D. Other

ITEM 7 – (15 minutes) - Town Planner Items:

- A. Residential Growth Management
- B. Quality Improvement Overlay Zone; and
- C. Other

ADJOURNMENT - (by 10:00 PM unless extended by motion and vote)

*NOTE: ACTION LISTED IN ABOVE AGENDA ITEMS IS FOR REFERENCE ONLY AND THE BOARD MAY DETERMINE A DIFFERENT ACTION.
DISCLAIMER: ALL AGENDAS ARE SUBJECT TO REVISION ONE WEEK PRIOR TO THE SCHEDULED TOWN PLANNING BOARD MEETING.
TO REQUEST A REASONABLE ACCOMMODATION FOR THIS MEETING PLEASE CONTACT STAFF AT (207) 475-1323 OR (207) 475-1307.*