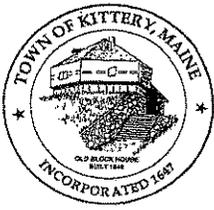


MATERIAL LIST FOR
JULY 14, 2014
COUNCIL AGENDA PACKETS

1. Copy of Agenda for the July 14, 2014 Regular Council meeting.
2. Copy of Town Manager's report to Council.
3. Copy of minutes from the June 23rd Regular Council Meeting and Special Meeting of June 30th, 2014.
4. Copy of application from Suzanne's Village Café & Bistro LLC, 373 Southside Rd., York, Maine for a Victualer's license for Misto, 436 U.S. Route One, Kittery.
5. Copy of application from Tributary Brewing Co., LLC, So. Berwick for a Victualer's license for Tributary Brewing Company, 10 Shapleigh Road.
6. Copy of Councilor Dennett's memo, along with Rules for State Parks & Historic Sites, regarding agreement for the management of John Paul Jones Park.
7. Copy of application from Suzanne's Village Café & Bistro LLC for a Malt, Spirituous and Vinous Liquor License for Misto, 436 U.S. Route One.
8. Copy of application from Tributary Brewing Co., LLC, for a Malt Liquor License for Tributary Brewing Company, 10 Shapleigh Rd., Kittery.
9. Copy of letter from Linda Browning President, Fuel & More to hang a banner across Rogers Rd. advertising their fundraiser, The River Dance.
10. Copy of e-mail from Suzanne Johnson, re: KTA Seaside 4-Miler race requesting hanging a banner across Rogers Road.
11. Copy of revised 2014-15 General Assistance Ordinance Maximums, Appendices A.
12. Copy of the MMA – District 35 ballot for election of members to the 2014-16 Legislative Policy Committee.
13. Copy of application from Kelly Philbrook for her re-appointment to the Port Authority.



TOWN OF KITTERY

200 Rogers Road, Kittery, ME 03904
Telephone: (207) 475-1329 Fax: (207) 439-6806

July 14, 2014

Kittery Town Council
Regular Meeting Agenda
7:00 p.m.

Council Chambers

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call
5. Agenda Amendment and Adoption
6. Town Manager's Report
7. Acceptance of Previous Minutes **6/23/14 & 6/30/14**
8. Interviews for the Board of Appeals and Planning Board. **None**
9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials. **None**
10. PUBLIC HEARINGS

a. (070114-1) The Kittery Town Council moves to hold a public hearing on an application from Suzanne's Village Café & Bistro LLC, 373 Southside Road, York, Maine for a Victualer's License for Misto, 436 US Route 1, Kittery. **The CEO has done the inspection and the establishment is in compliance with the Town Code. Copies of the CEO's and Police Chief's sign off sheets are attached to the original application.**

b. (070114-2) The Kittery Town Council will hold a public hearing on an application from Tributary Brewing Company, LLC, 5 Winding Brooke Road, South Berwick, Maine for a Victualer's License for Tributary Brewing Company, 10 Shapleigh Road, Suite A, Kittery. **The CEO has done the inspection and the establishment is in compliance with the Town Code. Copies of the CEO's and Police Chief's sign off sheets are attached to the original application.**

(070114-3) The Kittery Town Council moves to hold a public hearing on, and hereby ordains an ordinance to authorize the execution of a multi-year management agreement between the Town of Kittery and the Maine Department of Agriculture, Conservation and Forestry, Bureau of Parks and Lands for management of the John Paul Jones Park. **In accordance with section 6.11 (2) of the Charter this item must be approved by ordinance. Enclosed in your packet is information from Councilor Dennett.**

11. DISCUSSION

- a. Discussion by members of the public (three minutes per person)
- b. Response to public comment directed to a particular Councilor
- c. Chairperson's response to public comments

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. Donations/gifts received for Council disposition

b. (070114-4) The Kittery Town Council moves to approve the application from Suzanne's Village Café & Bistro LLC, 373 Southside Road, York, Maine for a Malt, Spirituous and Vinous Liquor License for Misto, 436 U.S. Route One, Kittery. **The CEO has done the inspection and the establishment is in compliance with the Town Code. Copies of the CEO's and Police Chief's sign off sheets are attached to the original application.**

c. (070114-5) The Kittery Town Council moves to approve the application from Tributary Brewing Company, LLC, 5 Winding Brooke Road, South Berwick, Maine for a Malt Liquor License for Tributary Brewing Company, 10 Shapleigh Road, Suite A, Kittery. **The CEO has done the inspection and the establishment is in compliance with the Town Code. Copies of the CEO's and Police Chief's sign off sheets are attached to the original application.**

d. (070114-6) The Kittery Town Council moves to approve the request from Linda Browning, President, Fuel & More to hang a banner across Rogers Road, advertising their fundraiser, for the River Dance, at Weathervane, Badger's Island, from August 1st to remain until the dance, September 6th 2014. **Enclosed is a letter requesting authorization to hang their banner across Rogers Road across from the Community Center.**

e. (070114-7) The Kittery Town Council moves to approve the request from Kittery Parent-Teacher Association to place a banner across Rogers Road, in front of the Community Center, from September 7th to 21st, 2014, advertising the September 21st Seaside 4-miler race at Fort Foster. **Enclosed is a letter requesting authorization to hang their banner across Rogers Road across from the Community Center. This banner would go up when the Fuel & More banner comes down.**

f. (070114-8) The Kittery Town Council moves to amend Title 11, General Assistance, Appendices A (GA Overall Maximums) for the period of July 1, 2014 – June 30, 2015 as required and provided by the State of Maine. **This item is a requirement of DHS in accordance with State Statute.**

- g. (070114-9) The Kittery Town Council moves to approve the disbursement warrants.

h. (070114-10) The Kittery Town Council moves to approve and sign the 7/1/2014-6/30/16 ballot for election of members for the Legislative Policy Committee for the Maine Municipal Association. **This is an annual election ballot from MMA requesting Council elect a representative to serve on the Legislative Policy Committee.**

i. (070114-11) The Kittery Town Council moves to appoint a representative to meet with the Chair of the Port Authority to interview Kelly Philbrook for her re-appointment to that board until 8/31/19. **This is a re-appointment and the list of Councilor's to interview has been provided to the Chair.**

14. COUNCILOR ISSUES OR COMMENT
15. COMMITTEE AND OTHER REPORTS
 - a. Communications from the Chairperson
 - b. Committee Reports
16. EXECUTIVE SESSION
17. ADJOURNMENT

Posted: July 10, 2014



TOWN OF KITTERY

Office of the Town Manager

200 Rogers Road, Kittery, ME 03904

Telephone: 207-475-1329 Fax: 207-439-6806

ncolbertpuff@kitteryme.org

Nancy Colbert Puff
Town Manager

Town Manager's Report to the Town Council July 14, 2014

1. **Seacoast Energy Efficiency Initiative Grant** – We received a \$37,000 grant to support energy efficiency improvements to the Kittery Community Center Annex. The grant will support conversion to a natural gas boiler, recommended as part of the FY 2015 Capital Improvement Program. South Berwick is administering and bidding the project, which needs to be completed by September.
2. **Kittery Area Comprehensive Transportation System Grant** – In response to our grant request, KACTS has awarded the Town up to \$810,116.88 to support a new intersection, sidewalks, and road improvements to the Walker/Wentworth Street area (from Main Street to roughly the intersection at St. Raphael's). This funding is for FY16-17, so the Town will be responsible for a match of 10% (\$81,011.69) of the project cost.

The total project cost has increased from the request the Council originally reviewed on April 14th, which proposed a cost of \$650,000. During its grant deliberation, KACTS developed a more detailed cost estimate which reflects the updated amount. In addition, the Tenney Hill Road paving which was part of the original proposal was removed from the project due to lack of funding. As discussed at the April meeting, I will submit this request for funding as part of the FY16 Capital Improvement Program.

3. **Sewer Infrastructure Bids** – On June 26th we opened bids for the sewer infrastructure upgrade project. We received four bids which ranged in their base bid from \$2,237,500 to \$2,625,000. The bid tabulation, including all alternates, is attached. Penta Corporation is the apparent low bidder.
4. **Traip Float Bids** – On June 30th we opened bids for expansion of the Traip floats, a project funded by a \$20,000 grant from the Small Harbor Improvement Program. We received two bids (\$31,010 & \$33,850), both of which exceeded our budget. We are working with the State to figure out how we might proceed on the project in light of this news.
5. **Harbormaster Resignation** – I am disappointed to report that Harbormaster Mike Blake has submitted his resignation and will end his service to the Town as of July 19th. I thank Mike for his hard work on behalf of Kittery over the past two years, and wish him the best in his future endeavors.

6. **John Paul Jones Park Management Agreement** – This item is on the Council's agenda for action by ordinance. The estimated annual electricity bill is \$500. As reported at a prior Council meeting, the Department of Public Works has assured me that they can take over the maintenance and management of the Park within their existing budget and workload. I asked Maine Municipal if our insurance premium will increase as a result of adding the Park as an endorsement to our policy. They did not foresee any change for this year's coverage, and likewise did not expect there to be a large (if any) increase next year. If we were required to insure the sculpture as a separate item, this would need to be considered separately - the management agreement does not contemplate this.

With regard to the reporting requirements of the agreement, the person I have been working with at the State level has confirmed that their intent is to simply receive "updates on what you have done at the Park and what you are planning on doing."

7. **BIG project update** - Prock Marine has completed the installation of the float and ramp system, and the project is substantially complete. Subcontractor Yates Electric is still on site completing final punch list items. We anticipate an official "ribbon-cutting" ceremony may take place next week (the morning of July 16th is a potential date). I will keep the Council informed of this opportunity to view the completed project.
8. **Squid Fishing at Pepperrell Pier** – The Port Authority has informed me that they voted at their last meeting to ban squid fishing at Pepperrell Pier. They have placed signage to this effect. Their vote was taken in response to boats being damaged by squid ink left behind by trespassing fishermen, and the Pier itself being stained with the ink.

In speaking with the Police Chief regarding enforcement, there is some question as to whether the Port Authority took enforceable action through their vote (e.g. it has not been adopted as part of their rules and regulations). Related actions that are enforceable include trespassing (fishing from non-owned boats tied to the Pier), vandalism, littering, and fishing without a fishing license. We will continue to work with the Port Authority to assist them with this problem.

9. **Planning Board Sign Workshop** – On July 17th at 6pm the Planning Board will be considering changes to the Sign section (Article X) of Title 16. Among the items to be discussed are the use of limited LED lighting in signage, the overall design of business signage, and compliance/enforcement.
10. **Bridge 1 Repairs at the Portsmouth Naval Shipyard** – This fall will begin a 2.5 year project to replace Bridge 1 at the Shipyard. At this time construction is scheduled to begin in October. Phasing will allow one lane of bridge traffic during peak inbound and outbound times. I will continue to report on the details of this work as the project approaches.

11. **Shapleigh School Area Stop Signs** – The Police Chief reports that the traffic trailer broke down as it began to monitor traffic in this neighborhood, and that not enough data was collected to complete the study. We plan to collect data this summer and into the new school year in order to have a complete picture of traffic patterns in this area.

12. **Dilapidated/Dangerous Buildings** – Pursuant to a request by Councilors Brake, the Council is scheduled for an Executive Session with Town Attorney Duncan McEachern on August 11th at 6 pm. As you are aware, there was a fire in a bus location at the rear of the Dineen property in the early morning of July 7th, and we are working to determine if the site is in compliance with the terms of its court order.

13. **Personnel Board** – Upon further discussion with Town Counsel Duncan McEachern, we believe we can propose appropriate changes to the Personnel Code (Section 4.7) that will help to define the role and responsibilities of the Board in relationship to the Human Resource Manager. We do not anticipate any change to the Charter will be required. As a result, I will work with the Chair to present these changes to the Council for consideration at a future meeting.

14. **Other Personnel Items** – The search for a new Foreman in the Department of Public Works is on-going. Deb Hazen, one of our long-time administrative clerks in customer service, is on FMLA leave. We wish her the very best during this time.

If you have any questions or concerns prior to Monday's evening's meeting, please do not hesitate to contact me. Thank you.

Respectfully Submitted,

Nancy Colbert Puff

**Wastewater Infrastructure Improvements
Bid Tabulation
Town of Kittery, ME**

| Item # | Item Description | Unit | Quantity | Penta Corporation | | Apex Construction | | T Buck Construction | | Waterline Industries | |
|--------|---|------|----------|-------------------|--------------|-------------------|--------------|---------------------|--------------|----------------------|--------------|
| | | | | Unit Price | Total Amount | Unit Price | Total Amount | Unit Price | Total Amount | Unit Price | Total Amount |
| 1-1 | All work Excl Below | LS | 1 | \$2,139,000 | \$2,139,000 | \$2,324,252 | \$2,324,252 | \$2,533,200 | \$2,533,200 | \$2,510,027 | \$2,510,027 |
| 2-1 | Rock Excavation and Disposal | CY | 50 | \$50 | \$2,500 | \$165 | \$8,250 | \$150 | \$7,500 | \$200 | \$10,000 |
| 3-1 | Concrete Crack Repair (Injection) | LF | 55 | \$100 | \$5,500 | \$45 | \$2,475 | \$40 | \$2,200 | \$65 | \$3,575 |
| 4-1 | Concrete Spall Repair with rebar replacement | SF | 90 | \$100 | \$9,000 | \$50 | \$4,500 | \$45 | \$4,050 | \$50 | \$4,500 |
| 5-1 | Concrete Spall Repair no rebar replacement | SF | 35 | \$60 | \$2,100 | \$55 | \$1,925 | \$50 | \$1,750 | \$55 | \$1,925 |
| 6-1 | Concrete Spall repair no exposed rebar | SF | 60 | \$40 | \$2,400 | \$65 | \$3,900 | \$60 | \$3,600 | \$40 | \$2,400 |
| 7-1 | PS 13 Level sensor system | LS | 1 | \$6,000 | \$6,000 | \$5,250 | \$5,250 | \$4,700 | \$4,700 | \$6,700 | \$6,700 |
| 8-1 | Electrical Enclosure Replacement at PS 10, 12 & 17 | LS | 1 | \$42,000 | \$42,000 | \$46,250 | \$46,250 | \$40,000 | \$40,000 | \$21,950 | \$21,950 |
| 9-1 | Electrical work at PS 11 | LS | 1 | \$29,000 | \$29,000 | \$31,750 | \$31,750 | \$28,000 | \$28,000 | \$26,600 | \$26,600 |
| | Bid Alternate 1 - Lighthouse Manhole Removal and Church Street Sewer Rehab | LS | 1 | \$229,000 | \$229,000 | \$220,650 | \$220,650 | \$180,000 | \$180,000 | \$276,000 | \$276,000 |
| | Bid Alternate 2 - Site Work at the WPCF | LS | 1 | \$177,000 | \$177,000 | \$177,500 | \$177,500 | \$225,000 | \$225,000 | \$135,600 | \$135,600 |
| | Bid Alternate 3 - New Garage at WPCF | LS | 1 | \$238,000 | \$238,000 | \$387,575 | \$387,575 | \$232,000 | \$232,000 | \$331,200 | \$331,200 |
| | Bid Alternate 4 - Site Work at PS 9, 14, 16, 18 & 21 (Eligible) | LS | 1 | \$66,000 | \$66,000 | \$52,800 | \$52,800 | \$62,000 | \$62,000 | \$50,200 | \$50,200 |
| | Bid Alternate 4 - Site Work at PS 2, 5, 7, 10, 11, 17 & 19 (Ineligible) | LS | 1 | \$57,000 | \$57,000 | \$70,200 | \$70,200 | \$75,000 | \$75,000 | \$87,800 | \$87,800 |
| | Subtotal Bid Alternate 4 | | | | \$117,000 | | \$123,000 | | \$137,000 | | \$138,000 |
| | Bid Alternate 5 - SCADA at PS 3, 4, 6, 8, 9, 14, 15, 16, 18, 21 (Eligible) | LS | 1 | \$297,000 | \$297,000 | \$280,800 | \$280,800 | \$285,000 | \$285,000 | \$292,700 | \$292,700 |
| | Bid Alternate 5 - SCADA at PS 1, 2, 5, 7, 10, 11, 12, 13, 17, 19, 20 (Ineligible) | LS | 1 | \$235,000 | \$235,000 | \$217,850 | \$217,850 | \$221,000 | \$221,000 | \$229,500 | \$229,500 |
| | Subtotal Bid Alternate 5 | | | | \$532,000 | | \$498,650 | | \$506,000 | | \$522,200 |
| | Subtotal Base Bid | | | | \$2,237,500 | | \$2,428,612 | | \$2,625,000 | | \$2,587,677 |
| | Subtotal Base Bid and all Alternates | | | | \$3,530,500 | | \$3,835,987 | | \$3,905,000 | | \$3,990,677 |

UNAPPROVED MINUTES

KITTERY TOWN COUNCIL

June 23, 2014

COUNCIL CHAMBERS

1. Call to Order

Chairperson Thomson called the meeting to order at 7:00 P.M.

2. Introductory

Chairperson Thomson read the introductory.

3. Pledge of Allegiance

Chairperson Thomson led those present in the Pledge of Allegiance.

4. Roll Call

Answering the roll were Chairperson Jeffrey Thomson, Councilors Charles Denault, Jeffrey Pelletier, Judy Spiller, Frank Dennett and Jeffrey Brake.

5. Agenda Amendment and Adoption –

The agenda was accepted as presented.

6. Town Manager's Report –

Town Manager Puff stated that she had an annotated list of the property owners who would benefit from the FEMA appeal. She continued that \$5900 had been pledged at this point. Town Manager Puff indicated that FEMA had indefinitely postponed the appeal party, pending a third party appeal.

Town Manager Puff noted relative to the turtle crossing signs, that there currently were a couple up and they could erect 4 more for a cost of about \$150.

Town Manager Puff indicated that Kittery was awarded three safety grants from MMA totaling \$2900.

Town Manager Puff noted that she had received the final agreement relative to the management of the John Paul Jones Park and it would be on the next agenda.

Town Manager Puff indicated relative to the BIG project, that the solution that the KPA had come up with was reviewed by the State and the State did not like it because they would lose one transient slip. She continued that they were working on coming up with a new solution.

UNAPPROVED MINUTES

28 Town Manager Puff stated they had reviewed the agreement relative to the sharing a
29 police chief with Eliot, and recommended that they renew the agreement with no amendments as
30 things were going well.

31 Town Manager Puff noted that the Block Party had gone well and it was a very enjoyable
32 day.

33 7. Acceptance of Previous Minutes – 6/9/14

34 The minutes of 6/9/14 were accepted as amended.

35 8. Interviews for the Board of Appeals – None

36 9. All items involving the town attorney, town engineers, town employees or other town
37 consultants or requested officials – None

38 10. PUBLIC HEARINGS -

39 a. (060214-1) The Kittery Town Council moves to hold a public hearing on an
40 application from Union Lobster House, LLC, 1171 Sagamore Ave., Portsmouth, NH for a
41 Victualer's license for Union Lobster House, 2 Badger's Island West, Kittery.

42 Chairperson Thomson opened the public hearing, and no response being heard, closed the
43 public hearing.

44 **COUNCILOR SPILLER MOVED TO APPROVE AN APPLICATION FROM**
45 **THE UNION LOBSTER HOUSE, LLC, 1171 SAGAMORE AVE., PORTSMOUTH, NH**
46 **FOR A VICTUALER'S LICENSE FOR UNION LOBSTER HOUSE, 2 BADGER'S**
47 **ISLAND WEST, KITTERY, SECONDED BY COUNCILOR BRAKE.**

48 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION**
49 **PASSES 6/0.**

50 11. DISCUSSION

51 a. Discussion by members of the public (three minutes per person) –

52 Dick Dauphinais came to the podium and asked if Council had a response to the article in
53 the newspaper relative to the tax assessment increases.

54 b. Chairperson's response to public –

55 Chairperson Thomson responded that Council had no jurisdiction over the matter. He
56 continued that there was a process for appeals and that the town would be holding a workshop in
57 July where the assessor would give a lesson on how the assessments are determined.

UNAPPROVED MINUTES

58 12. UNFINISHED BUSINESS – None

59 13. NEW BUSINESS

60 a. Donations/gifts received for Council disposition - None

61 b. (060214-2) The Kittery Town Council moves to approve the disbursement warrants.

62 **COUNCILOR PELLETIER MOVED TO APPROVE THE DISBURSEMENT**
63 **WARRANTS, SECONDED BY COUNCILOR SPILLER WITH ALL IN FAVOR.**
64 **MOTION PASSES 6/0.**

65 c. (060214-3) The Kittery Town Council moves to approve the application from Union
66 Lobster House, LLC, 2 Badger's Island West for a Malt and Vinous Liquor License for Union
67 Lobster House, 2 Badger's Island West, Kittery.

68 **COUNCILOR SPILLER MOVED TO APPROVE THE APPLICATION FROM**
69 **THE UNION LOBSTER HOUSE, LLC, 2 BADGER'S ISLAND WEST FOR A MALT**
70 **AND VINOUS LIQUOR LICENSE FOR UNION LOBSTER HOUSE, 2 BADGER'S**
71 **ISLAND WEST, KITTERY, SECONDED BY COUNCILOR PELLETIER.**

72 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
73 **6/0.**

74 d. (060214-4) The Kittery Town Council moves to approve the renewal application
75 from Daniel Raynard, 14 Stonecroft, Apt. 6, Portsmouth, NH for a Malt and Vinous Liquor
76 License for Tasty Thai, 182 State Road, Kittery.

77 **COUNCILOR SPILLER MOVED TO APPROVE THE RENEWAL**
78 **APPLICATION FROM DANIEL RAYNARD, 14 STONECROFT, APT. 6,**
79 **PORTSMOUTH, NH FOR A MALT AND VINOUS LIQUOR LICENSE FOR TASTY**
80 **THAI, 182 STATE ROAD, SECONDED BY COUNCILOR PELLETIER.**

81 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
82 **6/0.**

83 e. (060214-5) The Kittery Town Council moves in accordance with Sec. 6.06(3) of the
84 Town Charter to adopt the 2014-2015 Municipal and Adult Education budgets.

85 **CHAIRPERSON THOMSON MOVED ACCOUNT #10110 – ADMINISTRATION**
86 **IN THE AMOUNT OF \$1,011,324.00, SECONDED BY COUNCILOR SPILLER.**

87 **COUNCILOR DENNETT MOVED TO REDUCE THE AMOUNT BY \$20,000**
88 **FOR THE FEMA APPEAL, SECONDED BY COUNCILOR BRAKE.**

UNAPPROVED MINUTES

89 Chairperson Thomson stated that he understood where Councilor Dennett was coming
90 from but the appeal process could still begin this fiscal year and the money would already be in
91 the budget and that he would prefer to leave it in. Councilor Pelletier stated that he agreed with
92 Chairperson Thomson.

93 **A ROLL CALL VOTE WAS TAKEN WITH COUNCILOR SPILLER,**
94 **COUNCILOR PELLETIER AND CHAIRPERSON THOMSON OPPOSED. MOTION**
95 **DOES NOT CARRY 3/3.**

96 **A ROLL CALL VOTE WAS TAKEN ON THE ORIGINAL MOTION WITH**
97 **COUNCILOR DENNETT AND COUNCILOR BRAKE OPPOSED. MOTION PASSES**
98 **4/2.**

99 **CHAIRPERSON THOMSON MOVED ACCOUNT #101120 - COUNCIL IN THE**
100 **AMOUNT OF \$9771.00, SECONDED BY COUNCILOR SPILLER.**

101 Councilor Dennett noted that one Councilor did not take a salary and that amount could
102 be reduced by \$646.00.

103 **COUNCILOR DENNETT MOVED TO REDUCE THE COUNCIL BUDGET BY**
104 **\$646.00, SECONDED BY COUNCILOR BRAKE.**

105 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
106 **6/0.**

107 **CHAIRPERSON THOMSON MOVED ACCOUNT #101130 - ELECTION IN THE**
108 **AMOUNT OF \$9463.00, SECONDED BY COUNCILOR SPILLER.**

109 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
110 **6/0.**

111 **CHAIRPERSON THOMSON MOVED ACCOUNT #101150 - COUNTY TAX IN**
112 **THE AMOUNT OF \$916,700, SECONDED BY COUNCILOR SPILLER.**

113 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
114 **6/0.**

115 **CHAIRPERSON THOMSON MOVED ACCOUNT #101120 - ASSESSING IN**
116 **THE AMOUNT OF \$174,008, SECONDED BY COUNCILOR SPILLER.**

117 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
118 **6/0.**

UNAPPROVED MINUTES

119 **CHAIRPERSON THOMSON MOVED ACCOUNT #101230 - DEBT AND**
120 **INTEREST IN THE AMOUNT OF \$672,238, SECONDED BY COUNCILOR SPILLER.**

121 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
122 **6/0.**

123 **CHAIRPERSON THOMSON MOVED ACCOUNT #101310 - POLICE IN THE**
124 **AMOUNT OF \$2,674,754, SECONDED BY COUNCILOR SPILLER.**

125 Councilor Denault stated that he thought that the animal control officer position should
126 be put back into the budget and that the position included much more than just animal control.

127 **COUNCILOR DENAULT MOVED TO INCREASE THE POLICE**
128 **DEPARTMENT BUDGET IN AN AMOUNT OF \$15,148, SECONDED BY COUNCILOR**
129 **SPILLER.**

130 Councilor Denault stated that they could add registration violations to that position.
131 Councilor Dennett indicated that he would have to vote against the increase because they had
132 told the taxpayers they would only raise the budget by 1.5%, Chairperson Thomson indicated
133 that he agreed with Councilor Dennett.

134 **A ROLL CALL VOTE WAS TAKEN WITH COUNCILOR DENNETT,**
135 **COUNCILOR SPILLER AND CHAIRPERSON THOMSON OPPOSED. MOTION**
136 **DOES NOT CARRY 3/3.**

137 **A ROLL CALL VOTE WAS TAKEN ON THE ORIGINAL POLICE**
138 **DEPARTMENT BUDGET WITH COUNCILOR DENAULT OPPOSED. MOTION**
139 **PASSES 5/1.**

140 **CHAIRPERSON THOMSON MOVED ACCOUNT #101320 - FIRE IN THE**
141 **AMOUNT OF \$264,457, SECONDED BY COUNCILOR PELLETIER.**

142 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
143 **6/0.**

144 **CHAIRPERSON THOMSON MOVED ACCOUNT #101330 STREET LIGHTS IN**
145 **THE AMOUNT OF \$101,000, SECONDED BY COUNCILOR SPILLER.**

146 **A ROLL CALL VOTE WAS TAKEN WITH COUNCILOR DENAULT**
147 **OPPOSED. MOTION PASSES 5/1.**

148 **CHAIRPERSON THOMSON MOVED ACCOUNT #101340 – HYDRANT**
149 **RENTALS IN THE AMOUNT OF \$215,320, SECONDED BY COUNCILOR SPILLER.**

UNAPPROVED MINUTES

150 A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES
151 6/0.

152 CHAIRPERSON THOMSON MOVED ACCOUNT #101350 – CIVIL
153 EMERGENCY PREPAREDNESS IN THE AMOUNT OF \$1,500, SECONDED BY
154 COUNCILOR SPILLER.

155 A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES
156 6/0.

157 CHAIRPERSON THOMSON MOVED ACCOUNT #101410 – HIGHWAY IN THE
158 AMOUNT OF \$1,152,173, SECONDED BY COUNCILOR BRAKE.

159 A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES
160 6/0.

161 CHAIRPERSON THOMSON MOVED ACCOUNT #101520 – WELFARE IN THE
162 AMOUNT OF \$40,000, SECONDED BY COUNCILOR SPILLER.

163 A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES
164 6/0.

165 CHAIRPERSON THOMSON MOVED ACCOUNT #101530 – PUBLIC HEALTH
166 SERVICE IN THE AMOUNT OF \$601, SECONDED BY COUNCILOR SPILLER.

167 A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES
168 6/0.

169 CHAIRPERSON THOMSON MOVED ACCOUNT #101540 – COMMUNITY
170 AGENCIES IN THE AMOUNT OF \$14,180, SECONDED BY COUNCILOR SPILLER.

171 Councilor Dennett stated that there were three new agencies and the existing agencies
172 were not getting an increase.

173 COUNCILOR DENNETT MOVED TO REDUCE THE AMOUNT TO \$12,780,
174 SECONDED BY COUNCILOR BRAKE.

175 A ROLL CALL VOTE WAS TAKEN WITH COUNCILOR SPILLER,
176 COUNCILOR DENAULT, COUNCILOR PELLETIER AND CHAIRPERSON
177 THOMSON OPPOSED. MOTION DOES NOT CARRY 2/4.

178 A ROLL CALL VOTE WAS TAKEN ON THE ORIGINAL AMOUNT WITH
179 COUNCILOR DENNETT OPPOSED. MOTION PASSES 5/1.

UNAPPROVED MINUTES

180 CHAIRPERSON THOMSON MOVED ACCOUNT #101710 – CODE
181 ENFORCEMENT IN THE AMOUNT OF \$115,364, SECONDED BY COUNCILOR
182 SPILLER.

183 A ROLL CALL VOTE WAS TAKEN WITH COUNCILOR DENAULT
184 OPPOSED. MOTION PASSES 5/1.

185 CHAIRPERSON THOMSON MOVED ACCOUNT #101720 – PLANNING
186 BOARD AND BOARD OF APPEALS IN THE AMOUNT OF \$15,313, SECONDED BY
187 COUNCILOR SPILLER.

188 A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES
189 6/0.

190 CHAIRPERSON THOMSON MOVED ACCOUNT #101730 – INTOWN PARKS
191 IN THE AMOUNT OF \$158,796, SECONDED BY COUNCILOR SPILLER.

192 A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES
193 6/0.

194 CHAIRPERSON THOMSON MOVED ACCOUNT #101735 – FORT FOSTER,
195 SEAPOINT BEACH AND CRESCENT BEACH IN AN AMOUNT OF \$151,384,
196 SECONDED BY COUNCILOR SPILLER.

197 A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES
198 6/0.

199 CHAIRPERSON THOMSON MOVED ACCOUNT #101721 – PLANNING AND
200 ECONOMIC DEVELOPMENT IN AN AMOUNT OF \$235,301, SECONDED BY
201 COUNCILOR SPILLER.

202 A ROLL CALL VOTE WAS TAKEN WITH COUNCILOR BRAKE OPPOSED.
203 MOTION PASSES 5/1.

204 CHAIRPERSON THOMSON MOVED ACCOUNT #101740 – MISC. ACCOUNTS
205 IN AN AMOUNT OF \$139,525, SECONDED BY COUNCILOR SPILLER.

206 A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES
207 6/0.

208 CHAIRPERSON THOMSON MOVED ACCOUNT #101750 – BANK FEES IN AN
209 AMOUNT OF \$600, SECONDED BY COUNCILOR SPILLER.

UNAPPROVED MINUTES

210 A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES
211 6/0.

212 CHAIRPERSON THOMSON MOVED ACCOUNT #101760 – CAPITAL
213 IMPROVEMENT PLAN IN AN AMOUNT OF \$1,208,975, SECONDED BY
214 COUNCILOR SPILLER.

215 A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES
216 6/0.

217 CHAIRPERSON THOMSON MOVED ACCOUNT #101810 – LIBRARY IN THE
218 AMOUNT OF \$440,916, SECONDED BY COUNCILOR SPILLER.

219 A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES
220 6/0.

221 CHAIRPERSON THOMSON MOVED ACCOUNT #101830 – RECREATION IN
222 THE AMOUNT OF \$1,158,547, SECONDED BY COUNCILOR SPILLER.

223 A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES
224 6/0.

225 CHAIRPERSON THOMSON MOVED ACCOUNT #101840 – PORT
226 AUTHORITY IN THE AMOUNT OF \$109,715, SECONDED BY COUNCILOR
227 SPILLER.

228 A ROLL CALL VOTE WAS TAKEN WITH COUNCILOR DENAULT
229 OPPOSED. MOTION PASSES 5/1.

230 CHAIRPERSON THOMSON MOVED ACCOUNT#101930 – RESOURCE
231 RECOVERY FACILITY IN THE AMOUNT OF \$661,867, SECONDED BY
232 COUNCILOR SPILLER.

233 A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES
234 6/0.

235 CHAIRPERSON THOMSON MOVED ACCOUNT #103000 MISC. INSURANCES
236 IN THE AMOUNT OF \$310,121, SECONDED BY COUNCILOR SPILLER.

237 A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION
238 PASSES 6/0.

239 CHAIRPERSON THOMSON MOVED ACCOUNT #101610 – SCHOOLS IN AN
240 AMOUNT OF \$14,961,185, SECONDED BY COUNCILOR SPILLER.

UNAPPROVED MINUTES

241 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
242 **6/0.**

243 **CHAIRPERSON THOMSON MOVED ACCOUNT #101800 – ADULT**
244 **EDUCATION IN THE AMOUNT OF \$69,835, SECONDED BY COUNCILOR SPILLER.**

245 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
246 **6/0.**

247 **CHAIRPERSON THOMSON MOVED TO ORDAIN THE FY'15 BUDGET IN**
248 **THE AMOUNT OF \$26,994,287, SECONDED BY COUNCILOR SPILLER.**

249 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
250 **6/0.**

251 **CHAIRPERSON THOMSON MOVED TO APPROVE THE SEWER**
252 **OPERATING BUDGET IN THE AMOUNT OF \$1,830,693.71, SECONDED BY**
253 **COUNCILOR SPILLER.**

254 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
255 **6/0.**

256 f. (060214-6) The Kittery Town Council moves to release funds in the amount of \$1000
257 from unassigned surplus for the purpose of paying the cost of the deductible for the insurance
258 that will be paid out of #101740-68427 – Expense Self Insurance Claims for the water damage
259 loss at the Kittery Community Center in December 2013.

260 **COUNCILOR PELLETIER MOVED TO RELEASE FUNDS IN THE AMOUNT**
261 **OF \$1000 FROM UNASSIGNED SURPLUS FOR THE PURPOSE OF PAYING THE**
262 **COST OF THE DEDUCTIBLE FOR THE INSURANCE THAT WILL BE PAID OUT OF**
263 **#101740-68427 – EXPENSE SELF INSURANCE CLAIMS FOR THE WATER DAMAGE**
264 **LOSS AT THE KITTERY COMMUNITY CENTER IN DECEMBER 2013, SECONDED**
265 **BY COUNCILOR PELLETIER.**

266 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
267 **6/0.**

268 g. (060214-7) The Kittery Town Council moves to sign a Release Deed, releasing a
269 2007 tax lien to Jane E. Anderson, a/k/a Janet E. Cushing of North Berwick, Maine for property
270 located at 76 Route 236, Kittery, Maine, Tax Map 28, Lot 26.

271 **COUNCILOR SPILLER MOVED TO SIGN A RELEASE DEED, RELEASING A**
272 **2007 TAX LIEN TO JANE E. ANDERSON A/K/A JANET E. CUSHING OF NORTH**

UNAPPROVED MINUTES

273 **BERWICK, MAINE FOR PROPERTY LOCATED AT 76 ROUTE 236, KITTERY,**
274 **MAINE, TAX MAP 28, LOT 26, SECONDED BY COUNCILOR PELLETIER.**

275 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
276 **6/0.**

277 h. (060214-8) The Kittery Town Council moves to schedule a public hearing in
278 accordance with Section 6.11(2) of the Town Charter for a multi-year agreement with the State
279 of Maine, acting by and through the Maine Department of Agriculture, Conservation, and
280 Forestry, Bureau of Parks and Land for management of the John Paul Jones Park.

281 **CHAIRPERSON THOMSON MOVED TO SCHEDULE A PUBLIC HEARING IN**
282 **ACCORDANCE WITH SECTION 6.11(2) OF THE TOWN CHARTER FOR A MULTI-**
283 **YEAR AGREEMENT WITH THE STATE OF MAINE, ACTING BY AND THROUGH**
284 **THE MAINE DEPARTMENT OF AGRICULTURE, CONSERVATION, AND**
285 **FORESTRY, BUREAU OF PARKS AND LAND FOR MANAGEMENT OF THE JOHN**
286 **PAUL JONES PARK ON JULY 14, 2014, SECONDED BY COUNCILOR SPILLER.**

287 **A ROLL CALL VOTE WAS TAKEN WITH ALL IN FAVOR. MOTION PASSES**
288 **6/0.**

289 14. COUNCILOR ISSUE OR COMMENT

290 Councilor Denault stated that he would like to see the status of all of the dilapidated
291 buildings in town.

292 Councilor Denault noted that the Town Charter needed to be reviewed every ten years
293 and that it was now going on eleven years and wanted to know when it would be reviewed.

294 Councilor Pelletier stated that the Block Party was a great event.

295 Councilor Pelletier indicated he was wondering relative to the accounts that were
296 considered town funds, what measures were in place to make sure the funds were handled
297 correctly and if there was anything that Council needed to do going forward. Town Manager
298 Puff responded that she would pursue a formal answer.

299 Councilor Brake indicated that there was a bush on Manson Road at the four way stop
300 that was blocking motorists' views.

301 Councilor Spiller noted relative to the parking at Seapoint Beach that she had noticed a
302 lot of out of state cars parked there and encouraged the police to check it out.

UNAPPROVED MINUTES

303 Councilor Spiller stated relative to dogs at Fort Foster, that she would ask that the Parks
304 Commission to think about ways to control and/or get revenue from dog owners before 10 AM
305 when the park opens.

306 15. COMMITTEE AND OTHER REPORTS

307 a. Communications from the Chairperson –

308 Chairperson Thomson stated that the assessing workshop would be held on July 28th.

309 Chairperson Thomson indicated relative to the Foreside Forum Group that nothing had
310 been finalized and/or was about to come before Council. He continued that they were only
311 exploring ideas at this point.

312 b. Committee Reports –None

313 16. EXECUTIVE SESSION – None

314 17. ADJOURNMENT

315 **COUNCILOR SPILLER MOVED TO ADJOURN, SECONDED BY COUNCILOR**
316 **PELLETIER WITH ALL IN FAVOR. MEETING ADJOURNED AT 8:18 P.M.**

317

318

319

320

321

UNAPPROVED MINUTES

1 June 30, 2014

Kittery Town Council
Special Meeting Agenda
Requested by Chairperson Jeffery Thomson
6:00 p.m.

Council Chambers

2
3
4
5
6
7
8 1. Call to Order: The meeting was called to order at 6:00 p.m. by Chairperson Thomson.

9
10 2. Introductory: Chairperson Thomson read the introductory.

11
12 3. Pledge of Allegiance: Chairperson Thomson led those present in the Pledge of
13 Allegiance.

14
15 4. Roll Call: Answering the roll were Councilors Frank Dennett, Charles Denault, Jeffrey
16 Pelletier, Judith Spiller, Jeffery Brake and Chairperson Jeffrey Thomson.

17
18 5. Executive Session:

19
20 a. (060314-1) The Kittery Town Council moves to hold an executive session, in
21 accordance with 1 M.R.S. §405 (6) (A), to discuss the Town Manager's evaluation.

22
23 **IT WAS MOVED BY CHAIRPERSON THOMSON, SECONDED BY COUNCILOR DENAULT**
24 **TO GO INTO EXECUTIVE SESSION AT 6:02 P.M. ROLL CALL VOTE WAS TAKEN WITH**
25 **ALL VOTING IN FAVOR. MOTION PASSES 6-0.**

26
27 **IT WAS MOVED BY COUNCILOR SPILLER, SECONDED BY COUNCILOR DENAULT TO**
28 **COME OUT OF EXECUTIVE SESSION AT 6:58 P.M. ROLL CALL VOTE WAS TAKEN**
29 **WITH ALL VOTING IN FAVOR. MOTION PASSES 6-0.**

30
31 6. Adjournment:

32
33 **IT WAS MOVED BY CHAIRPERSON THOMSON, SECONDED BY COUNCILOR SPILLER**
34 **TO ADJOURN THE MEETING AT 6:59 P.M. ALL WERE IN FAVOR BY A VOICE VOTE.**
35 **MOTION PASSES.**

36
37
38
39 /bb
40
41
42
43
44



TOWN OF KITTERY
Office of the Town Clerk
200 Rogers Road, Kittery, Maine 03904
Telephone: (207) 475-1328 Fax: (207) 439-6806

APPLICATION FOR VICTUALERS, INNKEEPERS,
AND LODGING HOUSE OPERATORS LICENSE

(Suzanne's Village Cafe + Bistro, LLC)

Applicant's name: Suzanne Schepis-Graff
(please print)

Residence Address: 373 Southside Rd York ME 03909
(please print)

Applicant's mailing address if different from above: _____

Applicant's Date of Birth: 9-28-60 Applicant's Home Telephone Number: 201 361 2999

Name of Business: aka: "Misto!"
(please print)

Business Address: 436 US Rte 1 Rd Kittery, ME 03904
(please print)

Business Telephone Number: 207-703-0606

SIGNATURE OF APPLICANT: [Signature] DATE: 6-18-2014

APPLICANT'S NAME: Suzanne Schepis-Graff
(please print)

LICENSE FEE: \$ 50⁰⁰

FIRST TIME APPLICATIONS: \$50.00
RENEWAL OF LICENSE: \$25.00

PLEASE SUBMIT THIS FORM WITH THE APPROPRIATE FEE TO THE TOWN CLERK'S OFFICE



TOWN OF KITTERY
Office of the Town Clerk
200 Rogers Road, Kittery, Maine 03904
Telephone: (207) 475-1328 Fax: (207) 439-6806

APPLICATION FOR VICTUALERS, INNKEEPERS,
AND LODGING HOUSE OPERATORS LICENSE

Applicant's name: Theodore O.D. and Galen M. Mott
Tributary Brewing Co., LLC
(please print)

Residence Address: 5 Winding Brooke Ln., S. Berwick, ME 03908
(please print)

Applicant's mailing address if different from above: _____

Applicant's Date of Birth: 5/1/58 TM
11/13/59 GM Applicant's Home Telephone Number: 304-2568

Name of Business: Tributary Brewing Company
(please print)

Business Address: 10 Shapleigh Rd., Ste. A
(please print)

Business Telephone Number: 207 703-0093

SIGNATURE OF APPLICANT: Galen M. Mott DATE: 6/19/14

APPLICANT'S NAME: Galen M. Mott
(please print)

LICENSE FEE: \$ 50.00

FIRST TIME APPLICATIONS: \$50.00
RENEWAL OF LICENSE: \$25.00

PLEASE SUBMIT THIS FORM WITH THE APPROPRIATE FEE TO THE TOWN CLERK'S OFFICE

RECEIVED
JUL 07 2014

TO: Kittery Town Council

BY:.....

RE: John Paul Jones Memorial Park

FROM: The Municipal Mentor as edited by Frank Dennett with unattributed comments by Capt. Henry Morgan

Date: 07 July, 2014

On 14 July, 2014, Council will deliberate regarding a possible agreement between the State of Maine and the Town of Kittery whereby the Town would assume management of the Park. Please consider the following in your considerations:

What Kittery entity will manage the Park, e.g. Parks Commission; Conservation Commission; Dept. of Public Works; other?

Contract item 2.b. What is "recreational use" - active; passive, both?

Contract item 2.c. "upkeep and repairs". The monument could be an expensive item. Lawn, trees and shrubs - will this be handled by Public Works or subcontracted?

Contract item 2.g. Manager has estimated electric costs at \$500/year.

Contract item 2.h. Will Park cleaning and trash/debris removal be handled by Public Works or subcontracted?

Contract item 3. Agreement provides for Park operation on a "year-round" basis. What does this involve during winter months and what will be the cost?

Contract item 4. Kittery may propose rules and regulations for Park management, See current general State rules attached (4 pages).

Page 1 of 6

Contract item 5. Please note that the contract requires TWO annual written documents: a. activity report and b. plan for proposed repairs and maintenance. This will involve additional administrative expense.

Access to the Park may be severely limited due to lack of public parking in the vicinity and pedestrian access. Park is primarily bordered by Hunter Avenue (one-way northbound) and Newmarch Street (one-way southbound). Ref. Ordinance 10.2.1 No vehicle parking on Hunter Avenue is allowed (Ord. 10.3.1.1) Parking on Newmarch Street is restricted to one hour from 7AM to 6PM except no restriction on Sunday and holidays (Ord. 10.3.1.3)

Both Hunter and Newmarch form a part of U.S. Route 1 and neither has pedestrian crosswalks to the Park. Will these be required? If required, will on-demand pedestrian crossing signals also be necessary?

This material published at the COCK 'N BULL ^{tavern} ~~taxan~~ located at the corner of Gin and Beer Streets (with apologies to William Hogarth).

State Parks and Public Lands

Rules for State Parks and Historic Sites

The following rules and regulations are established by the Bureau pursuant to the provisions of the "Maine Revised Statutes Annotated," Title 12, Section 1803, subsection 6, and subsection 7.

1. The use of these areas shall be limited to the purposes for which they are being preserved and to activities determined by the Bureau to be compatible with the intended use of the facility. Activities which endanger persons or property are prohibited. The removal, molesting, injury or damage of anything natural, physical, prehistorical, or historical within these areas is strictly prohibited except as outlined in section 20 regarding hunting, trapping and firearms.
2. Feeding or touching wild animals found in the park is prohibited. For health and safety reasons, visitors are required to put away food securely and leave picnic areas and campsites clean.
3. Day-use areas will be open from 9:00 a.m. to sunset daily, unless posted otherwise due to operational constraints.
4. Use of metal detectors at historic sites is prohibited. Metal detectors are allowed in other areas only by written permit obtained at the park.
5. Intoxicating beverages are not permitted. Disorderly conduct is prohibited. This includes, but is not limited to, indecent acts, intoxication or coarse language.
6. Open fires are allowed only in grills or fireplaces provided by the Bureau. No fires are allowed on beaches. No fires shall be left unattended.
7. No pets are allowed on beaches or in the Sebago Lake State Park campground. Pets must be on a leash not exceeding four feet in length and must not be left unattended. Pet owners must immediately clean up any fecal deposits left by their pets. Pet owners may be assigned picnic or campsites in a less congested area of the park.
8. Wheeled vehicles including bicycles shall be parked only in places designated for that purpose, conform to posted traffic regulations, be confined to roads and trails specifically designated for their use and otherwise comply with all applicable State laws. Vehicles parked in unauthorized areas may be towed at the owner's expense.

9. The discharging of wastes, including soaps and detergents, shall be prohibited except in a receptacle specifically designated for that purpose.
10. All rubbish shall be placed in containers provided by the Bureau. No rubbish shall be deposited in any type of toilet facility. At those areas where the Bureau has a carry in/carry out policy, users shall be responsible for carrying out all their refuse.
11. Soliciting is prohibited.
12. Campsite vacancies will be filled either by the State Park Campsite Reservation System or on a first come, first served basis. All campers must register in person when arriving at a State park campground.
13. The camping day is from 1:00 p.m. until 11:00 a.m. Camping shall be limited to a cumulative total of fourteen (14) nights from the last Saturday in June through the last Saturday in August.
14. Campsite occupancy will be limited to one camping party that shall be defined as:
 - a) a family consisting of father, mother and any number of their unmarried children;
 - b) a maximum of six (6) individuals, including children;
 - c) one (1) R.V., trailer, camper van, or slide-in camper allowed per campsite;
 - d) not more than two motor vehicles, including the visitor's vehicle.
15. Campsite visitors will be allowed as follows: a) After 9:00 a.m. by paying the day use fee and leaving before 8:00 p.m. Limit one visiting park campsite; the total number of people will not exceed ten, and the limit at Sebago Lake State Park be eight.
16. Quiet in camping areas is required between the hours of 10:00 p.m. and 7:00 a.m.
17. Trails will be opened and closed by the Bureau as warranted by environmental and safety conditions.
18. The use of chain saws and power equipment is prohibited. Generators may be used between the hours of 9:00 a.m. and 7 p.m. as long as they do not bother other visitors.
19. The use of floating devices, facemasks or snorkels is prohibited at surf beaches. Scuba diving may be allowed by permit obtained at the park.
20. Hunting, trapping and firearms:
 - a. All hunting and trapping shall take place in accordance with the laws of the State of Maine, the laws and rules of the Maine Department of Inland Fisheries and Wildlife, and local ordinances.
 - b. A concealed firearm may be carried by qualifying individuals consistent with the provisions of 12 MRSA §1803, sub § 7 Open carry is not permitted under this provision.
 - c. The possession and/or use of firearms or weapons is prohibited in all areas

- between May 1 and September 30, except where hunting is allowed during this period or in accordance with 20b above. Firearms or weapons may be transported across the Restricted Zone of the Allagash Wilderness Waterway, between May 1 and September 30, provided they are securely and completely enclosed in a cover, fastened in a case, or dismantled in at least two pieces in such a manner that they cannot be fired unless the separate pieces are joined together.
- d. Hunting is not permitted at any time at State Historic Sites or Memorials, or at any of the properties listed below: that portion of Bradbury Mountain State Park west of State Route 9; Cobscook Bay State Park: Crescent Beach and Kettle Cove State Parks; Damariscotta Lake State Park; Ferry Beach State Park; Holbrook Island Sanctuary State Park; Owls Head Light State Park; that portion of Quoddy Head State Park within 1,000 feet of the lighthouse; Reid State Park; Sebago Lake State Park; Shackford Head State Park; Two Lights State Park; and Wolfe's Neck Woods State Park.
 - e. Hunting is not permitted between May 1 and September 30 at any of the properties listed below:
Restricted Zone of the Allagash Wilderness Waterway; Aroostook State Park; Birch Point Beach State Park; Bradbury Mountain State Park east of Route 9; Camden Hills State Park; Grafton Notch State Park; Mt. Kineo State Park; Lake St. George State Park; Lamoine State Park; Lily Bay State Park; Moose Point State Park; Mount Blue State Park; Moxie Falls State Park; Peaks-Kenny State Park; Popham Beach State Park; Quoddy Head State Park, except as provided in paragraph C. immediately above; Range Pond State Park; Rangeley Lake State Park, except that portion posted as part of the Rangeley Lake Game Sanctuary; Roque Bluffs State Park; Swan Lake State Park; Warren Island State Park.
 - f. The discharging of any weapon is prohibited from or within 300 feet of any picnic area, camping area or campsite, parking area, building, shelter, boat launch site, posted trail or other developed area.
 - g. Trails which are closed to hunting will be posted to that effect at access points. On trails posted as closed to hunting, loaded weapons are not permitted on the tread way except in accordance with 20b above and weapons may not be discharged within 300 feet of the trail.
 - h. Work areas and areas with significant public use may be temporarily posted as closed to hunting by park management in the interest of public safety.
 - i. Baiting of wildlife for the purpose of hunting is prohibited.
 - j. Trapping may take place only in accordance with the laws of the State of Maine, the laws and rules of the Maine Department of Inland Fisheries and Wildlife and local ordinances. Trapping in state parks or historic sites in organized townships requires the written permission of the Bureau.
 - k. Bureau employees or their representatives in the official conduct of their duties and in accordance with bureau policy with prior approval from the bureau are exempt from the above rules.

21. The launching or retrieving of whitewater craft on the Lower West Branch of the Penobscot River by commercial whitewater outfitters is prohibited except at sites designated by the Bureau of Parks and Lands. For safety reasons access may be allowed at other locations with prior approval of the bureau.

Designated commercial access sites are:

- a. McKay Station/G.N.P.
- b. Big Ambejackmockamus
- c. Horserace Brook
- d. Bateau Take Out
- e. Nevers Corner.

In addition to any criminal and civil sanctions imposed by law, the Bureau may evict any person violating these rules or other State laws or regulations.

Penalties: Violation of any of these rules is a Class-E crime. October 1999

FIREWORKS ARE PROHIBITED on state property managed by the Bureau of Parks & Lands Pursuant to Maine Public Law Chapter 416, Sec 5.8 MRSA § 223-A, sub § 8-B

By the Authority of the Maine Revised Statutes

Title 22 Subtitle 2 Subchapter 2

Smoking is prohibited. A person may not smoke tobacco or any other substance in, on or within 20 feet of a beach, playground, snack bar, group picnic shelter, business facility, enclosed area, public place or restroom in a state park or state historic site.

Please check with Park Staff for designated smoking areas at each facility.

Maine Revised Statue Title 22 Subchapter 2: SMOKING HEADING: PL 1995, C. 470, §11

Credits

Copyright © 2013
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**Department of Public Safety
Liquor Licensing & Inspection
Division**



| BUREAU USE ONLY | |
|------------------------|--|
| License No. Assigned: | |
| Class: | |
| Deposit Date: | |
| Amt. Deposited: | |

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.
To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

- | | |
|--|---|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) |
| <input type="checkbox"/> HOTEL-OPTINONAL FOOD (Class I-A) | <input type="checkbox"/> HOTEL (Class I,II,III,IV) |
| <input type="checkbox"/> CLASS A LOUNGE (Class X) | <input type="checkbox"/> CLUB-ON PREMISE CATERING (Class I) |
| <input type="checkbox"/> CLUB (Class V) | <input type="checkbox"/> GOLF CLUB (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

| | | | |
|---|--|--|--|
| 1. APPLICANT(S) --(Sole Proprietor, Corporation, Limited Liability Co., etc.) Suzanne's Village Cafe + Bistro LLC | | 2. Business Name (D/B/A) Misto! | |
| DOB: _____ | | DOB: _____ | |
| Address 373 Southside Rd | | Location (Street Address) 436 US Rte 1 | |
| York ME 03909 | | City/Town Kittery State ME Zip Code 03904 | |
| City/Town State Zip Code | | City/Town State Zip Code | |
| Telephone Number Fax Number | | Business Telephone Number Fax Number (207) 703-0606 | |
| Federal I.D. # 46-2142111 | | Seller Certificate # 1168474 | |

3. If premises is a hotel, indicate number of rooms available for transient guests: N/A
4. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____
5. Is applicant a corporation, limited liability company or limited partnership? YES NO
- If YES, complete Supplementary Questionnaire
6. Do you permit dancing or entertainment on the licensed premises? YES NO
7. If manager is to be employed, give name: Heidi Meader
8. If business is NEW or under new ownership, indicate starting date: July 1 2014
Requested inspection date: ASAP thanks Business hours: 12-9
9. Business records are located at: 436 US State Rd.
10. Is/are applicants(s) citizens of the United States? YES NO
11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

| Name in Full (Print Clearly) | DOB | Place of Birth |
|------------------------------|---------|----------------|
| Suzanne Schepis-Grey | 9-28-60 | Boston |
| Heidi Hasettine - Meader | 9-24-61 | Germany |

Residence address on all of the above for previous 5 years (Limit answer to city & state)

313 Southside York ME 03909
 9 Carnage Way Seb ME 04072
 9 Lillian Way Scarborough ME 04074

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____
 Offense: _____ Location: _____
 Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
 Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) _____
 Small cafe and bistro

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
 YES NO Applied for: 5-1-2014

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises, to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel: 1.25 miles Which of the above is nearest? Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than you self in the establishment of your business? YES NO
 If YES, give details: Kennebunk Savings Hannaford Dr. York ME

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: June 19 ^{KATHEN} on June 18, 20 14
 Town/City, State Date

Please sign in blue ink

Signature of Applicant or Corporate Officer(s) _____
 Suzanne Schepis Grey
 Print Name

Signature of Applicant or Corporate Officer(s) _____

 Print Name

MAINE DEPT OF PUBLIC SAFETY

STATE OF MAINE
Liquor Licensing & Inspection Division
 164 State House Station
 Augusta ME 04333-0164
 Tel: (207) 624-7220 Fax: (207) 287-3424



SUPPLEMENTARY QUESTIONNAIRE FOR CORPORATE APPLICANTS, LIMITED LIABILITY COMPANIES, AND LIMITED PARTNERSHIPS

- Exact Corporate Name: Suzanne's Village Cafe and Bistro, LLC
 Business D/B/A Name: Misto
- Date of Incorporation: May 7, 2013
- State in which you are incorporated: Maine
- If not a Maine Corporation, date corporation was authorized to transact business within the State of Maine: _____
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percent of stock owned:

| Name | <i>Print Clearly</i> Address Previous 5 years | Birth Date | % of Stock | Title |
|----------------------|--|------------|------------|------------|
| Suzanne Schepis-Gray | 373 Southside Rd. York Maine 03909 | 9-28-60 | 100 | chef/owner |
| | | | | |
| | | | | |

- What is the amount of authorized stock? N/A Outstanding Stock? _____
- Is any principal officer of the corporation a law enforcement official? Yes No
- Has applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of the United States? Yes No
- If YES, please complete the following: Name: _____
 Date of Conviction: _____ Offense: _____
 Location: _____ Disposition: _____
 Dated at: _____ City/Town _____ On: _____ Date _____

Signature of Duly Authorized Officer
Suzanne Schepis-Gray
 Print Name of Duly Authorized Officer

June 18, 2014
 Date

**MAINE DEPT OF
PUBLIC SAFETY**

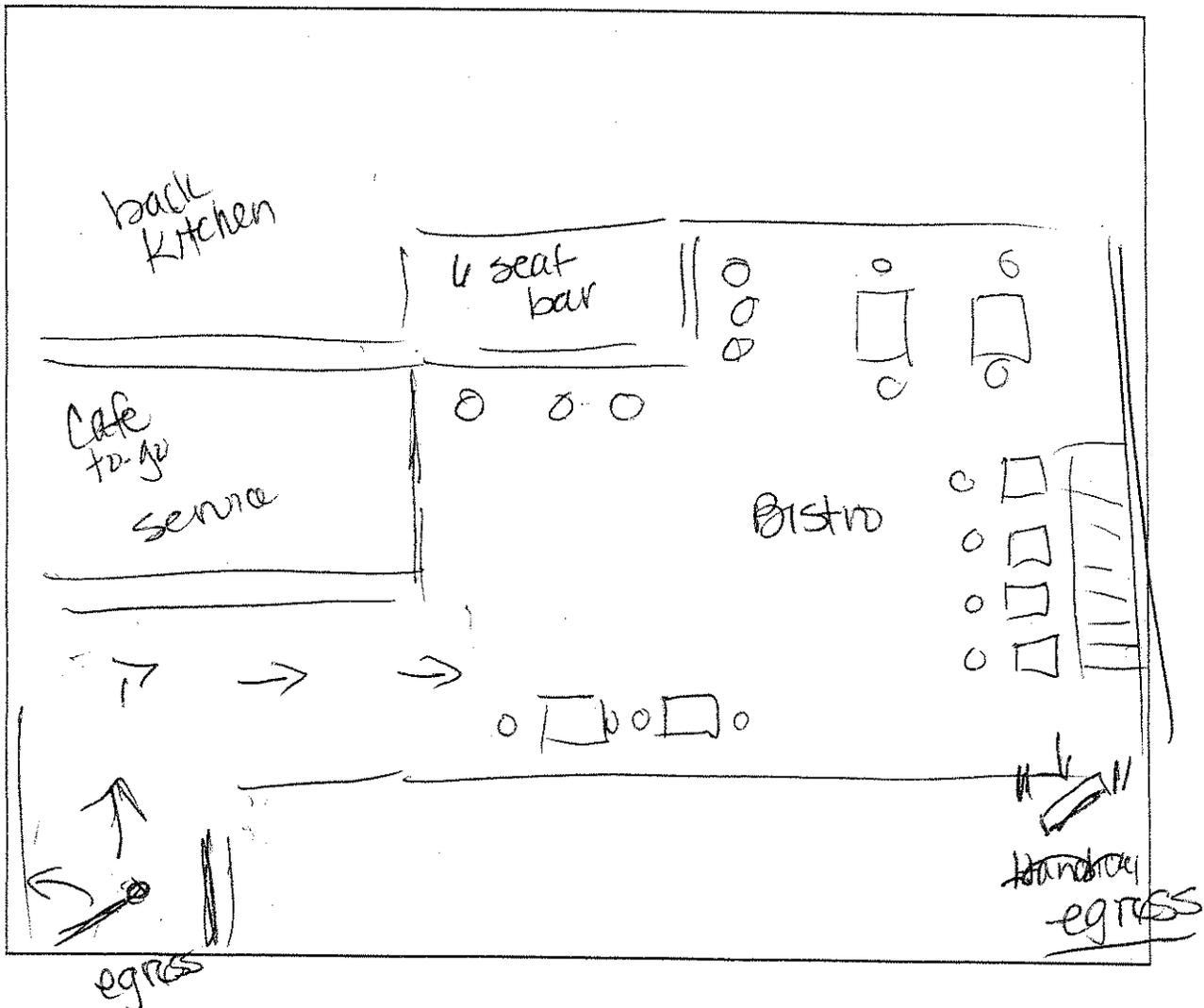
STATE OF MAINE
Liquor Licensing & Inspection Division
164 State House Station
Augusta ME 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424



**SUPPLEMENTAL APPLICATION FORM
ON-PREMISE DIAGRAM**

In an effort to clearly define your license premise and the areas that consumption and storage of liquor is allowed, The Liquor Licensing & Inspection Division is requiring all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Department for liquor consumption.



NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

| | | |
|-----------------|--|------------|
| Class I | Spirituos, Vinous and Malt | \$ 900.00 |
| | CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB. | |
| Class I-A | Spirituos, Vinous and Malt, Optional Food (Hotels Only) | \$1,100.00 |
| | CLASS I-A: Hotels only that do not serve three meals a day. | |
| Class II | Spirituos Only | \$ 550.00 |
| | CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels. | |
| Class III | Vinous Only | \$ 220.00 |
| | CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts. | |
| Class IV | Malt Liquor Only | \$ 220.00 |
| | CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts. | |
| Class V | Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) | \$ 495.00 |
| | CLASS V: Clubs without catering privileges. | |
| Class X | Spirituos, Vinous and Malt – Class A Lounge | \$2,200.00 |
| | CLASS X: Class A Lounge | |
| Class XI | Spirituos, Vinous and Malt – Restaurant Lounge | \$1,500.00 |
| | CLASS XI: Restaurant/Lounge; and OTB. | |
| FILING FEE..... | | \$ 10.00 |

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: Kittery, Maine York ss
City/Town (County)

On: _____ Date

The undersigned being: Municipal Officers County Commissioners of the
 City Town Plantation Unincorporated Place of: Kittery, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
 - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c.589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
 - A. Conviction of the applicant of any Class A, Class B or Class C crime: [1987, c.45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
 - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592, §3 (amd).]
 - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
- [1993, c.730, §27 (amd).]
3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
 - A. [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau. An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

**Department of Public Safety
Liquor Licensing & Inspection
Division**



BUREAU USE ONLY

License No. Assigned:

Class:

Deposit Date:

Amt. Deposited:

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

RESTAURANT (Class I,II,III,IV)

HOTEL-OPTINONAL FOOD (Class I-A)

CLASS A LOUNGE (Class X)

CLUB (Class V)

TAVERN (Class IV)

RESTAURANT/LOUNGE (Class XI)

HOTEL (Class I,II,III,IV)

CLUB-ON PREMISE CATERING (Class I)

GOLF CLUB (Class I,II,III,IV)

OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

| | | | |
|--|--|--------------------------------------|--|
| 1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.) | | 2. Business Name (D/B/A) | |
| Tributary Brewing Co, LLC | | Tributary Brewing Co. | |
| DOB: _____ | | 10 Shapleigh Rd., Ste. A | |
| DOB: _____ | | Location (Street Address) | |
| DOB: _____ | | Kittery ME 03904 | |
| Address | | City/Town State Zip Code | |
| 5 Winding Brooke Ln. | | Kittery ME 03904 | |
| S. Berwick, ME 03908 | | Mailing Address | |
| City/Town State Zip Code | | City/Town State Zip Code | |
| 207 384-2568 | | 207 703-0093 | |
| Telephone Number Fax Number | | Business Telephone Number Fax Number | |
| Federal I.D. # | | Seller Certificate # | |

3. If premises is a hotel, indicate number of rooms available for transient guests: _____

4. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____

5. Is applicant a corporation, limited liability company or limited partnership? YES NO

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES NO

7. If manager is to be employed, give name: Galen will be business manager, Tod brewery manager

8. If business is NEW or under new ownership, indicate starting date: 7/14/14
Requested inspection date: _____ Business hours: Wed - Sat. 12 noon - 7 pm
Sun. 1 pm - 5 pm

9. Business records are located at: On premise

10. Is/are applicants(s) citizens of the United States? YES NO

11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

| Name in Full (Print Clearly) | DOB | Place of Birth |
|------------------------------|----------|----------------|
| Theodore O. D. Mott | 5/1/58 | New York City |
| Galen M. Mott | 11/13/59 | New York City |

Residence address on all of the above for previous 5 years (Limit answer to city & state)
South Berwick, ME

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____
 Offense: _____ Location: _____
 Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
 Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: Driscoll Realty, Inc., PO Box 207, Kittery Point, ME 03905

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) Production brewery and tasting room. Please see attached floor plan.

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
 YES NO Applied for: _____

19. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 3/4 mile Which of the above is nearest? School

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: bank loan from Sanford Inst. for Savings for Capital Equip

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Kittery, Maine on June 30, 20 14
Town/City, State Date

Galen M. Mott
 Signature of Applicant or Corporate Officer(s)
Galen M. Mott
 Print Name

Please sign in blue ink

Theodore O. D. Mott
 Signature of Applicant or Corporate Officer(s)
THEODORE O. D. MOTT
 Print Name

**MAINE DEPT OF
PUBLIC SAFETY**

STATE OF MAINE
Liquor Licensing & Inspection Division
164 State House Station
Augusta ME 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424



SUPPLEMENTARY QUESTIONNAIRE FOR CORPORATE APPLICANTS, LIMITED LIABILITY COMPANIES, AND LIMITED PARTNERSHIPS

1. Exact Corporate Name: Tributary Brewing Co., LLC
Business D/B/A Name: Tributary Brewing Company
2. Date of Incorporation: 10/22/12
3. State in which you are incorporated: ME
4. If not a Maine Corporation, date corporation was authorized to transact business within the State of Maine: _____
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percent of stock owned:

| Name | <i>Print Clearly</i> Address Previous 5 years | Birth Date | % of Stock | Title |
|---------------------|--|------------|------------|--------------------------|
| Theodore O. O. Mott | 5 Winding Brooke Ln. S. Berwick, ME | 5/1/58 | 49% | Owner + Brewer |
| Galen M. Mott | " 03908 | 11/13/59 | 51% | Owner + Business Manager |
| | | | | |
| | | | | |

6. What is the amount of authorized stock? None Outstanding Stock? _____
7. Is any principal officer of the corporation a law enforcement official? Yes No
8. Has applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of the United States? Yes No
9. If YES, please complete the following: Name: _____
Date of Conviction: _____ Offense: _____
Location: _____ Disposition: _____
Dated at: _____ City/Town _____ On: _____ Date _____

Galen M. Mott
Signature of Duly Authorized Officer
Galen M. Mott
Print Name of Duly Authorized Officer

June 30, 2014
Date

**MAINE DEPT OF
PUBLIC SAFETY**

STATE OF MAINE
Liquor Licensing & Inspection Division
164 State House Station
Augusta ME 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424

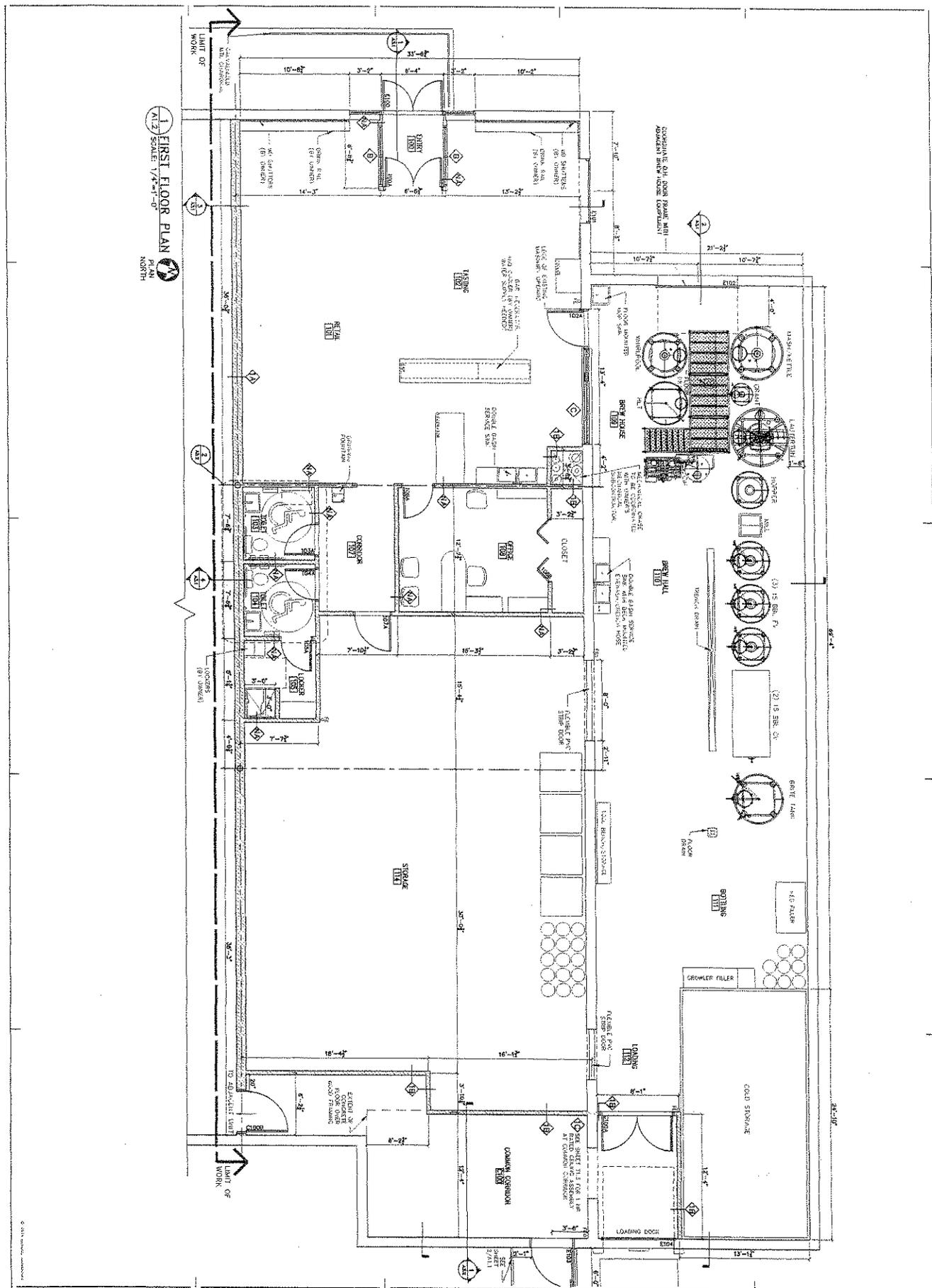


**SUPPLEMENTAL APPLICATION FORM
ON-PREMISE DIAGRAM**

In an effort to clearly define your license premise and the areas that consumption and storage of liquor is allowed, The Liquor Licensing & Inspection Division is requiring all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Department for liquor consumption.

Please see attached.



1 FIRST FLOOR PLAN
 PLAN SCALE 1/4"=1'-0"
 NORTH

TRIBUTARY BREWING CO.
 POST OFFICE SQUARE
 Kittery, ME



MCHENRY ARCHITECTURE
 4 Lakeside Street
 Portsmouth, New Hampshire
 603.430.0274

PROJECT NO: 13-0014/0201A
 DATE: 2/2/11
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 DATE: 2/2/11

13-0014/0201A



STEVEN B. MOBERLY
 2011
 STATE OF NEW HAMPSHIRE
 PROFESSIONAL ENGINEER
 NO. 2281

13-0014/0201A

13-0014/0201A

13-0014/0201A

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

| | | |
|-------------------------|---|------------|
| Class I | Spirituos, Vinous and Malt | \$ 900.00 |
| | CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB. | |
| Class I-A | Spirituos, Vinous and Malt, Optional Food (Hotels Only) | \$1,100.00 |
| | CLASS I-A: Hotels only that do not serve three meals a day. | |
| Class II | Spirituos Only | \$ 550.00 |
| | CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels. | |
| Class III | Vinous Only | \$ 220.00 |
| | CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts. | |
| Class IV | Malt Liquor Only | \$ 220.00 |
| | CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts. | |
| Class V | Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) | \$ 495.00 |
| | CLASS V: Clubs without catering privileges. | |
| Class X | Spirituos, Vinous and Malt – Class A Lounge | \$2,200.00 |
| | CLASS X: Class A Lounge | |
| Class XI | Spirituos, Vinous and Malt – Restaurant Lounge | \$1,500.00 |
| | CLASS XI: Restaurant/Lounge; and OTB. | |
| FILING FEE | | \$ 10.00 |

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: Kittery, Maine York SS
City/Town (County)
 On: 2/14/14
Date

The undersigned being: Municipal Officers County Commissioners of the
 City Town Plantation Unincorporated Place of: Kittery, Maine

Hereby certify that we have ~~given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approved said application.~~

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE - SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
 - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c.589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
 - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c.45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
 - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592, §3 (amd).]
 - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c.730, §27 (amd).]
3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all license requirements and findings referred to in subsection 2.
 - A. [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau. An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.



Fuel & More

P.O. BOX 754

KITTERY, ME 03904

Tax ID #01-6000224

www.fuelandmore.com

www.facebook.com/fuelandmore

July 6, 2014

To: The Kittery Town Council

From: Kittery Fuel & More

Subject: Banner

In order to raise the monies needed to assist Kittery families with their heating needs,, Fuel & More holds one large fund raiser each year, The River Dance. Once again the River Dance will be held September 6th at the Weather Vane on Badger Island. In order to promote this event, the town has strung our banner on Rogers Road, in front of the KCC.

We are writing to once again ask the Town Council to approve the hanging of this banner to promote this fund raiser. We would like it to be hung by August 1. to remain until the dance September 6th.

Thank you for your attention to this matter.


Linda Browning

President



An event to benefit the Kittery K-8 PTA | Serving students, faculty and community

June 22, 2014

Dear Ms. Colbert Puff,

The Kittery K-8 PTA is planning to host its fourth annual Seaside 4 Miler, September 21, 2014, at Fort Foster. For the past 4 years, the PTA has hosted this event at Fort Foster and it has been a huge success. I am writing to ask you for your permission to host the road race at Fort Foster and to hang our promotional banner advertising the road race across Rogers Road and at other points of interest around town. I spoke with Chief O'Brien and he said that the Fire Department would hang the banner for me again this year after receiving the Town Council's approval. I believe that the PTA banner, hanging across Rogers Road in front of the Kittery Community Center, has been a huge help in making our race successful.

We are proud to say that last year the Seaside 4 Miler had over 150 runners and walkers from Kittery and around New England in attendance and raised \$4,000.00 for the Kittery School Department. While last year's event was a success, this year our fundraising goal is much greater. Your permission to host the 4-miler at Fort Foster as well as hang the banner across the road will assist in those fundraising efforts by promoting our road race.

I thank you for considering my request and look forward to speaking with you soon. Please feel free to contact me at your convenience.

Respectfully,

A handwritten signature in cursive script, appearing to read "Susan H. Johnson". The signature is written in dark ink on a white background.

Susan Johnson
Seaside 4 Miler Race Director
Home: 439-9904
Cell: 475-4725
s_h_johnson@comcast.net

**GENERAL ASSISTANCE ORDINANCE
APPENDICES A
2014-2015**

The Municipality of KITTERY adopts the MMA Model Ordinance GA Appendices A for the period of July 1, 2014 — June 30, 2015. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the 14th (day) of JULY (month) 2014 (year) by the municipal officers:

(Print Name)

(Signature)

GA Overall Maximums

Metropolitan Areas

| COUNTY | Persons in Household | | | | |
|---|----------------------|-----|-------|-------|-------|
| | 1 | 2 | 3 | 4 | 5* |
| Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie | 603 | 725 | 874 | 1,096 | 1,261 |
| Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville | 585 | 585 | 699 | 942 | 1,089 |
| Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales | 537 | 635 | 829 | 1,044 | 1,107 |
| Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach | 762 | 901 | 1,163 | 1,463 | 1,565 |
| York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York | 950 | 952 | 1,138 | 1,656 | 1,801 |
| Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago | 633 | 742 | 954 | 1,260 | 1,501 |

Appendix A

Effective: 07/01/14-06/30/15

| COUNTY | 1 | 2 | 3 | 4 | 5* |
|---|-----|-----|-----|-------|-------|
| Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich | 753 | 751 | 899 | 1,131 | 1,551 |
| York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells | 689 | 714 | 903 | 1,206 | 1,248 |

*Note: Add \$69 for each additional person.

Non-Metropolitan Areas

Persons in Household

| COUNTY | 1 | 2 | 3 | 4 | 5* |
|---------------------------|-----|-----|-----|-------|-------|
| Aroostook County | 514 | 547 | 653 | 851 | 941 |
| Franklin County | 564 | 593 | 720 | 867 | 1,232 |
| Hancock County | 603 | 693 | 854 | 1,130 | 1,161 |
| Kennebec County | 517 | 598 | 764 | 964 | 1,027 |
| Knox County | 709 | 719 | 877 | 1,124 | 1,275 |
| Lincoln County | 660 | 727 | 916 | 1,140 | 1,223 |
| Oxford County | 551 | 610 | 735 | 992 | 1,284 |
| Piscataquis County | 573 | 651 | 802 | 1,016 | 1,086 |
| Somerset County | 582 | 608 | 724 | 985 | 1,001 |
| Waldo County | 643 | 687 | 826 | 1,027 | 1,091 |
| Washington County | 552 | 593 | 707 | 874 | 1,058 |

* Please Note: Add \$69 for each additional person.

GA MAXIMUMS SUMMARY SHEET

(July 1, 2014-June 30, 2015)

APPENDIX A OVERALL MAXIMUMS

| <u>County</u> | <u>Persons in Household</u> | | | | | |
|--|-----------------------------|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| NOTE: For each additional person add \$69 per month. | | | | | | |
| (The applicable figures from Appendix A, <i>once adopted</i> , should be inserted here.) | | | | | | |

APPENDIX B FOOD MAXIMUMS

| <u>Number in Household</u> | <u>Weekly Maximum</u> | <u>Monthly Maximum</u> |
|---|-----------------------|------------------------|
| 1 | 43.95 | 189 |
| 2 | 80.70 | 347 |
| 3 | 115.58 | 497 |
| 4 | 146.97 | 632 |
| 5 | 174.42 | 750 |
| 6 | 209.30 | 900 |
| 7 | 231.40 | 995 |
| 8 | 264.42 | 1,137 |
| NOTE: For each additional person add \$142 per month. | | |

APPENDIX C HOUSING MAXIMUMS

| <u>Number of Bedrooms</u> | <u>Unheated</u> | | <u>Heated</u> | |
|--|-----------------|---------|---------------|---------|
| | Weekly | Monthly | Weekly | Monthly |
| 0 | | | | |
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| (The applicable figures from Appendix C, <i>once adopted</i> , should be inserted here.) | | | | |



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

Memorandum

To: Key Municipal Officials of MMA's Member Municipalities
From: Peter Nielsen, President, Maine Municipal Association
Date: June 23, 2014
Re: Ballots for Election to MMA'S Legislative Policy Committee



MMA's member municipalities have made their nominations for the 2014-2016 Legislative Policy Committee (LPC). It is now time to elect your representatives to serve on the Committee. The election ballot is enclosed. The ballot must be completed by the Board of Selectmen or Town or City Council of your municipality.

Number of votes

Most municipalities are asked to vote for two candidates, because there are two elected LPC members for most districts. Some municipalities only vote for one candidate, because the other LPC member in that district is appointed. *You are instructed on the ballot (above the list of candidates) whether to vote for two candidates or just one.*

Candidate profiles

If you are not familiar with any of the candidates, please review the Candidate Profiles on the back of the ballot. Feel free, also, to contact the candidates directly.

Write-in candidates

In addition to the candidates listed on the ballot, you may vote for a candidate whose name you write in. The write-in candidate need not be from your municipality, but must be an elected or appointed official from a municipality in your Senate/LPC district. *Check to be sure the write-in candidate is willing to serve if elected!* Write-in candidates should be communicating their interest in serving among the municipal officers within their district.

If you are instructed to vote for two candidates and only one candidate is on the ballot, please use the "write-in" line for your second vote if you know of someone who is willing to serve.

Deadline for returning ballot

Return ballot by 5:00 p.m. on August 6, 2014 to:

State and Federal Relations Dept.
Maine Municipal Association
60 Community Drive, Augusta, ME 04330
FAX: 624-0129

Your participation is important - Thank You!

OFFICIAL BALLOT – District 35

Maine Municipal Association's Legislative Policy Committee
July 1, 2014 – June 30, 2016

VOTE FOR TWO:

Torbert Macdonald, Jr., Selectman, Town of York

Perry Ellsworth, Manager, Town of South Berwick

_____ (name) _____ (position) _____ (municipality) ( write in)

Candidate Profiles Are On Reverse Side

MUNICIPALITY: KITTERY DATE: JULY 14, 2014

 **BY SELECTMEN/COUNCILORS:**

signature

print name

Return by 5:00 p.m., August 6, 2014 to:

Laura Ellis, Maine Municipal Association
60 Community Drive, Augusta, ME 04330
Fax: 624-0129
(over)



TOWN OF KITTERY, MAINE RECEIVED
 TOWN CLERK'S OFFICE
 200 Rogers Road, Kittery, ME 03904
 Telephone: (207) 475-1328 Fax: (207) 439-6800
 Date: JUL 07 2014
 Time: 10:18 am

PLEASE CHECK APPROPRIATE SQUARE:

- APPLICATION FOR RE-APPOINTMENT TO TOWN BOARDS**
- APPLICATION FOR APPOINTMENT FROM ALTERNATE TO FULL MEMBER**
- APPLICATION FOR APPOINTMENT FROM FULL MEMBER TO ALTERNATE**

NAME: Kelly Philbrook

RESIDENCE: Kittery Point Pepperell Terr

MAILING ADDRESS IF DIFFERENT FROM ABOVE: P.O. Box 122 Kittery Pt.

E-MAIL ADDRESS: nwake@aol.com

TELEPHONE NUMBERS: (HOME) 439 2061 (WORK) _____

PRESENT POSITION: Port Authority

PLEASE CHECK APPROPRIATE SQUARE:

- | | | |
|---|--|--|
| <input type="checkbox"/> Board of Appeals | <input checked="" type="checkbox"/> Port Authority | <input type="checkbox"/> Mary Safford Wildes Trust |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Planning Board | <input type="checkbox"/> Shellfish Conservation Comm. |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Parks Commission | <input type="checkbox"/> Open Space Committee |
| <input type="checkbox"/> Cable TV Rate Regulation Board | <input type="checkbox"/> Personnel Board | <input type="checkbox"/> Recycling Scholarship Selection Committee |
| <input type="checkbox"/> Other _____ | | |

COMMENTS: _____

Kelly Philbrook
 SIGNATURE OF APPLICANT

7-7-14
 DATE