



## Meeting Minutes: Building Committee

Date: January 7, 2020  
Project: Rice Public Library Renovation and Expansion  
Location: Kittery, ME  
To: Kendra Amaral + Library Planning Committee  
Prepared by: Curtis Boivin Lassel Architects  
Scott Simons Scott Simons Architects  
Ryan Kanteres Scott Simons Architects

In Attendance: Kendra Amaral Town Manager  
Jim Andersen RLBC  
Lee Perkins Library Director  
Jennifer Brewer RLBC  
Doug Greene RLBC  
Tim Brochu RLBC  
David Batchelder RLBC  
Scott Simons SSA  
Curtis Boivin LA  
Peggy Meyers RLBC  
Patty Moore Finance Director  
Jeff Pelletier Town Council  
George Dow RLBC  
Charles Denault Town Council

Meeting title: Building Committee Meeting and status update

Meeting minutes from December 10, 2019 were approved

### Subcommittee updates

- Finishes subcommittee
  - Material concept palettes are being narrowed down
  - Moved away from polished concrete and toward carpet tile in lobby
  - Design option 2 had the most positive response of the proposed schemes
  - Team is looking for continuity between the old and the new
  - Action items
    - Flooring decisions finalized
    - Ceiling development with lighting fixtures
    - Identify locations and types for wood use



- FFE Subcommittee
  - Book stacks have been measured and information is being compiled by Lee by 1/10
  - An inventory of furnishings will be developed by the subcommittee
  - Inventory and value report of art and antiques has been done
  - Next FFE meeting is on 21<sup>st</sup>
- IT Subcommittee
  - Process for relocating fiber optic cable has been started
  - Subcommittee charge is to develop goals
    - Technology required
    - Security required
  - Next IT meeting is TBD and will be emailed.
  - SSA to develop IT requirements list
  - Lee to review Maine library network recommendations
- Design Development Recap
  - Exterior
    - Brick samples have been ordered
    - Infill panels slate samples for around windows and at lower level have been ordered
    - Cost of infill panels to be evaluated
    - Copper is being considered in accents or panels on building
    - Roof is proceeding as metal, final selection still pending
    - Comments made about relationship of lower level to parking lot + benches. Jennifer mentioned adding warmth to these areas
  - Mechanical
    - Radiant slab using a boiler and a reverse chiller system is being designed
    - Stand alone spaces are being identified and designed
    - Heating system is designed with redundancy
    - Existing boiler is ½ way through the expected life and can continue to be used
    - New boiler can be added to existing mechanical room
    - Availability of natural gas would only change the fuel type and not the system boilers
- Schedule
  - Construction Manger selection process has begun
    - 5 firms contacted
    - 11 contractors responded
    - Mandatory walk through was done on Monday January 6th
  - Proposals are due January 21<sup>st</sup> with selections by 2<sup>nd</sup> week of February
  - Ryan is proposing to add ±3 weeks to the design development part of the process in order to have the CM participate in the development.
    - This would add value from the CM process
    - This would not extend the timeline to finish



- Upcoming
  - Planning Board starts Thursday January 9<sup>th</sup>
  - Board of Appeals starts Tuesday January 14<sup>th</sup>
    - Newest rendering can be shown
- Next meeting agenda
  - Building wall types are to be designed
  - Circulation desk to be programmed
  - Lighting plan to be shown with fixtures on reflected ceiling plans
- Next meeting
  - FFE with Ryan at Rice Library 3:45 January 21<sup>st</sup>
  - Finishes at KCC 4:30 January 21<sup>st</sup>
  - Building Committee at KCC 6:00 January 21<sup>st</sup>
- Closing Comments
  - Copper accents possibly with green patina can be investigate to tie new in with old
  - Softer curves and arches to be considered to soften the hard lines of the new building
  - Using the moveable letter sign from the Taylor building.
  - Sebago should begin the landscape: planting schedule and hardscape
  - Building committee would like to see additional perspectives to see the roof from an average height person and to see the rear of the new addition.

Curtis Boivin, AIA