



Our vision is a healthy, vibrant community for all ages and interests.
Our mission is to provide multi-generational programs and services that contribute to personal wellbeing and the quality of community life.

Kittery Community Center Board of Directors Regular Meeting ▪

Meeting Minutes – November 15, 2023 - 6:00 p.m. - At KCC

In Attendance: Steve Workman, Gerri Luke, Maribeth Girard, Jeremy Paul, Kendra Amaral, Kathleen Starkey, Rose Eppard, Danielle Hoffman, Celeste Bragg, Leela Pahl; Notice Given: John Pratt, Doug Basnett.

- I. **Call to Order at 6:00 p.m.** – Maribeth welcomed everyone.

- II. **Public Comment & Board Presentations:**
Kent reported that there was an excellent response to the survey handed out by the PAC Committee during the voting at the KCC. He reported that 39-40 responses were people under the age of 50. There was a real interest in documentaries. The committee hopes to begin activities in the Star theatre this winter. In the Star Lit area, he hoped they would begin with a playwriting series. He expressed the desire of the committee to stay with the “Star Lit” as the name for the area and include the tagline, “A place where words come to light”. The Board approved the name as recommended.

- III. **Modified Consent Agenda**
 - A. October 18, 2023, Meeting Notes – Omitted from meeting packet in error, moved to next meeting.
 - B. Reports & Committee Updates
 1. KCC Director’s Report/Updates – (see attached).
 2. VAC Meeting Notes/Updates – (see attached).
 3. KAFC Meeting Notes/Updates: Kendra reported this committee did meet recently to further discuss planning for the development of Memorial Field.
 4. Town DEI Committee/Updates – none. Gerri did report that she would send monthly Diversity Calendar developed by DEI.
 - C. PAC Committee/Updates: See above notes.
 - D. **Proposed Motion:** “Move that the board accepts the consent agenda”

- IV. **Chair’s Update** – Maribeth thanked Rose, Gerri and John for helping to man the KCC table during the voting. Kent also did a three-hour stint. Maribeth reported that Rose, Gerri and she were ending their 3-year appointment. Gerri and Rose have chosen to continue. Maribeth, however, has chosen to step down from her position as Chair and to step off the Board. In connecting with Leela, the current Vice-Chair, she found that Leela will only be continuing as a member of the Board until June 2024 at which point, she and her family will be relocating. Maribeth reached out to Gerri to

consider taking on the position of Chair and to Kathleen to take on the position of Secretary. Both agreed. Maribeth nominated this as the slate. Kendra moved that we accept the slate as presented. Steve seconded the motion. The motion was approved unanimously. Kendra mentioned that we have received five applications to be a member of the Board.

v. Discussion/Action Agenda

- A.** Revisit the donor tile wall in the gallery area: Jeremy has been contacted by a donor whose tile appears to be missing from the wall. In researching this, Jeremy believes we have lost 3 to 4 tiles. A subcommittee of Jeremy, Rose, Steve and Gerri was formed to consider where to move the donor wall and to make recommendations for a new installation.
- B.** Master Plan Updates: A meeting was scheduled for tomorrow to discuss strategies for moving forward in conjunction with the Memorial Field’s committee.

vi. Board member announcements/comments:

- A.** Gerri mentioned the Diversity Calendar that was developed by the DEI Committee and recommended that we all consider the calendar when planning monthly events.
- B.** Steve Workman asked that we all support the Traip Drama Club as they perform “You’re a Good Man Charlie Brown” this coming weekend.
- C.** Jeremy asked that we all pass along to the KCC staff any ideas for lectures and other activities/classes.
- D.** Celeste reminded all that the Groundbreaking for Mainspring was scheduled for the next day at 3 p.m.

vii. Upcoming Meeting Schedule – (See Below)

viii. Adjourn: Celeste moved that we adjourn. Kendra seconded the motion. The meeting was adjourned at 6:56 p.m.

Current Active Board Projects

- KCC Strategic Plan Progress Report
- Kittery Fields Use Policy Update (KAFC)
- KCC Board Bylaws Updates
- KCC Programming Evaluations

KCC Board	December 13 at 6:00pm	KCC
VAC	December 5 at 5:30pm	KCC
KAFC	TBA at 6pm	KCC
PAC	No December meeting	KCC