

## KITTERY ECONOMIC DEVELOPMENT COMMITTEE – **APPROVED MINUTES**

September 15, 2021

Regular Meeting 4:00PM

Virtual via Zoom

1. *Call to Order*

Chairperson Dow called the meeting to order at 4:00pm.

2. *Roll Call.*

Members present: Chair George Dow, Jeff Clifford, Tom Emerson

Staff present: Planning Director Adam Causey

3. *Agenda Amendment/Adoption.*

Chairperson Dow cast one vote for acceptance of the Agenda as presented.

4. *Acceptance of Previous Minutes: None.*

5. *All items involving visitors / requested officials:*

6. *Committee Reports: None.*

7. *Old Business:*

a. *42/44 Old Post Road Request for Proposals - draft review*

EDC members discussed the draft 42/44 Old Post Road Requests for Proposals. Tom Emerson suggested revising Section 4 to alter the number of projects needed to demonstrate sufficient experience, since most firms responding will be on the smaller side. Mr. Causey agreed.

8. *New Business.*

9. *Committee Member Issues or Comments.*

Mr. Causey discussed the gas station zoning ordinance amendment reviewed by Town Council, who held a public hearing on September 13. The measure was not approved and the existing distance requirements will remain.

10. *Meeting Schedule & Adjournment.*

**Motion to adjourn by Tom Emerson at 5:15pm, second by Jeff Clifford. Motion passes unanimously.**