



Meeting Minutes: Building Committee

Date: February 4, 2020
Project: Rice Public Library Renovation and Expansion
Location: Kittery, ME
To: Kendra Amaral + Library Planning Committee
Prepared by: Curtis Boivin Lassel Architects
Ryan Kanteres Scott Simons Architects
Matt Maiello Scott Simons Architects

In Attendance: Kendra Amaral Town Manager
Jim Andersen RLBC
Lee Perkins Library Director
Jennifer Brewer RLBC
Doug Greene RLBC
David Batchelder RLBC
Ryan Kanteras SSA
Matt Maiello SSA
Curtis Boivin LA
Peggy Meyers RLBC
Patty Moore Finance Director
George Dow RLBC
Susan Emery Citizen

Meeting Title: Building Committee Meeting and status update

Meeting minutes from January 21, 2019 were approved

Subcommittee updates

- IT subcommittee
 - Screening of firms for IT consultant has started
 - Action items
 - Select IT consultant
- FFE Subcommittee
 - Layouts of existing shelving are being developed for the new library layout
 - Action items
 - SSA to complete layouts by February 18th
- Finishes Subcommittee
 - No updates from finishes committee at this time.
 - Subcommittee meeting is planned for before the next building committee meeting.



- Design Development Recap
 - Copper Patina color is being considered for building exterior
 - Ceiling plans are being developed
 - Partial height walls are laid out at the parenting area on the 3rd floor.
 - Child height toilet is being considered for 3rd floor children's area bathroom
 - Enhanced design for children's area theme has not yet been developed.
 - Community room folding wall ceiling support is being detailed with wood reveal-(divider is enhanced design.)
 - Lighting options are being presented. More options will be available next meeting.
 - Ventilation concerns at circulation desk will be discussed with mechanical engineer
 - Site is shown with base design and enhanced site plan.
 - Hedge row along Traip Ave is requested to be low maintenance
 - Road pavement along Traip Ave is currently encroaching on Rice property and plan shows using the site to property line (will be reviewed with Town Fire to make sure it will not affect emergency vehicle access)
 - Plantings and features will be listed for enhanced site design by Sebago
 - Site has some granite (including "debris" from road projects); look at the opportunity to reuse in landscape design.
 - Bike rack should be included on site plan
 - Blue sign from in front of Taylor building should be included on plan
 - Donated book deposit to be located on site
 - Dumpster to be located on site
 - Kendra has contacted CMP regarding the overhead line and easement.
 - Review of complimentary vs contrasting brick side by side to be considered
 - Action items
 - Lee to provide photo inventory of existing granite on site
 - Lee to provide pole number of pole that carries the power line that crosses the site to Kendra
 - Sebago to provide engineers cost analysis of enhanced site design
 - Curtis to pick up some samples of existing building materials
- Permitting Update
 - Plans are being submitted this week to be on the agenda for the Planning board February 27th.
- Construction Manager Update
 - CMs have been interviewed and narrowed to 2 firms. Reviewing project manager portfolio before final decision will be made.
- Next meeting agenda
 - Committee updates
 - Review of feature lighting fixtures
 - Side by side of additional brick colors
 - Enhanced site design items list including granite bench product
- Next meeting February 25th 6:00 p.m. at KCC

Curtis Boivin, AIA