



Our vision is a healthy, vibrant community for all ages and interests.  
Our mission is to provide multi-generational programs and services that  
contribute to personal wellbeing and the quality of community life.

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## Kittery Community Center Board of Directors Regular Meeting ▪

Meeting Minutes – June 21, 2023 - 6:00 p.m. - At KCC

**In Attendance:** Gerri Luke, Maribeth Girard, Jeremy Paul, Rose Eppard, Leela Pahl, Celeste Bragg, Kathleen Starkey. **Notice given:** John Pratt, Kendra Amaral, Danielle Hoffman. **Absent:** Steve Workman.

▪ **At KCC**

*Proposed motions are offered for convenience and accuracy. They do not necessarily reflect the opinion of the Chair or members and can be used, ignored, or amended as needed.*

- I. **Call to Order at 6:00:** – Maribeth welcomed everyone.
- II. **Public Comment & Board Presentations:** None.
- III. **Modified Consent Agenda**
  - A. May 17, 2023, Meeting Notes: Approved unanimously.
  - B. Reports & Committee Updates
    1. KCC Director’s Report/Updates: See attached. In addition, he noted that Summer Camps were going well with K-1 enrolling a higher number than last year, 19-31 attending per week; Second and third grades were slightly smaller with 16-32 attending per week; Fourth and fifth had 31-32 attending per week and sixth through eighth enrolled 16-24 per week.
    2. VAC Meeting Notes/Updates: See attached.
    3. KAFC Meeting Notes/Updates: none.
    4. Town DEI Committee /Updates: none.
    5. PAC Committee/Updates: Maribeth reported the committee had met on June 7th. Discussion included websites, social media and how to get out the word, what works, what doesn’t. Possible activities will include partnering with a bookstore in York, Poetry Readings in The Loft, fiction and poetry presentations. The committee would like to attract young people to join.
  - C. **Proposed Motion:** Gerri moved that the board accept the consent agenda. Celeste seconded the motion. The consent agenda was approved unanimously.
- IV. **Chair’s Update:** Maribeth complimented the “Pop-Up Book” done by the winner of

VAC's Haystack Scholarship. She also thanked Jeremy and his staff for the work they did to organize and run the Block Party.

**v. Discussion/Action Agenda**

- A. KCC Facility Policies and Pricing:** (See Attached) Jeremy presented the amended KCC Facility Use Policies as well as an amended Rate Sheet. He discussed the reasons for recommended changes on both documents. The Board discussed his recommendations and suggested some changes. Rose moved that the Board accept the changes as noted. Kathleen seconded the motion. The motion was approved unanimously.
- B. VAC request for signage on Star Theater hallway:** rose reported that she and Steve Lubber were working on a proposal. She would present it at our next meeting after VAC has reviewed it and approved it.
- C. Master Plan-Next Steps:** Next steps were discussed. Maribeth noted that Kendra was looking at possible funding options.

**vi. Board member announcements/comments:** Maribeth read a letter from John Pratt, who was unable to attend the meeting tonight. John asked that we consider his recommendations regarding the layout of the T-ball field. The Board followed up with a discussion.

**vii. Upcoming Meeting Schedule-see below**

**viii. Adjourn:** Gerri moved that we adjourn. Rose seconded the motion. The meeting was adjourned.

**Current Active Board Projects**

- KCC Strategic Plan Progress Report
- Kittery Fields Use Policy Update (KAFC)
- KCC Board Bylaws Updates
- KCC Programming Evaluations

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| KCC Board | August 16 at 6pm   | KCC |
| VAC       | August 1 at 5:30pm | KCC |
| KAFC      | TBA at 6pm         | KCC |
| PAC       | July 17 at 2:30pm  | KCC |