

1 KITTELY ECONOMIC DEVELOPMENT COMMITTEE – APPROVED MINUTES

2 April 21, 2021 Regular Meeting 4:00PM Virtual via Zoom

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4 1. Call to Order

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6 Chairperson Dow called the meeting to order at 4:05pm.

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8 2. Roll Call.

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10 Members present: Chair George Dow, Jeff Clifford, Tom Emerson

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12 Staff present: Planning Director Adam Causey, Town Planner Bart McDonough

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14 Guests present: Jennifer Scism, David Koorits

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16 3. Agenda Amendment/Adoption.

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18 Chairperson Dow cast one vote for acceptance of the Agenda as presented.

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20 4. Acceptance of Previous Minutes: March 17, 2021

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22 **There were no changes requested to the draft minutes. Chair Dow casts one vote to**
23 **approve the March 17, 2021.**

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25 5. All items involving visitors / requested officials:

26 a. CDBG Economic Development Grant Application, Jennifer Scism & David Koorits, Co-
27 Founders, Good To-Go LLC

28 Jennifer Scism and David Koorits, founders and operators of Good To-Go, attended to
29 explain their plans for expansion. Their company is growing and they need new equipment
30 and new employees. They seek grant funds from the state to assist with the expansion and
31 are working with the Town on a CDBG application. The EDC consensus was to provide a
32 letter of support for their project.

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34 6. Committee Reports: None

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36 7. Old Business:

37 a. Old Post Road small area planning

38 EDC members again discussed the Old Post Road area. Mr. Causey stated he was
39 finalizing some of the analysis on the zoning front, and that the Phase II report was still
40 not done but it was close. The environmental conditions could have an effect on what is
41 built on the Town-owned parcels. Members reiterated that there needed to be buy-in for
42 whatever is developed there, and some kind of access to Legion Pond was important.
43 Mr. Causey said the Town could release an RFP to direct the right type of development
44 on the Town-owned properties, and the updates to the BL zoning and getting rid of the
45 split zoning on some lots would help with redevelopment of abutting properties over
46 time. Mr. Causey will bring recommendations to move this project forward to the next
47 meeting.

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49 8. New Business.

50 a. Update: Fair Tide Community Project Funding letter (update)

51 Fair Tide Housing is submitting a "Community Funding Project" through

52 Congresswoman Pingree's office as part of the new earmark process. Fair Tide's
53 project involves building a resource hub of services and affordable housing units. An
54 email was circulated last week to get input from EDC members on whether they
55 would support Fair Tide's application. EDC members were amenable and Chair Dow
56 signed the support letter.

57
58 b. Discussion: Business diversity opportunities and outreach
59 Chair Dow discussed a local news article he read recently regarding diverse
60 businesses and business owners in the Seacoast. Chair Dow was interested in what
61 members thought of efforts to increase and/or highlight diversity in Kittery. There was
62 conversation among members about having business owners attend future EDC
63 meetings to discuss.

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65 9. *Committee Member Issues or Comments.* None.

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67 10. *Meeting Schedule & Adjournment.*

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69 **Motion to adjourn by George Dow at 5:15pm, second by Jeff Clifford. Motion passes**
70 **unanimously.**